

VILLAGE OF HILLBURN  
Board of Trustees Meeting  
Tuesday, June 11, 2019–7:00PM

MINUTES OF THE BOARD OF TRUSTEES MEETING held on Tuesday, June 11, 2019, in the Municipal Meeting Room, 31 Mountain Avenue, Hillburn, New York 10931, commencing at 7:00PM.

**PRESENT:** Joseph P. Tursi, Mayor  
Bernadette A. Tarantino, Trustee  
Bonnie O’Blenis, Trustee  
Terry Rice, Village Attorney  
Thomas Conklin, DPW Superintendent

**ABSENT:** Eve Mancuso, Brooker Engineering

**RECORDER OF MINUTES:** Robin Miele, Clerk-Treasurer

Meeting called to order by the Hon. Joseph P. Tursi, Mayor. Village Attorney Terry Rice led in the Salute to the Flag.

**Minutes of the 5/28/19 Meeting - Approved by Village Board.**

Ayes: Mayor Tursi & Trustee O’Blenis  
Noes: None  
Abstention: Trustee Tarantino (absent from meeting)

**Street & Water Commissioners Reports – Approved by Village Board.**

Ayes: Mayor Tursi, Trustees Tarantino & O’Blenis  
Noes: None

**Police Commissioner’s Report** – Mayor Tursi reported he will be scheduling a meeting with Ramapo Police Chief Wydell.

**DPW Report – Supt. Thomas Conklin**

**Trees** – As approved on 5/14/19, Perfect Cut has scheduled the removal of two trees 7/15/19: Area of 38 5<sup>th</sup> Street and area of 76 6<sup>th</sup> Street.

**Road Repavement** –

-6/11/19 Quote from Cavaliere Industries, Inc. for Milling - Total Sum: \$14,000.00 (tabled)  
-Tilcon Industries – No quote received at this date. Supt. Conklin will contact them.

**RE: Garbage Truck**

Supt. Conklin reported that the truck was put into service on 6/3/19. Appreciation was extended to Salomone Redi-Mix for the donation of the truck, the Village Office for completing required documentation, the Village of Suffern for providing training, and to the residents for placing garbage at curbside early. Supt. Conklin stated there has been a positive impact on garbage and recycling collection efficiency.

-Mayor Tursi stated that a letter of appreciation had been sent to Salomone Redi-Mix on 5/29/19.

**RE: July 4, 2019 Holiday**

A MOTION was made by Trustee O’Blenis and seconded by Trustee Tarantino that Village offices will be closed on July 4, 2019 and July 5, 2019, in observance of Independence Day, and FURTHER, the Hillburn DPW is authorized to collect garbage on 7/5/19 (overtime rate).

**RE: DPW Hours** – Supt. Conklin stated that the seasonal DPW hours of 6:00AM–2:30PM are in effect from 5/6/19 to 10/14/19. In order to maintain the garbage collection schedule, he requests the hours of 6:00AM–2:30PM on garbage collection days (Mondays & Thursdays) remain in effect year-round. **Approved by Village Board.**

Ayes: Mayor Tursi, Trustees Tarantino & O’Blenis  
Noes: None

**RE: Storage at Youth Center** – Mayor Tursi stated that the Youth Center is in need of storage space.

-DPW Supt. Conklin reported he had spoken with Mr. Salomone regarding obtaining a “sea container” to store chairs, etc.

**RE: Veterans Memorial Park**

-Gazebo – Supt. Conklin spoke to Add-Ventures and requested a quote to repair the roof.

-Well – Supt. Conklin reported the DPW had exposed the well. John Lynch of Salomone Redi-Mix requested the discharge hose also be exposed for inspection.

**Water**

The Village Board acknowledged receipt of a copy of the 5/28/19 correspondence from the NYS PSC – RE: Request by Suez Water New York, Inc. for approval of new water service rates effective 2/1/20. Public Hearings are scheduled for 6/11/19 and 6/12/19 and are open for public comment.

**Rockland County Shared Services - RE: Intermunicipal Shared Services and Collaboration Agreement –**

A MOTION was made by Trustee Tarantino and seconded by Trustee O’Blenis authorizing Mayor Tursi to sign the Contract Agreement on behalf of the Village of Hillburn.

Ayes: Mayor Tursi, Trustees Tarantino & O’Blenis  
Noes: None

**4<sup>th</sup> Street Railroad Bridge**

-Mayor Tursi reported there has been no further information regarding the bid award for this project and he will reach out to the Supervisor regarding same. The next meeting of the Ramapo Town Board is 6/12/19.

**HFD Report – Chief Shane Starr not present – No report.**

-6/6/19 email from CAPTRUST - RE: Village’s LOSAP - Independent investment advisory services available. (supplied to Village Board and Village Attorney).

**LED Street Lighting Upgrade**

-O & R – RE: NY Public Service Commission Case 16-E-0226; O & R's Add'l LED Street Lighting Options Available to Municipalities – Upgrade of 9 streetlights to LED along 4<sup>th</sup> St. – No further report.

-RealTerm Energy LED Street Light Proposal – Mayor Tursi summarized the presentation made by Sandy Stead at the 5/28/19 meeting. The Village Board will review and address the proposal at the next meeting.

**Village Engineer's Report** – Engineer Mancuso not present.

NYS DEC - NFIP Community Assistance Visit (CAV) – Engineer Mancuso is coordinating a date and time with Building/Fire Inspector Gordon to accompany David Sherman of the NYS DEC on a tour of floodplains.

MS-4 Mapping Grant – The Claim for Expenditures at June 2019 was submitted on 6/6/19 – Amount Claimed: \$627.00.

**MS-4 Report – Period Ending 3/9/19 (Received 6/5/19)**

A MOTION was made by Trustee O'Blenis and seconded by Trustee Tarantino to accept the MS4 Annual Report for period ending 3/9/19, as prepared and filed by Eve Mancuso, P.E. of Brooker Engineering. Report is available for public review.

Ayes: Mayor Tursi, Trustees Tarantino & O'Blenis

Noes: None

**Village Attorney's Report – Village Attorney Terry Rice**

Proposed Local Law No. 3, 2019 – Water Rates & Service Charges – Public Hearing scheduled for June 25, 2019 at 7:15PM – The Notice of Public Hearing has been duly published and posted.

Proposed Local Law No. 4 of 2019 – RE: Unsafe Buildings – A Public Hearing on Proposed Local Law No. 4 of 2019 was scheduled for Tuesday, June 25, 2019 at 7:45PM. Notice of Public Hearing will be posted and published.

RE: Hillburn After School Program – Documents filed by Child Care Resources of Rockland – Attorney Rice reported a meeting with the County is tentatively scheduled for Monday, 6/24/19 at 4:00PM.

**Services of Jacobowitz & Gubits – Special Counsel**

4/30/19 Statement filed by Jacobowitz & Gubits – Total Amount: \$5,572.27 – The Clerk-Treasurer reported that the statement reflects one invoice in the amount of \$1,822.70 that was paid on 5/1/19; and five invoices totaling \$3,749.57 that are being held pending establishment of escrow by Noved.

-Village Attorney Rice advised that he has spoken with Noved's attorney, Ira Emanuel, who has questioned his client's responsibility for the claims.

**Village Fee Schedules**

Mayor Tursi stated that a draft update to the Fee Schedule pertaining to Building, Planning Board, Zoning Board of Appeals and Village Board is being prepared.

**Insurance**

-Selective Insurance – Notice/Policy Change Rec'd 6/3/19 – RE: 1998 International (Garbage Truck)

As approved by the Village Board at the 5/14/19 meeting, HFD members Robert McIntosh and Susan Starr have been added to the Village's List of Drivers.

**Various Capital Improvements (In accordance with 9/1/16 BAN) –**

The Village Board acknowledged receipt of Financial Report at 6/01/19, as prepared by the Asst. Village Clerk-Treasurer.

**2016 Master Plan Committee –**

The next meeting is scheduled for 6/22/19.

-Mayor Tursi stated that David Johnson was present at the 6/1/19 Master Plan meeting. Mr. Johnson made a very interesting presentation regarding protection of an area known as Split Rock to preserve rock formations significant to the Ramapough Lunaanpe Indians.

**Cable vision Franchise Fee Audit**

Mayor Tursi has been in contact with Mr. Joe Messina regarding the offer from Cablevision to settle the matter.

**Zoning Board of Appeals** – No report.**Planning Board** – Next meeting: 6/19/19.

-RE: Application filed by Noved Building Mgmt. – The Village Board is in receipt of the RC Dept. of Planning's 3/24/19 GML Review (Disapproved); and the 3/27/19 Site Plan review prepared by Bonnie Francin of Nelson Pope & Voorhis.

**Building/Fire Inspector's Report** – Misc. correspondence was acknowledged.

RC Planning Dept. – RE: GML Report - Town of Ramapo – Notice of Public Hearing – 6/26/19, 7:00PM – RE: Amendment to Local Law to allow issuance of partial Building Permits – Disapproved.

**Escrow** – The Village Board acknowledged receipt of a Status of Escrow Accounts Report @ 6/01/19.

-5/31/19 Inv. #421.1-15 filed by Spence Engineering – (RE: SUEZ Water New York - 8/16/18 Building Permit #082218): \$801.00. **Approved by Village Board**

Ayes: Mayor Tursi, Trustees Tarantino & O'Blenis

Noes: None

**Senior Citizens** – Mayor Tursi reported he and Trustee Tarantino had attended 6/3/19 meeting. The guest speaker, Chuck Stead, was very interesting and reported on the Town of Ramapo's plans to remove the Saltbox House that he and volunteers had reassembled on the Town's property on Torne Valley Road years ago.

**Recreation** –

RE: Measles Outbreak – RC Health Commissioner's Order received 6/10/19 – RE: Implementation of procedure for Camp Operators to submit a written request to the RCDOH for a variance from the regulations under certain circumstances.

A written Recreation Report was read by Trustee O'Brien:

-Request to approve the Camp Counselors as discussed with Trustee O'Brien.

Appointment of Recreation Aides for the 2019 Summer Camp & Swim Program (July 8, 2019 – August 9, 2019)

A MOTION was made by Trustee O'Brien and seconded by Trustee Tarantino to appoint the following applicants to serve as Recreation Aides for the 2019 Summer Camp and Swim Programs from 7/8/19 – 8/9/19, at the hourly wage of \$11.10:

Camp & Swim Program: Gianna Landrum, Marcangel Fabre, Jaya Persaud,  
Ruth Fleurimond & David Zarbaliyev

Camp Program: Isaiah Dennison

Swim Program: Javon Chisholm & Kayla Williams

Ayes: Mayor Tursi, Trustees Tarantino & O'Brien

Noes: None

RE: Swim Program Registration

A MOTION was made by Trustee Tarantino and seconded by Trustee O'Brien to approve \$15.00 per participant in the 2019 Swim Program (Hillburn residents only), as the Village of Hillburn's share of the Town of Ramapo's registration fee.

Ayes: Mayor Tursi, Trustees Tarantino & O'Brien

Noes: None

-Orientation for Camp Counselors will be held on 6/18/19 at 6:00PM.

-The DPW is requested to thoroughly clean the Youth Center on Tuesday, 7/2/19 and remove the extra chairs. (Supt. Conklin will follow up on same)

-Angela Flanagan and Marcella Perrano will work on Wed., 7/3/19, to prepare for the opening of Camp.

RE: After School Program –

The Youth Center will be open from 12:00noon to 5:30PM on June 20<sup>th</sup> thru June 25<sup>th</sup> for Elementary School; and 11:00am to 5:30PM on the last day of school, 6/26/19.

The end of year Pizza Party will be held on 6/26/19.

Hillburn Sewer Committee –

RE: 2019 Inter-municipal Cooperation Agreement Payment – Voucher No. 1082464 was submitted to the RC Sewer District No. 1 on 6/6/19, claiming \$37,874.27 for the 2019 annual payment.

Public Comments –

**Patricia Van Dunk (23 Mountain Avenue)** stated she is having an issue where cars parked on the side of the road are blocking the access to her driveway.

-Mayor Tursi advised Mrs. Van Dunk to contact the Ramapo Police Department.

Village of Hillburn Personnel Manual

Mayor Tursi stated that the Village Board will be reviewing the Personnel Manual for possible amendment.

Application for Use of Hillburn Community Room

-Applicant: David Farrison / Date: 6/3/19 / Time: 12:00noon – 5:00PM Purpose: Repast (Required Insurance Provided) **Ratified by Village Board**

Ayes: Mayor Tursi, Trustees Tarantino & O'Brien

Noes: None

Application for Use of Hillburn Youth Center

-Applicant: Kevin Clark, Jr. / Date: 6/27/19 / Time: 2:30PM – 8:00PM Purpose: Wrestling Fundraiser/TV Show (Required: Certificate of Insurance naming the Village of Hillburn as Certificate Holder – Coverage Limit of Liability: \$1,000,000; \$75.00 Rental Fee; Occupancy/Set-Up to be coordinated with Building/Fire Inspector)

**Approved by Village Board**

Ayes: Mayor Tursi, Trustees Tarantino & O'Brien

Noes: None

Complaint filed 6/5/19 – RE: Failure to pick-up recyclables (leaves) – Supt. Conklin reported matter was rectified.

Correspondence - The Village Board acknowledged receipt of correspondence, regular and email, including:

-NYS Office of Real Property Tax Services – Notice of 2019 final State Equalization Rate – Hillburn: 16.10.

-Township of Mahwah – Notice of Public Hearing – 6/10/19 – Adoption of the Housing Plan element and Fair Share Plan as an Amendment to the Mahwah Township Master Plan.

-RC Planning Dept. – Notice of upcoming 2019 Certification Courses.

-NYS Unified Court system – Request for copy of the audit of the Hillburn Justice court's record for FYE 2019.

-NYCOM – 6/24/19 Workshop: Powers and Responsibilities of Local Officials – 6-7:30PM – Village of Walden. (Mayor Tursi and Trustee Tarantino will attend)

Voucher Claims were reviewed by the Board who approved payment of same.

A MOTION was made by Trustee O'Brien and seconded by Trustee Tarantino to adjourn the meeting at 8:20PM.

Ayes: Mayor Tursi, Trustees Tarantino & O'Brien

Noes: None