

VILLAGE OF HILLBURN
Board of Trustees Meeting
Tuesday, June 22, 2021 – 7:00PM

MINUTES OF THE BOARD OF TRUSTEES MEETING held on Tuesday, June 22, 2021, in the Municipal Meeting Room, 31 Mountain Avenue, Hillburn, New York 10931, via GoToMeeting.com and Facebook Live, commencing at 7:00PM.

PRESENT: (In Person)

Joseph P. Tursi, Mayor
Bernadette Tarantino, Trustee
Bonnie O’Blenis, Trustee
Eve Mancuso, Village Engineer
Thomas Conklin, DPW Superintendent

PRESENT: (Online)

Terry Rice, Village Attorney

RECORDER OF MINUTES: Robin G. Miele, Clerk-Treasurer

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The Hon. Mayor Joseph P. Tursi called meeting to order. HFD Chief Shane Starr led in the Salute to the Flag.

Minutes of the 6/08/2021 - Approved by Village Board.

Ayes: Trustees Tarantino & O’Blenis
Noes: None
Abstention: Mayor Tursi (absent from meeting)

Street & Water Commissioners’ Reports – Approved by Village Board.

Ayes: Mayor Tursi, Trustees Tarantino & O’Blenis
Noes: None

Police Commissioner’s Report –

Mayor Tursi reported that Ramapo Police Chief Brad Weidel has retired. The new Police Chief is Martin Reilly and he is looking forward to a good relationship.

Village Water System

-Leak Detection on West Side of Route 17 – DPW Supt. Conklin reported that the leak detection was performed and one leak was found in a water line that runs through private property on Fox Hollow Road, under an existing above ground pool. A written letter has been provided by the respective property owner giving permission for the Village DPW to remove the pool. Once removed, further investigation can be made.

DPW Report - DPW Supt. Conklin

Veterans Memorial Park Pond

-Princeton Hydro – Although no prior notice was received, Princeton Hydro applied the 1st treatment to pond on Thursday, 6/17/21.

-RE: Pump – The pump is still not working and the water is getting low. DPW Supt. Conklin will contact Salomone.

State and Municipal (SAM) Grant Program – Sponsored by Senator Elijah Reichlin-Melnick’s Office –

Proposed Project Application: Veterans Memorial Park Pond Restoration – A letter request for funding will be sent in by the deadline, 6/30/2021.

-Engineer Mancuso discussed various concepts for restoring the pond.

-Community Room – 6/9/2021 Repair of Air Conditioner by Design Air – Inv. #50942581 - \$716.80. **Approved by Village Board.**

Ayes: Mayor Tursi, Trustees Tarantino & O’Blenis
Noes: None

Absolute Auctions & Realty, Inc. – Auction of Surplus Vehicles – Check #44222, in the amount of \$5,700.00, was received from Absolute Auctions on 6/10/2021, reflecting the total proceeds due.

6/22/2021 Quote from Creative Car Crafts: Approved by Village Board

-Cast Vinyl Digital Sign for DPW Garage Doors:	\$200.00
-Cast Vinyl Digital Print for Podium:	50.00
-Cast Reflective Lettering for HFD UTV:	<u>100.00</u>
Total:	<u>\$350.00</u>

Ayes: Mayor Tursi, Trustees Tarantino & O’Blenis
Noes: None

2021 Repavement Project – Proposed Areas: 5th St (from Mountain Ave. to Hickory Ave.), Hickory Avenue (from 5th St. to 6th St.), 6th St. (from Hickory Ave. to Rockland Ave.)

-Quotes Provided in Engineer Mancuso’s letter dated 6/8/2021-

A MOTION was made by Trustee O’Blenis and seconded by Trustee Tarantino to accept the following quotes:

Tilcon New York (Paving Only)	\$41,048.45
	<u>1,690.20</u> (+ Escalator Clause as of 6/8/21: \$3.96/ton x 427 tons)
	<u>\$43,738.65</u>
Cavaliere Industries (Milling)	<u>\$11,988.85</u>

And

FURTHER, the total cost of the project, Milling and Paving, in the amount of \$54,727.50, will be funded through the NYS CHIPs Program.

Ayes: Mayor Tursi, Trustees Tarantino & O’Blenis
Noes: None

-4th Street Bridge Curbing – DPW Supt. Conklin recommended the project be considered for CHIPS funding next year.
 -Tropical Storm Isaias 2020 – Public Assistance - NYS Dept. of Homeland Security & Emer. Services (DHSES) – The Village Clerk-Treasurer reported that paperwork for reimbursement of Clerical Work (Category Z Project for Management Cost) is being processed.
WEX Fuel Card Services – Application was filed on 6/16/2021.

H.F.D. Report – Chief Shane Starr not present:

-Quote: Witmer Public Safety Groups (State Contract) – Accountability Tags, Webbing, Stokes & 4 Jumpsuits: \$2,855.00

Approved by Village Board

Ayes: Mayor Tursi, Trustees Tarantino & O’Blenis
 Noes: None

-2 Quotes Submitted – 7x14 Trailer for UTV:

Teixeira’s Polaris: \$4,350.00
 *York Motors, Inc.: \$3,617.00 **Approved by Village Board**

Ayes: Mayor Tursi, Trustees Tarantino & O’Blenis
 Noes: None

-Quote from MES – Four (5) Gallon Pails of Foam: \$392.48 **Approved by Village Board**

Ayes: Mayor Tursi, Trustees Tarantino & O’Blenis
 Noes: None

-UTV – Training of HFD members is underway. Hopefully, it will be in service by the end of July.

-5-MP – Presently at Village of Suffern DPW – Clutch.

Mayor Tursi stated that he had acquired information at the NYCOM conference that reimbursement can be received from NYS for shared services.

-Chief Starr will be away from 6/28 – 7/15/2021. Asst. Chief Stryko will have the Chief’s Car.

SAM Capital Funding Grant Application – Revised Funding Application: Pre-Fab Building and Back Hoe – Submitted – No further information received.

Village Engineer’s Report – Engineer Mancuso reported:

-Preparation of 2021 MS-4 Annual Report (March 2020 – March 2021) – Invoice #160305 - \$1,200.00. **Approved by Village Board**

Ayes: Mayor Tursi, Trustees Tarantino & O’Blenis
 Noes: None

Village Attorney’s Report – Attorney Rice reported

-Introductory Local Law No. 4 of 2021 – A local law amending Chapter 205 of the Village of Hillburn adding thereto a new section, Section 205-10A, regarding pick-up of recyclable materials in the Village of Hillburn.

A MOTION was made by Trustee Tarantino and seconded by Trustee Tarantino that a Public Hearing regarding Introductory Local Law No. 4 of 2021 be held on Tuesday, 7/13/2021 at 7:15PM.

Ayes: Mayor Tursi, Trustees Tarantino & O’Blenis
 Noes: None

Hillburn vs. Noved/Nicholas Cianciaruso, et. al – 12/1/20 Decision and Order signed by Judge Eisenpress

-Attorney Rice reported that it does not appear that the NYS DEC will be moving forward with administrative proceedings against Mr. Cianciaruso and the property owner (VanShaik) any time soon. Mr. Getchell of Weston and Sampson (Engineering firm selected to do the soil sampling) has prepared a written narrative regarding the needed remediation, to be released upon payment. When the narrative is received, Attorney Rice will make application to the Judge to order remediation of the site.

-The law firm of McCarthy and Fingar, LLC, retained to enforce the 12/1/2020 Decision and Order signed by Judge Eisenpress, is filing judgements in New Jersey and South Carolina against Cianciaruso and VanShaik.

TextMyGov Proposal – Mayor Tursi reported that the service would allow communication with residents (i.e. report issues such as potholes, drainage problems) through an app on a smartphone. Initial Cost to Village: \$2,800.00, Annual Cost to Village: \$2,000.00. **Tabled by Village Board.**

User Fees – Matter being reviewed.

Update of Village Website – Mayor Tursi reported he is in discussion with Protected Harbor regarding updating the Village’s website.

\$125,000 BAN – Dated 1/14/2021 (DPW Vehicle, DPW Pre-Fab Garage & Misc. Office Equipment)

-No change to Financial Report dated 5/25/2021.

-DPW Supt. Conklin reported that the manufacturer is waiting for a microchip for the truck.

2021 Assessment Roll - Two petitions filed on 4/29/2021: ACA Holding Corp. and TOKNY Realty Group, LLC.

Attorney Rice reported he is working with Village Assessor and recommended the matter be removed from the agenda.

-NYS Dept. of Taxation and Finance – Notice of Tentative State Equalization Rate: 15.49. (supplied to Village Board and Village Assessor)

Personnel Manual – Manual is to be updated to include COVID-19 protocol.

Insurance

Selective Insurance – Endorsement/Premium for HFD Equipment (2021 Ranger): \$76.00. **Approved by Village Board**

Ayes: Mayor Tursi, Trustees Tarantino & O’Blenis
 Noes: None

-Paid Family Leave (PFL) – Mayor Tursi reported he had discussed the PFL at the NYCOM meeting. Village Board to review policy with insurance agent.

Various Capital Improvements (In accordance with 9/1/16 BAN)

-No change to Financial Report dated 5/25/2021.

2016 Master Plan Committee – Comprehensive Plan & Related Zoning – Adopted 1/14/2020

Proposed Revisions to the Zoning Local Law – A workshop meeting was held today, prior to the Board Meeting. The Mayor, Trustees, Village Attorney, Building/Fire Inspector. Bonnie Fransen was unable to attend; however, Attorney Rice will contact her to discuss comments. Proposed updates are to be reviewed by the Hillburn Planning Board and sent to the RC Planning Dept. for GML Review. Attorney Rice will prepare an Introductory Local Law.

General Code Publishers

-Proposal/Estimate for Updating Village Code Book - Between \$6,985.00 and \$7,630.00. (Tabled at 8/18/20 meeting until proposed revisions are made to Zoning Code). Tabled

-Proposal for Laser fiche – Tabled.

Zoning Board of Appeals – Two Public Hearings were held on 6/21/2021.

Planning Board – Next Meeting: 6/30/2021.

Building/Fire Inspector’s Report – Building/Fire Inspector Gordon not present.

-The Village Board acknowledged receipt of copies of various correspondence from the Building/Fire Inspector and Asst. Building Inspector.

Senior Citizens – Next Meeting: 7/12/2021 at 4:00PM.

Escrow – No change to the Status of Escrow Accounts Report @ 5/25/21.

Hillburn Sewer Committee (Hillburn Village Board) - No report.

Special Dedication Event – July 10, 2021 – 11:00AM –

The next Planning Committee meeting is scheduled for Wednesday, 6/30/2021 at 4:00PM.

Memorial Tree to be Planted at Youth Center –

-Mayor Tursi reported he had contacted Kristian Matthews of Stoneworks, who agreed to provide a granite stone for placement of the plaque.

Purchase of Tree: Quote from Sloatsburg Nursery: \$195.00 **Approved by Village Board**

Purchase of Plaque – Quote from Anco (6” x 8”): \$ 20.00 **Approved by Village Board**

Ayes: Mayor Tursi, Trustees Tarantino & O’Blenis

Noes: None

Public Comments –

-**Chevron Torres (54 Fifth Street)** suggested using Facebook rather than TextMyGov.

-**Trustee O’Blenis** reported she has noticed many cars parking on sidewalks. Attorney Rice will prepare a local law.

2020-2021 Water Fund Budget Amendment

A MOTION was made by Trustee Tarantino and seconded by Trustee O’Blenis to approve the amendment of the 2020-2021 Water Fund Budget as follows:

Estimated Revenue: - \$4,417.12

Appropriations: + \$4,417.12

Ayes: Mayor Tursi, Trustees Tarantino & O’Blenis

Noes: None

Constellation Energy – Payment of Pending Invoices: (Service: 2/7/2021-3/17/2021) Total Amount - \$438.50. **Approved by Village Board**

Ayes: Mayor Tursi, Trustees Tarantino & O’Blenis

Noes: None

Request for Use of Community Room

Susan Starr – Ladies Auxiliary – 6/19/2021 – 7:00PM-10:00PM – Movie Night **Ratified by Village Board**

Ayes: Mayor Tursi, Trustees Tarantino & O’Blenis

Noes: None

Hi-Tech Fire & Safety – Replacement of lost Check #2945 **Approved by Village Board**

Ayes: Mayor Tursi, Trustees Tarantino & O’Blenis

Noes: None

Correspondence - The Village Board acknowledged receipt of correspondence, regular and email.

Voucher Claims and Budgetary Transfers to Cover Approved Expenditures - **Approved by Board.**

Ayes: Mayor Tursi, Trustees Tarantino & O’Blenis

Noes: None

MOTION was made by Trustee O’Blenis and seconded by Deputy Mayor Tarantino to adjourn the meeting at 8:23PM.

Ayes: Mayor Tursi, Trustees Tarantino & O’Blenis

Noes: None

REMINDER: Schedule of Upcoming Village Board Meetings:

July 13, 2021 – 7:00PM

August 17, 2021 – 7:00PM