

**VILLAGE OF HILLBURN
Special Board of Trustees Meeting
Tuesday, February 26, 2019– 6:00PM**

MINUTES OF THE SPECIAL BOARD OF TRUSTEES MEETING held on Tuesday, February 26, 2019, in the Municipal Meeting Room, 31 Mountain Avenue, Hillburn, New York 10931, commencing at 6:00PM.

PRESENT: **Craig M. Flanagan, Jr., Mayor**
 Bonnie O’Blenis, Deputy Mayor
 Eleanor J. DeGraw, Trustee
 Richard Ellsworth, Village Attorney

RECORDER OF MINUTES: **Robin Miele, Clerk-Treasurer**

Meeting called to order by the Hon. Craig M. Flanagan, Mayor. Hillburn resident Patricia Osterhoudt led in the Salute to the Flag.

- Mayor Flanagan offered the Village Board’s condolences to Ms. Osterhoudt on the untimely passing of her son.
- Ms. Osterhoudt thanked the Village Board for the support and assistance rendered by the community.

LED Street Lighting Upgrade

-RealTerm Energy LED Street Light Proposal –

A Workshop meeting was held Monday, 2/4/19 with Sandy Stead to discuss financing.

- Attorney Ellsworth stated he has no issues with the contract.
- A discussion was held on funding and conditions to be set forth in a Resolution.

A MOTION was made by Trustee O’Blenis and seconded by Trustee DeGraw authorizing Attorney Ellsworth to proceed with composing a Resolution to enter into a contract with RealTerm Energy on the condition that the total 5 year annual cost to the Village of Hillburn will not exceed the annual amount budgeted for street lighting for the respective budget year (2018-2019 Budget: \$38,000).

Ayes: Mayor Flanagan, Trustees O’Blenis & DeGraw
Noes: None

Town of Ramapo – 2019 Agreement - Fire District #1 and Fire District #5

-The 2019 Agreement includes Fire District #1 and Fire District #5. The Village Attorney will request the Town of Ramapo to provide separate Agreements for each district.

A MOTION was made by Trustee DeGraw and seconded by Trustee O’Blenis that, upon receipt of separate Agreements for Fire District #1 and District #5, Mayor Flanagan is authorized to sign the Agreement for District #1, in the amount of \$100,500; and

FURTHER, the Agreement for District #5 will remain tabled.

Ayes: Mayor Flanagan, Trustees O’Blenis & DeGraw
Noes: None

2019 Assessment Roll

The Hearing of Complaints was held on Tuesday, 2/19/19. Three (3) Grievances were filed.

A MOTION was made by Trustee O’Blenis and seconded by Trustee DeGraw to take the following action on the filed Grievances:

			2/26/2019
<u>FILING DATE</u>	<u>PROPERTY ID</u>	<u>PROPERTY OWNER</u>	BOARD ACTION
-	-	-	
2/5/2019	47.18-3-32.14	Mario Hanna	No Change
2/5/2019	47.19-2-4	K. Cleary/ACA Holding Corp.	No Change
2/19/2019	47.18-2-15	27 Mountain Realty, LLC	No Change

Ayes: Mayor Flanagan, Trustees DeGraw & O’Blenis
Noes: None

Various Capital Improvements (In accordance with 9/1/16 BAN) –

RE: Nelson Pope & Voorhis, LLC – 6/14/16 Contract Agreement – Estimated Fee: \$59,500

As reflected in the Financial Report, the claims filed by Nelson Pope & Voorhis, at this date, total the estimated fee of \$59,500.

-Mayor Flanagan requested a workshop meeting be scheduled with Bonnie Francin of Nelson Pope & Voorhis, LLC to discuss the status of the Master Plan Update.

Sterling Bank – Third Party Custodian Agreement (dated 2/26/19)

The Village Attorney stated the Agreement is standard practice.

A MOTION was made by Trustee O’Blenis and seconded by Trustee DeGraw authorizing Mayor Flanagan to sign the Third Party Custodian Agreement on behalf of the Village of Hillburn.

Ayes: Mayor Flanagan, Trustees DeGraw & O’Blenis
Noes: None

Zoning Board of Appeals

Journal News Invoice – Public Hearing Notice – RE: Habitat for Humanity – The ZBA Clerk stated that the Village Board waived the application fee and escrow requirement for this application.

A MOTION was made by Trustee DeGraw and seconded by Trustee O’Blenis to approve the payment of \$158.00 to the Journal News for Order #0003380748 – RE: Publication of Notice of ZBA Public Hearing – Habitat for Humanity.

Ayes: Mayor Flanagan, Trustees DeGraw & O’Blenis
Noes: None

Voucher Claims: Special Council – Jacobowitz and Gubits, LLP:**Pending Claim – Dated 2/13/19**

Inv. #277963 – Services Rendered 1/02/19 – 1/31/19) \$4,326.22 (Tabled 2/20/19)

Pending Claim – Dated 12/17/18

Inv. #277163– Noved Bldg Mgmt Land Use Application: \$ 231.00 (Tabled 1/15/19)
Reason: No Application fee/No Escrow established

Pending Claim - Dated 1/17/19

Inv. #277683 - Services Rendered (11/19/18 – 12/31/18) \$2,471.77 – Tabled 1/29/19)

A MOTION was made by Trustee DeGraw and seconded by Trustee O’Blenis that the pending claims of Jacobowitz and Gubits, LLP remain tabled.

Ayes: Mayor Flanagan, Trustees DeGraw & O’Blenis
Noes: None

Application for Peddling and Soliciting License – Filed 1/30/19 - Applicant: Banks Dastins

Purpose: Diddy’s New Taste of Fast Food

-Attorney Ellsworth stated that he had spoken with the applicant who advised that, although he has not received permission yet, the proposed location of the food truck is at Chestnut Ridge Transit. Application remains tabled until additional information is supplied by the Applicant.

Cablevision Franchise Fee Audit – As approved at the 2/20/19 Board Meeting, a second letter dated 2/26/19 to Cablevision/Altice has been prepared. Mayor Flanagan signed the respective letter.

Personnel**2/26/19 Notification of Retirement Received from Fred Edwards, Jr., DPW Laborer – Effective Date: 2/28/19**

A MOTION was made by Trustee DeGraw and seconded by Trustee O’Blenis to accept the 2/26/19 Notification of Retirement from Fred Edwards, Jr. from the position of DPW Labor, effective 2/28/19 (last day of work: 2/27/19); and

FURTHER, to compensate Mr. Edwards for 28.5 unused vacation days.

Ayes: Mayor Flanagan, Trustees DeGraw & O’Blenis
Noes: None

Recreation**2019 Summer Camp Program**

Mayor Flanagan was authorized to sign the contracts for the following trips, as approved at the 2/20/19 Village Board meeting:

7/10/19 - Movies/Dave & Busters
7/31/19 - Splash Down Beach

Application for Use of Youth Center

-Patricia Osterhoudt – Every Other Saturday Beginning 3/9/19 – 6:00PM-8:00PM – “Matt’s Movement” Meetings

Approved by Village Board as follows: Fee Waived; Insurance Required.

Ayes: Mayor Flanagan, Trustees DeGraw & O’Blenis
Noes: None

A MOTION was made by Trustee DeGraw and seconded by Deputy Mayor O’Blenis to adjourn the meeting at 6:53PM.

Ayes: Mayor Flanagan, Trustees DeGraw & O’Blenis
Noes: None