

VILLAGE OF HILLBURN
Board of Trustees Meeting
Tuesday, February 14, 2017– 7:00PM

MINUTES OF THE BOARD OF TRUSTEES MEETING held on Tuesday, February 14, 2017, in the Municipal Meeting Room, 31 Mountain Avenue, Hillburn, New York 10931, commencing at 7:00PM.

PRESENT: Craig M. Flanagan Jr., Mayor
Bonnie R. O’Blenis, Trustee
Elizabeth K. Cassidy, Village Attorney
Thomas M. Conklin, DPW Supt.

ABSENT: Eleanor J. DeGraw, Trustee
(Attending School)

RECORDER OF MINUTES: Mary Boone, Clerk-Treasurer

Meeting called to order by the Hon. Craig M. Flanagan, Jr., Mayor. Resident Rhonda Jennings led in the Salute to the Flag.
Mayor Flanagan stated Trustee DeGraw was attending school and could not be present at the meeting.

O’Connor & Davies – Village Auditor – The presentation of the audit for y/e 5/31/16 has been postponed to the 2/28/17 Board Meeting.

Minutes of the 1/24/17 Meeting - Approved by Village Board.

Ayes: Mayor Flanagan & Trustee O’Blenis
Noes: None

Street & Water Commissioners Reports – Approved by Village Board.

Ayes: Mayor Flanagan & Trustee O’Blenis
Noes: None

Police Commissioner’s Report – Mayor Flanagan acknowledged the presence of Ramapo Police Officer Shawn Lee who will be providing police coverage for the Village, along with two other officers. The Village is quiet.

DPW Report – DPW Supt. Thomas Conklin reported:

Water Department

-1/23/17 Quote from HD Supply Waterworks – Meter Reader (SUEZ Meter Pit) Trimble Handheld Model: \$3,057.40
-1/23/17 Quote from HD Supply Waterworks – 24 Water Meters with Touchpads and Visual Display Software: \$3,927.66
(DPW Supt. Conklin stated the new water meters are more accurate, not as prone to freezing and have a 20 year warranty)

A MOTION was made by Trustee O’Blenis and seconded by Mayor Flanagan to approve the two quotes from HD Supply Waterworks for the purchase of a Water Meter Reader and Water Meters, at the total cost of \$6,985.06 and said purchase is to be funded out of the Water Fund.

Ayes: Mayor Flanagan & Trustee O’Blenis
Noes: None

Dig Safely Free Seminar – 3/23/17 (7:30AM-2:30PM) – Rockland Community College – Request for Supt. and three DPW staff to attend. **Approved by Village Board.**

Ayes: Mayor Flanagan & Trustee O’Blenis
Noes: None

Emergency Repair of 2004 Truck #3 (Cracked Frame) – Suffern Sales & Service – Cost: \$171.00. Approved by Village Board.

Ayes: Mayor Flanagan & Trustee O’Blenis
Noes: None

RC Hazard Mitigation Plan - FEMA Mitigation Strategy Workshop – A workshop is scheduled for 2/16/17 from 10:00AM – 12:00noon at the RC Fire Training Center. Building/Fire Inspector Gordon may also be attending.

-Uniform Service – A Quote from Unifirst is being obtained.

NYS Department of Labor – 10/17/16 Inspections of Village Buildings – Notice of Violations have been received for the Terrace Avenue DPW Garage and the Hillburn Fire Dept/Community Room Bldg. and have been duly posted, as required. DPW Supt. is following up on cited violations. HFD Chief Starr is following up on cited violations. A report is forthcoming for the Municipal Building.

HFD Report – Chief Starr reported:

-**5 Quad** – Still out of service. Sloatsburg Fire Dept is on standby. Chief Starr will take it to Ruscon tomorrow, as authorized.

New HFD Chief’s Vehicle

-Quotes for Lighting – Two quotes were obtained:

- 1/26/17 Quote: Goosetown Communication, Congers, NY: \$14,133.95
- 1/27/17 Quote: East Coast Emergency Lighting, Inc., Millstone Twp, NJ: \$15,539.39

A MOTION was made by Trustee O’Blenis and seconded by Mayor Flanagan to approve the 1/26/17 quote from Goosetown Equipment for lighting on the new HFD Chief’s Vehicle, at the cost of \$14, 133.95, to be funded through the 9/1/16 B.A.N. Appropriation.

Ayes: Mayor Flanagan & Trustee O’Blenis
Noes: None

-Quote for Radios – One Quote was received from Goosetown Communications (State Bid) : \$3,287.64

A MOTION was made by Trustee O’Blenis and seconded by Mayor Flanagan to approve the 1/25/17 quote from Goosetown Equipment for radios in the new HFD Chief’s Vehicle, at the cost of \$3,287.64, to be funded through the 9/1/16 B.A.N. Appropriation.

Ayes: Mayor Flanagan & Trustee O’Blenis
Noes: None

Turn-Out Gear –Lettering change on gear donated by Tallman Fire Department - Quote from FirstDue: \$85.00. **Approved by Village Board.**

Ayes: Mayor Flanagan & Trustee O’Blenis
Noes: None

NYS Dept. of Labor – Notice of Violation is being followed up on (reported earlier)

Penflex, Inc. – Service Award Program – 2016 Data Request Package - The report will be handed in next week. (due March)

Creelman Road Area – The trail that starts by the NJ line (Creelman Road) is blocked by a large load of fill that was dumped in the last few weeks. There is also a gas tank in the flood zone.

Mayor Flanagan stated the matter would be referred to the Building/Fire Inspector.

Village Engineer’s Report – Engineer McCreedy not present.

Mayor Flanagan reported Engineer McCreedy had attended the 2/11/17 Master Plan Committee meeting and was very helpful.

-2/06/17 Claim – Brooker Engineering – \$151.00.

-Attorney Cassidy stated she will review the claim to determine if partial claim (\$75.50) is for work done in connection with an escrow account.

Approved by Village Board.

Ayes: Mayor Flanagan & Trustee O’Blenis
Noes: None

Community Development Program – No Report.

Village Attorney’s Report – Attorney Elizabeth Cassidy reported:

Tax Certiorari – RE: The Fujita Trust v. Village of Hillburn – Appraisal to further litigation efforts. An amended proposal was submitted by Robinson Appraisal Consultants for appraisal – work to be capped at \$5,000.00.

A MOTION was made by Trustee O’Blenis and seconded by Mayor Flanagan to accept the 2/09/17 proposal of Robinson Appraisal Consultants to conduct an appraisal of The Fujita Trust property, at a cost not to exceed \$5,000.00, and authorizing the Mayor to sign the Agreement.

Ayes: Mayor Flanagan & Trustee O’Blenis
Noes: None

-The Village Clerk-Treasurer questioned the Note of Issue and Certification Pursuant to Rule 202.59(B) received regarding The Fujita Trust. Attorney Cassidy stated the documents have been forwarded to Special Counsel and there is no further action needed.

-2017-2018 Village Insurance – Attorney Cassidy spoke to Garret Durland of Seely & Durland regarding the Village’s options. Mr. Durland stated Selective is one of the better insurance providers and will be offering dividends in 2018. If Selective’s projected increase is more than the standard 2-3%, additional quotes will be obtained.

Stonework Estates, Inc., Kristian Matthews and Legacy Stoneworks, Inc. v. Village of Hillburn, Village of Hillburn Zoning Board of Appeals and Adam Gordon as Code Enforcement Officer for the Village of Hillburn – Decision and Order of the Supreme Court of the State of New York dated November 29, 2016

Attorney Cassidy stated she had a discussion with Stonework’s Attorney and same will be discussed with the Village Board in Attorney/Client session.

Village of Hillburn v. Losner

Attorney Cassidy stated the property owner has been served with the Court documents. If there is no response by Tuesday, 2/21/17, she will file a Motion to Default.

-RE: 1/30/17 Claim – The Law Office of Elizabeth Cassidy – RE: Hillburn v. Losner: \$60.00. **Approved by Village Board.**

Ayes: Mayor Flanagan & Trustee O’Blenis
Noes: None

Various Capital Improvements (In accordance with 9/1/16 Bond)

RE: DPW Tractor – Proposals received exceed Bond allocation. Additional funding will be considered.

Verizon 10 Year Special Franchise Agreement – Expiration Date: Oct. 2017 – Attorney Cassidy sated double-poles have been included in the tentative discussions regarding terms.

Insurance 2016-2017

-NYS Municipal Worker’s Compensation Alliance – RE: Option to have the policy year coincide with the Village’s fiscal year (June 1 – May 31). Tabled by Village Board

Tax Certioraris – (2014, 2015, 2016) –

The Fujita Trust v. Village of Hillburn was discussed earlier in meeting.

TBS Realty Mgmt. and Hillburn Park Corp. vs. Village of Hillburn – No change.

2016 Master Plan Committee

Mayor Flanagan reported the 2/11/17 meeting of the Committee went well. The next meeting date is to be confirmed.

Zoning Board of Appeals –

SUEZ Water New York – Project: Ramapo Well #97 GWUDISW Improvements – A Joint Public Hearing of the Zoning Board of Appeals and Planning Board will be held on Thursday, February 16, 2017 at 7:00PM, in the Hillburn Community Room.

-Attorney Cassidy stated that her associate, Jessica Mahoney, will be present.

Planning Board – Joint Public Hearing: 2/16/17 (reported under ZBA Report)

Building/Fire Inspector's Report – Inspector Adam Gordon not present. (Copies of correspondence acknowledged) Mayor Flanagan reported the Building/Fire Inspector has been busy.

Escrow

Brooker Engineering - 02/16/17 Claim: \$830.50 - Orange & Rockland (7/03/16 Flood Development Permit App.) - Escrow Balance: \$122.50

A MOTION was made by Trustee O'Brien and seconded by Mayor Flanagan that Orange & Rockland be required to increase the escrow balance in the amount of \$702.00 to cover the 2/16/17 claim of Brooker Engineering.

Ayes: Mayor Flanagan & Trustee O'Brien

Noes: None

Brooker Engineering – (3) Claims Against Escrow:

-Jay Kim – 11/10/16 Building Permit Application \$ 151.00 (Approved)
 -Sempre Qualcosa 10/19/16 Application to Planning Board \$ 75.50 (Approved subject to Planning Bd Approval)
 -Salomone Bros., Inc. – 12/09/15 Building Permit Application \$ 377.50 (Approved)

Ayes: Mayor Flanagan & Trustee O'Brien

Noes: None

Senior Citizens – No report

Recreation – A written Report was provided and read by Trustee O'Brien.

Michelle A. Noel Memorial Scholarship – One recipient of the 2017 Michelle A. Noel Summer Camp Scholarship: Jaylah Bowens. Request to refund Alexandra Bowens the amount of \$125.00 (Registration Payment #1) **Approved by Village Board.**

Ayes: Mayor Flanagan & Trustee O'Brien

Noes: None

Mayor Flanagan read a Thank You card received from Recreation Aide Marty Perrano for the fruit basket sent to her on the loss of her father.

Hillburn Sewer Rebate Committee – Mayor reported there are presently no pending applications for Sewer Rebates.

2017 Tentative Assessment Roll –

The Hearing of Complaints is scheduled for Tuesday, 2/21/17 in the Municipal Building between the hours of 5:00PM and 9:00PM.

2017 Village Election – Tuesday, March 21, 2017

-Independent Petitions have been received.

-2017 Inspectors of Election – The following Inspectors were approved: Patricia Van Dunk, Vivian DeGroat, Helen Peterson and Dennis Anderson.

Public Comments –

Chevy Torres (53 5th Street) stated her concern regarding the sidewalk at the corner of Mountain Ave. & 5th St. not being properly cleared of snow. This is a bus stop and the children must stand on the side of the road.

-Mayor Flanagan stated a letter will be sent to the property owner advising that the sidewalk in front of residence must be cleared of snow.

Correspondence – The Village Board acknowledged receipt of copies of correspondence, regular and email.

Applications for Use of Community Room –

Applicant: David Farrison – Hillburn Scholarship Committee – 2/07/16 – 7:00PM (Committee Meeting) **Ratified**
 Applicant: Eleanor DeGraw – Hillburn Ladies Auxiliary – 2/20/17 – 6:30PM (Auxiliary Meeting) **Approved**
 Applicant: Yvonne Van Dunk – Hillburn Ladies Auxiliary – 2/15/17 – 6:30PM (Tricky Tray Com. Mtg) **Approved**

Ayes: Mayor Flanagan & Trustee O'Brien

Noes: None

A MOTION was made by Trustee O'Brien and seconded by Trustee DeGraw to adjourn the meeting at 7:38PM.

Ayes: Mayor Flanagan & Trustee O'Brien

Noes: None