

**VILLAGE OF HILLBURN
Board of Trustees Meeting
Tuesday, March 13, 2018 – 7:00PM**

MINUTES OF THE BOARD OF TRUSTEES MEETING held on Tuesday, March 13, 2018, in the Municipal Meeting Room, 31 Mountain Avenue, Hillburn, New York 10931, commencing at 7:00PM.

PRESENT: Craig M. Flanagan, Jr., Mayor
Eleanor J. DeGraw, Deputy Mayor
Bonnie R. O’Blenis, Trustee
Elizabeth K. Cassidy, Village Attorney
Eve Mancuso, Village Engineer
Thomas M. Conklin, DPW Supt.
Mary M. Boone, Clerk-Treasurer

RECORDER OF MINUTES: Robin Miele, Asst. Clerk-Treasurer

Meeting called to order by the Hon. Craig M. Flanagan, Jr., Mayor. Village Engineer Mancuso, led the Salute to the Flag.

Minutes of the 2/27/18 Meeting – Approved by Village Board

Ayes: Mayor Flanagan, Trustees DeGraw & O’Blenis
Noes: None

Street & Water Commissioners Reports – Approved by Village Board.

Ayes: Mayor Flanagan, Trustees DeGraw & O’Blenis
Noes: None

Police Commissioner’s Report – Mayor Flanagan tabled the report until the arrival of a Ramapo Police Officer.

Sandy Stead – RealTeam Energy – The Village Clerk-Treasurer reported the 2/27/18 requested information was supplied to Ms. Stead (copy of O&R Bill and Inventory of Street Lights).

DPW Report – DPW Supt. Thomas Conklin reported:

12/9/17 Damage to Guardrail–Terrace Ave & Suffern Rd – Anchor Fence has completed the repair.

Youth Center – Front Entrance Roof Repair – Contractor: Wilke Williams (On-Time Roofing) – Supt. Conklin stated the repair will be done when the weather permits.

Youth Center Front Door Repairs

-Replacement of Left Side Door Hinge by Monsey Glass – Quote in the amount of \$578.50 was approved by the Village Board at the 2/27/18 meeting. (repair pending)

-Repair of Cracked Glass - Right Side of Door – 3/13/18 Quote Received from Monsey Glass: \$507.56.

A MOTION was made by Trustee DeGraw and seconded by Trustee O’Blenis to approve the quote for repair of cracked glass - right side of door, in the amount of \$507.56.

Ayes: Mayor Flanagan, Trustees DeGraw & O’Blenis
Noes: None

Monsey Glass will perform both repairs simultaneously.

Dig Safely – The DPW Staff will attend an Excavator Safety Seminar on 3/14/18 (7:00AM–2:15PM) at RCC.

NYS Thruway – 4th St. Bridge Inspection Report – DPW Supt. Conklin has been supplied with the Report and CD. (Will review same with the Village Engineer)

Nor’Easter Storm – 3/7/18 – Mayor Flanagan reported:

-The storm caused a tree to fall on Sixth St. (west side of Rte. 17), blocking access/egress and knocking down a transformer that caused power outages for residents in that area. The tree was removed on 3/8/19; however power was out from 3/7/18 through Sunday, 3/11/18. As of this date, all residents have had their power restored.

-The Village of Hillburn hosted a luncheon at the Hillburn Community Room on Saturday, 3/10/18, for residents without power. Appreciation was extended to the following who assisted residents without power: Mt. Fuji Steak House (provided take-out on Sunday, 3/11/18); Jimmy Van Dunk (plowed roads on west side of Route 17 when access was blocked by downed tree – Village provided gas); Danny & Andrew Stryko (shoveled snow from 45 hydrants throughout the Village – Village compensation: \$75.00 each).

-A letter received from Diana DeGroat, Carolyn Torino, Jean Powell (and all those on 6th St., Fox Hollow Rd and Boulder Ave.), was read aloud – RE: Extending appreciation to the Village Officials, DPW and Village Office staff for the assistance provided during the power outage.

-O&R’s tree service will be contacted to do an inventory of trees in the Village that have the potential to fall during storms and cause power outages.

-Consideration is being given to creating an emergency access road to prevent future accessibility issues in the western part of the Village.

RC Dept. of Health – Mosquito Control – 3/7/18 letter – RE: Schedule for stocking Veterans Memorial Park with fathead minnows; and for routine treatments of larvicide. (Copy provided to DPW Supt. Conklin)

Summary of 6 Month Water Period Ending 1/31/18 – The Village Board was in receipt of the report, as prepared by the Village Clerk-Treasurer.

-Mayor Flanagan reported he will be meeting with representatives of SUEZ Water next week to discuss the possibility of selling the Village’s water system.

RC Hazard Mitigation Plan – Correspondence from Hazard Mitigation–Northeast Operations – RE: Revisions Required by NYS DHSES – Village Engineer Mancuso reported she had reviewed the recommended revisions made by the NYS DHSES and responded on behalf of the Village of Hillburn: No objection to the revisions.

-Engineer Mancuso stated participation in the RC HMP is needed in order to qualify for FEMA funding.

4th Street Railroad Bridge

Mayor Flanagan requested the DPW Supt. to patch the holes on the bridge that have worsened due to the recent storms. He will be contacting the Town Supervisor to discuss the need of emergency repair of the bridge.

HFD Report – Chief Starr reported:

-The HFD has been responding to calls and attending training at the RC Fire Training Center.

-During the recent storm, the HFD responded to 8 calls within a 12 hour period. At this date, the HFD has responded to 35 calls for the year (20 calls at this time last year)

Emergency Repair of 5-CFR – Chief Starr reported the alternator on the 5-CFR was replaced by Ruscon, as approved by Mayor Flanagan. Cost: ? **Ratified by Village Board.**

Ayes: Mayor Flanagan, Trustees DeGraw & O’Blenis

Noes: None

2/22/18 Response to Fire Call – County-Wide Carting – Truck Leaking Oil

The HFD Chief provided 3 quotes for supplies/equipment that were used/damaged and stated the owner of vehicle has requested the bill to be sent to him.

2/22/18 Quote: Wilson’s Auto & Truck, Inc.	- Speedy Dry:	\$ 212.50
2/22/18 Quote: Municipal Emergency Ser.	- Oil Boons & Pads:	304.00
2/28/18 Quote: Hi-Tech Fire & Safety, Inc.	- (1) Set of Turnout Gear:	<u>2,659.17</u>
		<u>\$ 3,175.67</u>

Village Attorney stated she would send one letter to County-Wide Carting and, if not paid within 2 weeks, the matter will be referred to his insurance company.

-Chief Starr stated the need to replenish the speedy dry now and requested authorization to purchase 5 bags @ \$8.50 each. Approved by Village Board.

2018 Volunteer Fire Assistance (VFA) Grant Application - Wildland Firefighting Equipment – Chief Starr requested authorization to file the required application for this 50/50 grant for funding up to \$3,000 (Village would be responsible for \$1,500). **Approved by Village Board.**

Ayes: Mayor Flanagan, Trustees DeGraw & O’Blenis

Noes: None

Request for Use of CFR – 2nd Asst. Chief Ann Marie Basile addressed the Board and requested to use the CFR fire truck for approximately 2-2½ hours during her wedding on 4/13/18. HFD President Thomas Whelan has agreed to drive the truck to and from Sacred Heart Church. Mutual Aid would be in place.

-Mayor Flanagan stated the request would be reviewed and she will be notified.

O & R – RE: NY Public Service Commission Case 16-E-0226; O & R’s Add’l LED Street Lighting Options Available to Municipalities – Upgrade of 9 streetlights to LED along 4th St. – Upgrade still pending – no further report.

Village Engineer’s Report - Engineer Eve Mancuso reported:

Annual Report for MS4 (3/2017 – 3/2018) - 2/26/18 Approved Proposal for Engineering Services – Engineer Mancuso stated she will provide a list of items for inclusion in the report.

Rockland County MS-4 Mapping Grant – Engineer Mancuso reported she will work with DPW Supt. Conklin on this project that is a part of a county-wide effort.

Engineer Mancuso was excused from meeting.

Village Attorney’s Report – Attorney Cassidy reported

Village of Hillburn vs. Nicholas Ciancioruso, et.al. (Creelman Road) - RE: Litigation Regarding Illegal Operation of a Contractor’s Yard on Property located on Creelman Road in Violation of Stop Work Order – Attorney Cassidy reported the Village’s Special Counsel, Chris Cardinale of Jacobowitz & Gubetz, has secured a Temporary Restraining Order. Attorney Cardinale and Building/Fire Inspector Gordon will attend a Hearing at the County Supreme Court on Tuesday, 3/20/18.

Village of Hillburn vs. Creelman Road Property Owners – Transfer of the case out of Hillburn Court remains pending.

Stonework Estates, Inc., Kristian Matthews and Legacy Stoneworks, Inc. v. Village of Hillburn, Village of Hillburn Zoning Board of Appeals and Adam Gordon as Code Enforcement Officer for the Village of Hillburn – (outstanding documentation) The Village Attorney gave a Stipulation package/documents to the Village Clerk, that included the Stipulation Agreement – Index No. 663-2106 (Signed by Mayor Flanagan 8/8/17, signed by Kristian Matthews 8/22/17)

Village of Hillburn v. Losner – Attorney Cassidy reported that Mr. Losner did not appear in County Court date on 3/13/18 due to the weather. The matter will be rescheduled for the middle of May.

-A discussion was held on work authorized under Bldg Permit #020218, issued 2/21/18: Repair of existing deck/landing.

-Attorney Cassidy stated the Building Permit was issued to remedy the pending violations. He is not authorized to do any other work on the property.

-Mayor Flanagan questioned if repairing the existing deck/landing will make the dwelling safe as there is a tree on the roof. Further, the dwelling will still be an eyesore.

-DPW Supt. stated Mr. Losner has requested the water service to be turned on; however, he will not enter the home in its present condition.

-Village Clerk-Treasurer Boone stated that an inspection was made by the Village Engineer and declared the building unsafe; and supplied conclusions that should be adhered to.

-Building Inspector Gordon reported that Asst. Building Inspector Tichenor had issued an Order to Remedy to Mr. Losner regarding the debris on the property and said violation was taken care of.

7:30PM – Public Hearing - Introductory Local Law 1 of 2018 – A Local Law to Override the Tax Levy Limit Established in General Municipal Local §3-C

The duly posted and published Notice of Public Hearing was read aloud by the Village Clerk-Treasurer. Village Attorney Cassidy read Introductory Local Law #1, 2018 and summarized the purpose of the local law. The local law would allow the Village, if necessary, to exceed the established tax cap.

The Public Hearing was opened for public comment.

With no comments, the Public Hearing was closed.

The following **RESOLUTION** was offered by Trustee DeGraw and seconded by Trustee O’Blenis who moved its adoption:

WHEREAS, Introductory Local Law 1 of 2018, A Local Law to Override the Tax Levy Limit Established in General Municipal Law § 3-C was introduced at the Village Board’s regular meeting held on February 27, 2018;

WHEREAS, a duly noticed public hearing was held on March 13, 2018 at 7:30PM;

WHEREAS, the Village Board declared itself to be lead agency in accordance with the State Environmental Quality Review Act on March 13, 2018;

WHEREAS, the Village Board determined that the adoption of Local Law 1 of 2018 is a Type II action and no further environmental review is required;

NOW THEREFORE, BE IT RESOLVED that the Village Board of Trustees hereby adopts Introductory Local Law #1 of 2018 as Local Law #1 of 2018. Said Local Law will take effect immediately upon filing with the Secretary of State.

Ayes: Craig M. Flanagan, Jr., Mayor
Eleanor DeGraw, Trustee
Bonnie O’Blenis, Trustee

Noes: None

Abstentions: None

RESOLUTION was unanimously adopted.

Insurance –

-The Village Clerk-Treasurer reported Selective Insurance supplied a proposal for 4/15/18 – 4/15/19 reflecting a 2% increase.

A MOTION was made by Trustee DeGraw and seconded by Trustee O’Blenis to accept the 2/28/18 proposal from Selective Insurance for 2018-19 Insurance coverage.

Ayes: Mayor Flanagan & Trustees DeGraw & O’Blenis

Noes: None

Various Capital Improvements (In accordance with 9/1/16 Bond)

The Village Clerk-Treasurer referred to the Financial Report as of 2/27/18 and reported there has been no change.

Verizon 5 Year Special Franchise Agreement – Expiration Date: Oct. 2017

-Attorney Cassidy stated she is waiting for Verizon to supply a revised Agreement.

7:40PM

A MOTION was made by Trustee DeGraw and seconded by Trustee O’Blenis to suspend the regular meeting in order to go into Executive Session to discuss pending litigation.

Ayes: Mayor Flanagan & Trustees DeGraw & O’Blenis

Noes: None

7:50PM

A MOTION was made by Trustee DeGraw and seconded by Trustee O’Blenis to reopen the regular meeting

Ayes: Mayor Flanagan & Trustees DeGraw & O’Blenis

Noes: None

Tax Certioraris – (2014, 2015, 2016, 2017) –

**VILLAGE OF HILLBURN - VILLAGE BOARD OF TRUSTEES
RESOLUTION TO SETTLE TAX CERTIORARI MATTERS**

The following RESOLUTION was offered by Trustee DeGraw and seconded by Trustee O’Blenis who moved its adoption:

WHEREAS, the following tax certioraris were filed by the following property owners:

Property Owner	Parcel	Index Number
TBS Realty Management	SBL 847.19-2-2	31663-2014
		31530-2015
		31297-2016
		31691-2017
Hillburn Park Corp	SBL 47.15-2-14	31662-2014
		32869-2015
		31295-2016
		31692-2017

WHEREAS, after consultation with the Village's legal counsel, the Village Board of Trustees determines that it is in the best interest of the Village to settle the above matters;

NOW THEREFORE, BE IT RESOLVED, that the Village Board of Trustees hereby approves the stipulation discontinuing action between Hillburn Park Corp and the Village of Hillburn for 2014, 2015, 2016, and 2017 per the terms of the attached discontinuance; and

BE IT FURTHER RESOLVED, that the assessment for 2018 for Hillburn Park Corp (SBL 47.15-2-14) shall be remain at \$772,400 for the next 3 assessment roll years, provided that Hillburn Park Corp formally withdraws its grievance for 2018; and

BE IT FURTHER RESOLVED, that the Village Board of Trustees hereby approves the stipulation between TBS Realty Management and the Village of Hillburn for 2014, 2015, 2016 and 2017 and the refund of \$15,000 to be paid as set forth in the stipulation of settlement; and

BE IT FURTHER RESOLVED, that the Village Board of Trustees hereby stipulates to an assessment of \$775,000 for 2018 for TBS Realty Management (SBL 847.19-2-2) that shall be established using the procedures outlined in RPTL Article 5 for the reduction of an assessment by mutual agreement of the Assessor and Taxpayer, as ratified by the Village's Board of Assessment Review; and

BE IT FURTHER RESOLVED, that the Village's Special Counsel, Rebecca Speno, Esq. and Village Clerk-Treasurer is authorized to take all action as shall be reasonably necessary to complete and file the above referenced stipulations.

Ayes: Craig M. Flanagan, Jr., Mayor
Eleanor DeGraw, Trustee
Bonnie O'Brien, Trustee

Noes: None

Abstentions: None

RESOLUTION was unanimously adopted.

2018 Village Election – Tuesday, March 20, 2018

RE: Election Inspectors – Appointed 2018 Election Inspector Patricia Van Dunk has advised that she is unable serve due to a medical follow-up. Susan Anderson of 35 Rockland Avenue has consented to serve – Approved by the Village Board.

2018 Tentative Assessment Roll – Grievances

The Assessment Roll will be updated in accordance with the approved Stipulations. The final Assessment Roll will be prepared by 4/1/18.

2018-2019 Tentative Budget – Mayor Flanagan reported he is in the process of preparing same.

2016 Master Plan Committee –

Committee Secretary, Parquiris DeLeon, reported the next meeting is scheduled for 4/7/18 at 10:00AM.

-Attorney Cassidy stated the Committee is doing a great job. They are moving forward with finalizing the Draft Master Plan and working on the Draft Zoning Plan.

-Bonnie Franson is interested in getting input from the Building/Fire Inspector.

2020 Census – Local Update of Census Address Operation (LUCA) – No further report.

Community Development –

2018 Community Development – It has been determined that the Village of Hillburn does not meet the criteria necessary to be eligible for 2018 CDG funding.

The following **RESOLUTION** was offered by Trustee DeGraw and seconded by Trustee O'Brien who moved its adoption:

WHEREAS, the Village of Hillburn is part of the 2018 CDBG Consortium; and

WHEREAS, the Village of Hillburn has complied with the following in a timely manner:

- (1) Activation of the Village of Hillburn Citizen Advisory Committee
- (2) Two meetings of the Citizen Advisory Committee: 11/2/17 & 12/5/17 (Minutes Supplied)
- (3) Attendance at the 1/10/18 Training Session
- (4) Public Hearing held on February 13, 2018 at 7:15PM, as scheduled (published by the County Executive)

and

WHEREAS, in review of the 2010 Census Tracts – ACS Data Set: (42.52% eligible as Area Benefit) and the Village of Hillburn is listed as 22.63%;

THEREFORE, BE IT RESOLVED, that an application not be filed for a 2018 CDBG with the RC Consortium.

Ayes: Craig M. Flanagan, Jr., Mayor
Eleanor DeGraw, Trustee
Bonnie O'Brien, Trustee

Noes: None

RESOLUTION was unanimously adopted.

Zoning Board of Appeals - No new applications have been filed.

Planning Board – Next meeting is scheduled for 3/21/18.

-RE: Site Plan Application filed by Best Choice Confectionery, Inc. (201 Route 59) – The Village Board received a copy of the RC Planning Board’s GML Review.

Building/Fire Inspector’s Report – Adam Gordon reported:

RE: Enforcement of Stop Work Orders by Ramapo Police – Inspector Gordon stated he has been informed by the Ramapo Police Department that Stop Work Orders, specifically the Stop Work Orders issued for the Creelman Road violations, are civil matters and they cannot enforce them.

-Attorney Cassidy stated she will review this matter.

-**Update of Fee Schedule** – Attorney Cassidy reported she is working with the Building/Fire Inspector to update the fee amounts and to include fees for informal meetings.

-The Village Clerk-Treasurer advised that there is an existing application/fee of \$75.00 for informal meetings.

-Attorney Cassidy stated it will be clarified to include meetings with the Building/Fire Inspector.

Escrow

RE: Building Permit #030318 dated 3/13/18 to O&R Utilities – Emergency Transformer Replacement

Inspector Gordon stated that he will require the assistance of the Village Engineer during this project and recommends an escrow account be established by the applicant.

-Attorney Cassidy stated she does not anticipate this project as requiring legal review.

A MOTION was made by Trustee DeGraw and seconded by Trustee O’Blenis that O&R Utilities be required to establish an escrow account in the amount of \$1,000.00 to cover engineering fees associated with the Building Permit #030318.

Ayes: Mayor Flanagan & Trustees DeGraw & O’Blenis

Noes: None

-Attorney Cassidy reported that as a utility company, a site plan review is not required by law.

Senior Citizens – No report.

Recreation – A written Report was read by Trustee O’Blenis.

2018 Summer Camp & Swim Registration will be held on Saturday, 3/17/18 from 10:00am to 12:00 noon for Residents and Non-Residents.

-Swim Passes – Village contribution: \$15.00 per participant (Village residents only). **Approved by Village Board.**

Ayes: Mayor Flanagan, Trustees DeGraw & O’Blenis

Noes: None

Easter Egg Hunt – Saturday, 3/24/18, 11:00AM at Veterans Memorial Park (weather permitting) Rain Date: 3/31/18

Ayes: Mayor Flanagan, Trustees DeGraw & O’Blenis

Noes: None

Hillburn Sewer Rebate Committee – Trustee DeGraw reported Applications are still being accepted.

Public Comments –

Kevin Clark (12 Fox Hollow Rd) addressed the Village Board regarding ongoing issues with occupants of 275 Route 17. Young boys are disrupting the residents in the area by making noise during evening hours. He contacted the Ramapo Police last week and the boys retaliated by throwing things into his yard. He has been in law enforcement for 25 years and he feels the Ramapo Police should be doing more. He feels this ongoing matter should be brought to the attention of the Ramapo Police Chief.

-Mayor Flanagan stated he has contacted the Administrator at 275 Route 17 and will set up a meeting with him, as he feels there is a lack of supervision.

-Trustee O’Blenis stated that she had received a phone call from a neighbor one evening regarding the loud noise and she went to 275 Route 17. The Ramapo Police Officer on duty was not responsive or helpful.

-Mr. Clark stated that a 15’ buffer (mound/trees) should be in place, as the “dormitory” abuts residential property.

Attorney Cassidy stated that the issue of buffers is being addressed in the Draft Master Plan. Also, update of the Village’s Noise Ordinance is also being worked on.

-Trustee O’Blenis stated that at present, the Noise Ordinance prohibits excessive noise from 11:00PM to 7:00AM; however, certain noise at any time can be deemed a nuisance.

-Mr. Clark stated that this matter needs to be brought to the attention of the Police Chief.

-Mayor Flanagan stated that at one time, the Village had a Police Advisory Committee that met with the Ramapo Police Chief on a frequent basis. This Committee may be re-instituted.

Rhonda Jennings (54 5th St.) stated that after Hurricanes Irene and Sandy, many residents were without power. She feels that Village buildings (Community Room, Village Office, etc.) should be equipped with generators and kept open for residents to get warm, charge phones, etc.

Richard Morales (128 6th St.) thanked the Village for all the assistance provided during the recent snowstorm.

-Mr. Morales stated that although he does not live as close, he can also hear the screaming and loud noise from 275 Route 17. It must be unbearable for the neighboring residents.

Mayor Flanagan stated a resident came to his house one evening due to the young men had thrown a traffic cone at his vehicle while he was passing by. The Village Board will follow up on this matter.

-Trustee O’Blenis stressed the importance of calling the Ramapo Police and filing complaints.

Ashleigh Jennings (54 5th St.) stated she also heard the noise a couple of nights ago.

Shane Starr (66 5th St.) stated he had just received a call from 44-Control stating that 275 Route 17 had taken their alarm system offline, even though it is still occupied. This is a violation of a State Code.

-Building/Fire Inspector Gordon and Chief Starr left the meeting to go to the site.

Nevaeh Torres (54 Fifth St.) stated that when she was riding on the school bus to come home, boys from 275 Route 17 blocked the bus and threw snow at it.

Robert Cirincionne (36 Hickory Ave.) stated he is a member of the HFD and, when responding to an incident, the boys from 275 Route 17 threw snowballs at the CFR truck.

Frank Lazcares (39 Seventh St.) stated he is the resident that Mayor Flanagan reported had the traffic cone thrown at his vehicle. He also reported on another incident whereby he was driving on Route 17 in the area of 275 Route 17 during a snowstorm and the boys threw snowballs at his truck, causing him to swerve. He stopped his truck and called the Ramapo Police; however, no Police Officer arrived. The boys approached his truck and were yelling things at him.

Chevron Torres (54 Fifth St.) stated her husband had an incident last year, whereby boys from 275 Route 17 threw snowballs at his vehicle. When he stopped his vehicle, the boys yelled that there was nothing he could do to them.

Mayor Flanagan stated he will send notices to abutting neighbors of 275 Route 17, Eugene Hunter and Kevin Clark, to attend a meeting with the Ramapo Police Chief, when scheduled.

Police Officer Maire arrived at meeting and advised that she had arrested the Supervisor of 275 Route 17 last night for a violation of the Noise Ordinance. Officer Maire stated she asked the Supervisor, Mr. Friedman, if the building was being operated as a school. Mr. Friedman replied yes.

Some of the complaints made earlier were reiterated to Office Maire. Officer Maire stated it is very important to call the Police.

Application for Use of Hillburn Community Room

Krina Shah, M.P.H., B.D.S. Program Coordinator, New York University School of Medicine has amended her request to use the Hillburn Community Room to include a free spaghetti dinner, along with the survey regarding the effects of environmental pollution. The required Certificate of Insurance has been submitted. **Approved by Village Board**

Ayes: Mayor Flanagan, Trustees DeGraw & O'Blenis

Noes: None

NYS Association of City and Village Clerks – 2017-2018 Membership Dues: \$50.00. **Approved by Village Board**

Ayes: Mayor Flanagan, Trustees DeGraw & O'Blenis

Noes: None

RC Clerk/Finance Officer's Meeting – Tuesday, 3/27/18 – Fee: \$19.00 per person - Request for authorization for Deputy Village Clerk Yvonne Van Dunk and Asst. Clerk-Treasurer Robin Miele to attend. **Approved by Village Board**

Ayes: Mayor Flanagan, Trustees DeGraw & O'Blenis

Noes: None

Moratorium Waiver Request – Dated 3/5/18 from Atzl, Nasher & Zigler, P.C. – RE: TBS Realty Mgmt (847.19-2-2)

(6) sets of the package, consisting of the Waiver Request, Site Plan Application, SEQRA Part 1 and Site Plan Maps 1-5 were received on 3/13/18 for review and comment. Copies were distributed to the Village Board, Village Attorney and Village Engineer.

A MOTION was made by Trustee DeGraw and seconded by Trustee O'Blenis that the applicant be required to establish an escrow account, in the amount of \$1,500.00, prior to any reviews by the Village Attorney and Village Engineer.

Ayes: Mayor Flanagan, Trustees DeGraw & O'Blenis

Noes: None

Correspondence - The Village Board acknowledged receipt of copies of correspondence, regular and email, including: NYCOM – RE: 2018 Annual Meeting and Training School – May 6-8, 2018. Mayor Flanagan stated he would like to attend. (Approved by Board)

DPW Personnel

-A discussion was held on the necessity to hire a temporary DPW Laborer. Of the 4 DPW Staff, one is out on disability, one is injured and will be out until approximately 3/29/18, and one will be out commencing 3/26/18 for a medical procedure.

-Attorney Cassidy stated she is following up on the notice requirements pertaining to Section 71 of the Civil Service Law: Leave for Disability.

2017 Local Government Records Management Improvement Fund Grant (LGRMIF) – Grant Award: \$28,631.00 – The Contractor, New York State Industries for the Disabled, Inc. – No further report. Awaiting completion of project.

Annual Organizational Meeting – The meeting will be held on Monday, April 2, 2018, in the Community Room, commencing at 7:00PM.

Voucher Claims were reviewed by the Board who approved payment of same.

A MOTION was made by Trustee O'Blenis and seconded by Trustee DeGraw to adjourn the meeting at 8:45PM.

Ayes: Mayor Flanagan, Trustees DeGraw & O'Blenis

Noes: None