

VILLAGE OF HILLBURN
Board of Trustees Meeting
Tuesday, June 28, 2016 – 7:00PM

MINUTES OF THE BOARD OF TRUSTEES MEETING held on Tuesday, June 28, 2016, in the Municipal Meeting Room, 31 Mountain Avenue, Hillburn, New York 10931, commencing at 7:00PM.

PRESENT: Craig M. Flanagan Jr., Mayor
Bonnie R. O’Blenis, Trustee
Thomas M. Conklin, DPW Supt.
Jessica Mahoney, Village Attorney Representative

ABSENT: Eleanor J. DeGraw, Trustee
(illness)

RECORDER OF MINUTES: Mary Boone, Clerk-Treasurer

Meeting was called to order by the Hon. Mayor Craig M. Flanagan, Jr.. Hillburn resident Anthony Powell led in the Salute to the Flag.

Municipal Audit Services, LLC (Proposal/Agreements – RE: Utility Tax Receipts, Cable TV Receipts)
Representative not present due to illness (rescheduled to 7/12/16).

Minutes of 6/14/16 Meeting – Approved by Village Board.

Ayes: Mayor Flanagan & Trustee O’Blenis
Noes: None

Street & Water Commissioners Reports – Approved by Village Board.

Ayes: Mayor Flanagan & Trustee O’Blenis
Noes: None

Police Commissioner’s Report

-Ramapo Police Officer Brown contacted the Village Office to advise that the Police Department was getting complaints about bicycles being ridden on sidewalks.

-It was noted that there is no Village law regarding bicycles being ridden on the sidewalks and Officer Brown supplied a copy of the NYBC.net Code pertaining to bicycles. (Matter to be reviewed by Attorney Mahoney)

DPW Report – DPW Supt. Thomas Conklin reported:

RE: Removal of Tree on 4th Street and Rockland Avenue – Perfect Cut is scheduled to remove the tree on July 12, 2016.

RE: 6/24/16 Plumbing Problem at H.F.D. Building – A plumber was called in and problem was rectified.

A MOTION was made by Trustee O’Blenis and seconded by Mayor Flanagan to approve the invoice from Franklid Plumbing & Heating, LLC, in the amount of \$640.00.

Ayes: Mayor Flanagan & Trustee O’Blenis
Noes: None

-The RC Sewer Commissioner was contacted regarding the sewer hook-up at the H.F.D. building that is to be done by the RC Sewer District. Response received: “it will be done as soon as possible”.

-H.F.D. Chief Starr reported that the upstairs bathroom in the H.F.D. building has been closed – only the downstairs bathrooms and the Community Room bathrooms are open until connection to sewer system.

RE: Purchase of 4 Tires for 2004 Ford F-350 – Vendor: Eastern State Tires–Amount: \$650.44. **Approved by Village Board.**

Ayes: Mayor Flanagan & Trustee O’Blenis
Noes: None

RE: Chuck Bugbee Blacktopping – Authorized patching of roads has been satisfactorily completed.

RE: 6/14/16 Proposal from Dutchess Overhead Door - Repair to Overhead Door - H.F.D. Bay – **Tabled**

HFD Report – Chief Shane Starr reported:

RE: Request to Use Fire Truck - Fire Drill at Youth Ctr on 7/11/16 (1st day of Summer Camp) **Approved by Village Board.**

Ayes: Mayor Flanagan & Trustee O’Blenis
Noes: None

RE: Scott Air Packs – Flow Testing & Hydro Testing – 6/21/16 Quote from MES in the amount of \$2,295.52. **Approved by Village Board.**

Ayes: Mayor Flanagan & Trustee O’Blenis
Noes: None

RE: Repair to 5-Quad – Request for permission to take the 5-Quad to Ruscon for repair. (H.F.D. Chief to supply a list of items to be repaired to be placed on Purchase Order) **Approved by Village Board.**

Ayes: Mayor Flanagan & Trustee O’Blenis
Noes: None

RE: Recent Fire at ConEdison Substation – Over 200 firefighters from 23 Fire Departments responded to the scene. No injuries were sustained. Con Edison will be replacing equipment that was damaged or lost. A list will be prepared and a meeting with the Vice president will be scheduled after the holiday.

RE: New H.F.D. Members

-The H.F.D. approved the membership of Scott O’Blenis and Vulfranco (Frank) Lazcares-Ventera, pending physicals. **Approved by Village Board.**

Ayes: Mayor Flanagan & Trustee O’Blenis
Noes: None

-H.F.D. Member Susan Starr has completed Firefighter 1.

RE: 275 Route 17 – The H.F.D. responded to an alarm at the location and encountered hazardous conditions. The Building/Fire Inspector was contacted pertaining to same.

Ramapo Police Officers Thomas Carol and Christopher Rogers were acknowledged.

Village Engineer's Report – Engineer McCreedy not present.

Unsafe Structure 53 6th Street – A representative from Brooker Engineering and a professional representative of Aufgang Architects performed the inspection of the premises on Thursday, 6/16/16. Report is pending.

Community Development – 2015 CD Program – Project: “After School Program 2015-2016” – No further action.

Village Attorney's Report –

Attorney Mahoney announced the birth of Attorney Cassidy's new baby on 6/24/16: Emma Paige Cook.

License Agreement with Orange & Rockland (RE: Upper end of 6th Street)

Pursuant to approval by the Village Attorney,

A MOTION was made by Trustee O'Blenis and seconded by Trustee Flanagan to approve the Agreement.

Ayes: Mayor Flanagan & Trustee O'Blenis

Noes: None

Stonework Estates, Inc., Kristian Matthews and Legacy Stoneworks, Inc. v. Village of Hillburn, Village of Hillburn Zoning Board of Appeals and Adam Gordon as Code Enforcement Officer for the Village of Hillburn

Attorney Cassidy supplied a memorandum regarding the status of the matter and same was posted on 6/22/16..

Verizon 10 Year Special Franchise Agreement – Expiration Date: October 2017 – Attorney Mahoney reported the projected meeting date with Verizon will be in September 2016.

General Code Update – General Code has updated the Village Code and it is now available online. The link has been made available on the Village's website.

RE: 2016-2017 LGRMIF Application – Filed on 3/14/16. No response as of this date.

Tax Certioraris – (2014, 2015, 2016) - Matters are being handled by Special Legal Counsel -Rebecca Speno.

-RE: A.F.K.O.S. – Stipulation of Settlement has been received with the Judge's signature.

Zoning Board of Appeals – No report.

Planning Board –

-RC Department of Planning supplied the Official Tax Map for 2016. The 6/8/16 cover letter was supplied to the Village Board, Village Attorney and Village Engineer.

-As authorized, access to the RC GIS Portal has been requested for the Village Office staff and Building/Fire Inspector.

-Appointment of a Planning Board member is pending by the Village Board.

Building/Fire Inspector's Report – Inspector Adam Gordon not present.

The Village Board acknowledged receipt of copies of correspondence.

Escrow Accounts – Escrow Report for month ending 6/30/16 was presented by the Village Clerk-Treasurer.

Senior Citizens –

A MOTION was made by Trustee O'Blenis and seconded by Mayor Flanagan to approve the Senior Citizens' request for an expenditure of \$400.00 for a 7/18/16 trip to Lake Hopatcong, NJ.

Ayes: Mayor Flanagan & Trustee O'Blenis

Noes: None

Recreation – A written Report was provided and read by Trustee O'Blenis.

2015-2016 After School Program– A Pizza Party was held on last day of the 2015-2016 Program - Friday, 6/24/16.

6/24/16 Trip to Provident Bank Park–Cuban National Baseball Team – All tickets were sold & everyone had a great time.

2016 Summer Camp & Swim Program – 5 Week Program begins July 11, 2016.

-Request for Purchase of T-Shirts – Vendor: Royal Tees – Amount: \$529.50. **Approved by Village Board.**

Ayes: Mayor Flanagan & Trustee O'Blenis

Noes: None

-A Pre-inspection/Meeting at the Rockland County Health Department is scheduled for Wednesday, July 6, 2016.

Trustee O'Blenis displayed a “Historic Hillburn Legacy Award” plaque that was presented by the Rockland Community College to the Hillburn Youth Center for participating in the Hillburn School Historic Site Dedication Ceremony on Sunday, 5/15/16, The plaque will be hung in the Youth Center.

Repair of Air Conditioner at Youth Center – Repair service was done by Design Air on 6/22/16.

A MOTION was made by Trustee O'Blenis and seconded by Mayor Flanagan to approve the claim of Design Air, in the amount of \$640.00.

Ayes: Mayor Flanagan & Trustee O'Blenis

Noes: None

Hillburn Sewer Rebate Committee – No report.

Public Comments

Timothy Williams (31 Sixth St.) stated his daughter recently purchased a house on Terrace Avenue and there is extensive traffic on Terrace Avenue that is used as a shortcut to I-287. (Mayor Flanagan reported this matter has been referred to the Ramapo Police Department)

Deborah Noviri (15 Lake Avenue) stated there is a problem of tractor trailer traffic in the area of her home.

(Trustee O'Blenis suggested license plate numbers be documented and supplied to the Ramapo Police)

Patricia Van Dunk (23 Mountain Ave.) stated there is a problem with numerous bikes being ridden on sidewalks, causing dangerous situations for pedestrians and others.

-Officer Caro and Officer Rogers, who were present, stated that there are basic requirements for bicyclists (including use of helmets). Parental guidance and use of proper judgment is needed. Unregistered/unlicensed motorized bikes are not allowed on roadways or sidewalks.

-It was recommended that a blurb be put on the Village's website pertaining to bicycle safety.

-Officer Caro stated the main concern: Exercise safety – safety is everything.

Shane Starr (62 5th St) stated an existing problem of cars parked on sidewalks should be addressed by the police.

-Officer Caro stated it is a fair game for all and everyone must work together.

Beverly Flanagan (17 Blakeslee Pl.) questioned if there is a law regarding the parking in a driveway – is backing out onto a roadway prohibited?

-Officer Caro stated that if an accident occurs, the motorist backing out of a driveway would be at fault.

Deborah Noviri (15 Lake Ave.) questioned if the asphalt in front of her house was going to be replaced.

-Mayor Flanagan stated that the area is Village property and consideration is being given to planting a tree there.

-Debbie Noviri stated she did not want a tree (roots, etc.)

-Mayor Flanagan stated he and the DPW Supt. will meet with her at the site and consideration will be made after review.

-Debbie Noviri stated that she will cover the area with asphalt. (Mayor Flanagan stated that was not permissible)

Chevy Torres (54 5th St.) stated her concern pertaining to unleashed dogs, as she was recently confronted by one.

-RE: Bike Situation – Kids have no regards for cars and pedestrians. Issue has to be addressed in a peaceful manner – kids should not be yelled at.

Deborah Noviri commented on a grant received by the Town of Ramapo for a walkway that is not in existence.

Timothy Williams stated his concern regarding dangerous dogs and his confrontation with one.

Cynthia Munoz (54 4th St.) complained about the noise created by ConServ in the area of her home and she was informed that 4th Street was going to be opened for access.

-Last Saturday, while having a party for her daughter in the afternoon, the Police came to her house and stated they had received a complaint about loud noise.

-Mayor Flanagan advised that the Village has a Noise Ordinance prohibiting loud noise between the hours of 11:00PM and 7:00AM. There should have been no problem with an afternoon party.

Rhonda Jennings (54 5th St.) stated that now that fireworks have been made legal, is there anything in the Village Code pertaining to fireworks. (Attorney Mahoney stated that at the present time, the Village Code only mentions firearms.. Matter will be reviewed)

Patricia Van Dunk suggested that residents be made aware of the bike situation and control of same by including information in the Village Memo.

Nivaya Torres (54 5th St.) stated her concern about unleashed dogs chasing children in the Village.

-The Village Pond needs cleaning.

Mayor Flanagan reminded the residents that the Village of Hillburn has a contract with the Town of Ramapo for Dog Control Services. When an incident occurs, an immediate call should be placed to the Ramapo Police who, in turn, will contact the Dog Control Officer.

Correspondence – The Village Board acknowledged receipt of copies of correspondence, regular and email, including:

-6/20/16 email from NYCOM – Subject: Zombie Property Legislation.

Voucher Claims were reviewed by the Board who approved payment of same.

Personnel - Appointment of Acting Village Justice

The following RESOLUTION was offered by Trustee Bonnie O'Blenis and seconded by Mayor Craig M. Flanagan, Jr. who moved its adoption:

WHEREAS, on 4/28/16 the Hillburn Village Board accepted the resignation of Acting Village Justice Alan M. Simon, thus making the Office of Acting Village Justice vacant.

THEREFORE, BE IT RESOLVED that Ernest S. Buonocore, Esq. is hereby appointed to the position of Acting Village Justice for the unexpired (1) year term ending April 3, 2017.

Ayes: Craig M. Flanagan, Jr., Mayor
Bonnie R. O'Blenis, Trustee
Noes: None
Absent: Eleanor J. DeGraw, Trustee

Schedule of July and August, 2016 Meetings: One Meeting in July: 7/12/16; one meeting in August: 8/16/16.

NYS Homeland Security & Emergency Services Grant – LM#151643– Pending \$8,500 Grant for H.F.D. Equipment - H.F.D. Chief Starr to obtain proposals for the purchase of Bail-Out Gear. Upon receipt, matter will be pursued.

MOTION was made by Trustee O'Blenis and seconded by Mayor Flanagan to adjourn the meeting at 8:05PM.

Ayes: Mayor Flanagan & Trustee O'Blenis
Noes: None