

**VILLAGE OF HILLBURN
Annual Organizational Meeting
Monday, April 1, 2019
7:00PM**

MINUTES OF THE ANNUAL ORGANIZATION MEETING held on Monday, April 1, 2019, in the Community Room, 37 5th Street, Hillburn, NY, commencing at 7:00PM.

PRESENT: Joseph P. Tursi Mayor
Bernadette A. Tarantino, Trustee
Bonnie O’Blenis, Trustee

RECORDER OF MINUTES: Robin Miele, Clerk-Treasurer

Meeting was called to order by the Honorable Mayor Joseph P. Tursi.

Hillburn resident Patricia Osterhoudt led in the Pledge of Allegiance.

The Invocation was offered by Pastor Paul DeLalla of Lighthouse Worship Center.

The Oath of Office was administered to newly elected Mayor Joseph P. Tursi for the two-year term (April 2019-April 2021) by Village Justice Jerome Jefferson.

The Oath of Office was administered to newly elected Trustee Bernadette A. Tarantino for the two year term (April 2019-April 2021) by Village Justice Jerome Jefferson.

Mayoral Appointments and Designations (Official Year April 2019-April 2020)

DEPUTY MAYOR.....	<u>Bernadette A. Tarantino</u>
ASSOCIATE VILLAGE JUSTICE.....	<u>Ernest Buonocore</u>
VILLAGE CLERK and TREASURER.....	<u>Robin G. Miele</u>
ASST VILLAGE CLERK and TREASURER.....	<u>Mary M. Boone</u>
DEPUTY CLERK.....	<u>Yvonne Van Dunk</u>
DEPUTY TREASURER.....	<u>Parquiris DeLeon-Van Dunk</u>
VILLAGE ATTORNEY.....	<u>Terry Rice</u>
VILLAGE ENGINEER.....	<u>Brooker Engineering, PLLC</u>
VILLAGE AUDITOR.....	<u>Berard & Associates CPAs P.C.</u>
PLANNING CONSULTANT.....	<u>Nelson, Pope & Voorhees</u>
CO-STREET COMMISSIONERS.....	<u>Bonnie O’Blenis & Bernadette A. Tarrantino</u>
WATER COMMISSIONER.....	<u>Joseph P. Tursi</u>
POLICE COMMISSIONER.....	<u>Joseph P. Tursi</u>
CO-RECREATION COMMISSIONERS(Youth & Seniors)...	<u>Bonnie O’Blenis & Bernadette A. Tarrantino</u>
YOUTH RECREATION ACTIVITIES COORDINATOR.....	<u>Angela Flanagan</u>
ASST. RECREATION ACTIVITIES COORDINATOR.....	<u>Marcella Perrano</u>
YOUTH RECREATION AIDES.....	<u>Orianna Lee</u>
.....	<u>Alysa Flanagan</u>
DEPARTMENT OF PUBLIC WORKS SUPERVISOR.....	<u>Thomas M. Conklin</u>
ASST. DEPT. OF PUBLIC WORKS SUPERVISOR.....	<u>Shane S. Starr</u>
BUILDING and FIRE INSPECTOR.....	<u>Adam L. Gordon</u>
ASSISTANT BUILDING INSPECTOR.....	<u>No Appointment at this Time</u>
PLANNING BD. CLERK, COURT CLERK.....	<u>Yvonne Van Dunk</u>
DEPUTY COURT CLERK.....	<u>Parquiris DeLeon-Van Dunk</u>
ZONING BOARD OF APPEALS CLERK.....	<u>Robin G. Miele</u>
MASTER PLAN UPDATE CLERK.....	<u>Parquiris DeLeon-Van Dunk</u>
CLERK-TYPIST.....	<u>Robin G. Miele</u>
WATER DEPT. CLERKS.....	<u>Robin G. Miele</u>
.....	<u>Yvonne Van Dunk</u>
FIRE ALARM INTALLATION/MONITORING.....	<u>Electro-Lock, Suffern, NY</u>

The following RESOLUTION was offered by Trustee O’Blenis and seconded by Trustee Tarantino who moved its adoption:

WHEREAS, the Mayoral appointments and designations have been made for the 2019-2020 official year,

BE IT RESOLVED that the appointments and designations are hereby approved by the Hillburn Village Board; and

BE IT FURTHER RESOLVED that the salaries and wages for the appointees shall be as set forth in the 2019-2020 budget.

Ayes: Joseph Tursi, Mayor
Bernadette Tarantino, Trustee
Bonnie O’Blenis, Trustee
Noes: None

Retention of Services

IT WAS RESOLVED by the Village Board to retain the contracted services for the 2019-2020 fiscal year:

Village Attorney - Terry Rice
 Village Engineer - Brooker Engineering, PLLC
 Village Auditor - Berard & Associates CPAs, P.C. (5 Year Agreement dated 2/13/18)

Ayes: Joseph Tursi, Mayor
 Bernadette Tarantino, Trustee
 Bonnie O'Blenis, Trustee

Noes: None

Appointment of Zoning Board of Appeals Member: 5-Year Term (April 2019 - April 2024)

IT WAS RESOLVED by the Village Board to approve Mayor Tursi's re-appointment of Robert Brophy to the Zoning Board of Appeals.

Ayes: Joseph Tursi, Mayor
 Bernadette Tarantino, Trustee
 Bonnie O'Blenis, Trustee

Noes: None

Appointment of Planning Board Member for the 5-Year Term (April 2019 – April 2024)

IT WAS RESOLVED by the Village Board to approve Mayor Tursi's re-appointment of Patricia Van Dunk to the Planning Board.

Ayes: Joseph Tursi, Mayor
 Bernadette Tarantino, Trustee
 Bonnie O'Blenis, Trustee

Noes: None

Schedule of Regular Meetings and the Scheduling Procedure of Special Meetings

The following RESOLUTION was offered by Trustee O'Blenis and seconded by Trustee Tarantino who moved its adoption:

WHEREAS, the Regular Meetings of the Village Board of Trustees are held twice a month,

BE IT RESOLVED, that the Regular Meetings of the Board of Trustees be held as follows:

-Months with four Tuesdays: *2nd & 4th Tuesdays
 -Months with five Tuesdays: 3rd & 5th Tuesdays

AND WHEREBY, it is the desire of the Mayor and the members of the Village Board of Trustees of the Village of Hillburn that Special Meetings of the Village Board shall be held when deemed necessary; and

WHEREAS, such Special Meetings should be held when deemed necessary by either the Mayor or either one of the Trustees;

NOW, THEREFORE, BE IT RESOLVED that a Special Meeting can be called by any member of the Village Board on a 24 hour notice by notifying the Village Clerk who shall notify the other members of the Board as to the time and place of the Special Meeting and to fully comply with the Open Meetings Law that requires notifying the public and the news media.

Ayes: Joseph Tursi, Mayor
 Bernadette Tarantino, Trustee
 Bonnie O'Blenis, Trustee

Noes: None

*The new meeting schedule will take effect May 2019. (April Meetings will be held on 4/09/19 and 4/23/19)

Designation of Village Depositories

IT WAS RESOLVED by the Village Board to designate the following banks as the Village Depositories:

-J.P. Morgan Chase
-Manufacturers and Traders Trust Company (M & T Bank)
-CLASS (MBIA – Municipal Investors Service Corporation)
-Sterling National Bank

Ayes: Joseph Tursi, Mayor
 Bernadette Tarantino, Trustee
 Bonnie O'Blenis, Trustee

Noes: None

Designation of Village Newspaper

IT WAS RESOLVED by the Village Board to designate **The Journal News** as the Village Newspaper, and FURTHER, other newspapers may be designated to carry the Village's legal notices.

Ayes: Joseph Tursi, Mayor
 Bernadette Tarantino, Trustee
 Bonnie O'Blenis, Trustee

Noes: None

Procurement Policy Review (Updated Policy Adopted 4/10/2018)

A MOTION was made by Trustee O’Blenis and seconded by Trustee Tarantino that no changes be made to the existing Procurement Policy.

Ayes: Joseph Tursi, Mayor
Bernadette Tarantino, Trustee
Bonnie O’Blenis, Trustee
Noes: None

Mayoral Address was delivered by the Honorable Mayor Joseph P. Tursi (attached)

-2019-2020 Tentative Budget – The Public Hearing is scheduled for Tuesday, 4/23/19 at 7:15PM.

Mayor Tursi acknowledged the presence of Rockland County Legislator Charles Falciglia.

Other Matters Before the Village Board

Mayor Tursi stated that he will be starting a forum for residents to meet with him and the Trustees to discuss their concerns. The first meeting will take place on Saturday, April 13th from 10:00AM to 12:00noon at Village Hall.

The Benediction was offered by Pastor Irene DeLalla of Lighthouse Worship Center.

Mayor Tursi thanked everyone for coming.

Meeting was adjourned at 7:25PM. **Approved by Village Board.**

Ayes: Joseph Tursi, Mayor
Bernadette Tarantino, Trustee
Bonnie O’Blenis, Trustee
Noes: None