

VILLAGE OF HILLBURN
Board of Trustees Meeting
Tuesday, March 23, 2021 – 7:00PM

MINUTES OF THE BOARD OF TRUSTEES MEETING held on Tuesday, March 23, 2021, via GoToMeeting.com, commencing at 7:00PM.

PRESENT: Joseph P. Tursi, Mayor
Bernadette Tarantino, Trustee
Bonnie O’Blenis, Trustee
Terry Rice, Village Attorney
Eve Mancuso, Village Engineer
Thomas Conklin, DPW Superintendent

RECORDER OF MINUTES: Robin G. Miele, Clerk-Treasurer

The Hon. Mayor Joseph Tursi called meeting to order. Trustee O’Blenis led in the Salute to the Flag.

Minutes of the 3/09/2021 Board Meeting - Approved by Village Board.

Ayes: Mayor Tursi, Trustees Tarantino & O’Blenis
Noes: None

Police Commissioner’s Report – Mayor Tursi reported he has been in contact with Ramapo Police Captain Hyman. Trustee O’Blenis stated that police visibility on west side of Route 17 remains minimal. Mayor Tursi will advise Captain Hyman.

DPW Report - DPW Supt. Conklin (arrived at meeting)

-Terrace Ave. DPW Garage – Two estimates were received to Repair Roof, Repair/Replace Soffits, Repair Garage Doors:
Gary’s Gutter Service, Inc.: \$9,200.00
On-Time Contracting & Gutter Service: \$6,500.00

A MOTION was made by Trustee Tarantino and seconded by Trustee O’Blenis to accept the estimate submitted by On-Time Contracting & Gutter Service, in the amount of \$6,500.00.

Ayes: Mayor Tursi, Trustees Tarantino & O’Blenis
Noes: None

-Village Municipal Building – On-Time Contracting has been requested to provide a proposal.

Trees – DPW Supt. Conklin reported that Perfect Cut completed the work on 3/20/2021, with the exception of the tree on 1st Street that was determined to be on private property. An invoice, reflecting a cost reduction, will be provided.

DPW Vehicles

-The 2008 Dump Truck is in need of repair (welding on frame) and will be taken to Suffern Sales & Service next week.
-New F-550 – Supt. Conklin will check on the status of the truck order with Genesee Valley Ford.

Sixth Street Gate – The gate appears to have been tampered with. Tamper-proof parts have been ordered from Fastenal.

DPW Seasonal Hours – 6:00AM – 2:30PM – Commencing 5/3/2021 and ending 10/11/2021. **Approved by Village Board.**

Ayes: Mayor Tursi, Trustees Tarantino & O’Blenis
Noes: None

-Vincent Skokos will commence employment in the DPW on 3/29/2021.

Hillburn Clean-Up Day – Scheduled for 4/24/2021 (Rain Date: 5/5/2021).

Street & Water Commissioners’ Reports – **Approved by Village Board.**

Ayes: Mayor Tursi, Trustees Tarantino & O’Blenis
Noes: None

Village Water System

-Mayor Tursi stated Bill Madden of SUEZ Water New York had contacted him regarding acquisition of the Village’s water system. Mayor Tursi will hold conference call with Bill Madden and Mr. Mulick of SUEZ, and the Village Attorney.

-SUEZ Water New York Billing: The Clerk-Treasurer asked if the Village Board had reviewed the following bills:

-Bill of 2/12/2021 (Received 2/26/2021) - Period Covered - 1/07/2021 - 2/08/2021: \$77,266.26 (Current Charges: \$37,229.66 (estimated reading), Previous Balance (COW): \$40,036.60 – Payment Protested by the Village of Hillburn) No payment was made.

-Bill of 3/08/2021 (Received 3/15/2021) - Period Covered - 1/07/2021 to 2/05/2021: \$58,075.47 (Current Charges: \$18,038.87 (actual reading), Previous Balance (COW): \$40,036.60 - Payment Protested by the Village of Hillburn).

-Bill of 3/08/2021 (Received 3/15/2021) – Period Covered – 2/05/2021 - 3/05/2021: \$70,656.07 (Current Charges: \$12,580.60), Previous Balance: (Charge + COW): \$58,075.47.

-Mayor Tursi requested Supt. Conklin to obtain the number of the SUEZ meter on Route 17 to determine if it is registering water consumption that is being charged to the Village.

H.F.D. Report – Chief Shane Starr reported:

-Chief Starr reported on the major fire at Evergreen Court Home for Adults in Spring Valley Nursing Home, that occurred today, 3/23/2021 and stated he and HFD members were presently at the scene providing assistance in searching for a missing Spring Valley firefighter.

Purchase of Generators Approved 12/15/2020 – Chief Starr reported that Liberty Small Engine, LLC has advised that the two generators are unavailable at the present time. Therefore, he would like to cancel the order totaling \$2,858.00.

Donations for the Purchase of UTV - On 3/15/2021, HFD Chief Starr submitted the following checks to the Clerk-Treasurer:

Hillburn Fire Department Check #1746:	\$13,925.00 (Donations Collected by HFD)
Hillburn Fire Department Check #1747:	<u>6,000.00</u> (Donation from HFD)
Total Amount Received 3/15/2021:	<u>\$19,925.00</u>

-Two proposals for a 2021 Ranger Crew UTV were received:

Teixeira's Polaris, Hyde Park, NY:	\$28,491.92
Locomotion Powersports, Inc., Mahwah, NJ:	\$30,214.18

A MOTION was made by Trustee Tarantino and seconded by Trustee O'Blenis to accept the proposal submitted by Teixeira's Polaris, in the amount of \$28,491.92, and to authorize the issuance of a Purchase Order for the 2021 Ranger Crew UTV, and

FURTHER, an increase of the HFD Equipment Appropriation to cover this expense is hereby authorized, if needed, to cover funding for the purchase as follows:

Donations Received:	\$19,925.00
General Fund:	<u>\$ 8,566.92</u> (HFD Equipment)
	<u>\$28,491.92</u>

FURTHER, this vehicle will be placed on the Village's insurance policy, when received.

Ayes: Mayor Tursi, Trustees Tarantino & O'Blenis
Noes: None

5-CFR Truck – 3/16/2021 Invoice 0077666-IN from New Jersey Emergency Vehicles (NJEV): \$735.43 – Repair of Air Leak

Approved by Village Board.

Ayes: Mayor Tursi, Trustees Tarantino & O'Blenis
Noes: None

RBC Wealth Management: LOSAP – Portfolio Focus Account Statement (February 2021).

SAM Capital Funding Grant Application – Funding Application: Purchase of ~~*Scott Air Packs~~ and Back Hoe – (*Scott Air Packs purchased with alternate funding. Item on Application to be revised) – The Ways and Means Committee will be contacted to determine the status of the application and the need to revise same.

LED Street Lighting Upgrade

O & R – RE: NY Public Service Commission Case 16-E-0226; O & R's Add'l LED Street Lighting Options Available to Municipalities – Competitive alternatives being offered by O & R regarding LED lighting – no further report.

-Annual Upgrade - Locations for the (4) free LED upgrades: area of 33 Terrace Ave., corner of Suffern Rd & Lake Ave., corner of Lake Ave. & Fifth St., and on Mountain Ave. To date, approx. 50% of streetlights have been upgraded to LED.

-A list of lights that are in need of repair/replacement has been filed with O & R by Deputy Clerk Yvonne Van Dunk.

Village Engineer's Report – Engineer Mancuso reported:

Veterans Memorial Park Pond – Mayor Tursi and Engineer Mancuso will meet to determine options for sealing the pond to retain water.

7:32 PM

A MOTION was made by Trustee Tarantino and seconded by Trustee O'Blenis to suspend the regular meeting in order to hold the duly scheduled Public Hearing.

Ayes: Mayor Tursi, Trustees Tarantino & O'Blenis
Noes: None

Public Hearing – Introductory Local Law No. 3 of 2021 - A local law to Override the Tax Levy Limit established in General Municipal Law §3-C.

-The duly published and posted Notice of Public Hearing was read aloud by Mayor Tursi.

-Attorney Rice summarized the purpose of the local law that would allow the Village, if necessary, to exceed the established tax cap.

-Mayor Tursi stated that staying under the 2021 Tax Cap of 1.56% is not feasible, due to a loss of revenue due to COVID-19.

Hearing was opened for public comments. There were none.

A MOTION was made by Trustee Tarantino and seconded by Trustee O'Blenis to close the Public Hearing.

Ayes: Mayor Tursi, Trustees Tarantino & O'Blenis
Noes: None

A MOTION was made by Trustee O'Blenis and seconded by Trustee Tarantino to reopen the regular Board meeting.

Ayes: Mayor Tursi, Trustees Tarantino & O'Blenis
Noes: None

The following Resolution was offered by Trustee Tarantino and seconded by Trustee O'Blenis who moved its adoption:

WHEREAS, a duly noticed public hearing was held on March 23, 2021 regarding Introductory Local Law No. 3 of 2021, A Local Law to Override the Tax Levy Limit Established in General Municipal Law §3-C;

WHEREAS, the Village Board determined that the adoption of Local Law No. 3 of 2021 is a Type II action and no further environmental review is required;

NOW THEREFORE, BE IT RESOLVED that the Village Board of Trustees hereby adopts Introductory Local Law No. 3 of 2021 as Local Law No. 3 of 2021. Said Local Law will take effect immediately upon filing with the Secretary of State.

Ayes: **Joseph P. Tursi, Mayor**
Bernadette A. Tarantino, Trustee
Bonnie R. O'Blenis, Trustee
Noes: None

Resolution was unanimously adopted.

2020 Repavement Project – Project Funding: CHIPS – Receipt of Balance for Reimbursement - \$27,688.16:

The Clerk-Treasurer reported that two checks were received from the NYS Dept. of Taxation and Finance as follows:

Check #08098081:	\$21,974.53 (NYS DOT - CHIPS – Extreme Winter Recovery Appropriation)
Check #08099967:	\$ 5,713.63 (NYS DOT – CHIPS – Pave NY Appropriation)
	<u>\$27,688.16</u>

2021 Repavement Project - Mayor Tursi stated that he and the DPW Supt. have reviewed several areas to be included in this year's project.

-DPW Supt. Conklin and Engineer Mancuso will meet on Friday, 3/26/2021 at 9:00AM to inspect the 4th Street bridge curbing.

Village Attorney's Report – Attorney Rice reported:

Hillburn vs. Noved/Nicholas Cianciaruso, et. al – 12/1/20 Decision and Order signed by Judge Eisenpress

-Attorney Rice stated he is working with Special Counsel, McCarthy and Fingar, LLC, to collect the Judgement awarded to the Village.

-3/11/2021 Claim filed by McCarthy and Fingar, LLC – Invoice #996925: \$2,875.00. **Approved by Village Board.**

Ayes: Mayor Tursi, Trustees Tarantino & O'Blenis
Noes: None

\$125,000 BAN – Dated 1/14/2021 (DPW Vehicle, DPW Pre-Fab Garage & Misc. Office Equipment)

-A Financial Report at 3/23/2021 was supplied.

-Purchase of Ford F-550 XL 4WD Diesel Truck w/ 11' Dump Body (Genesee Valley Ford \$54,730.00. Estimated Delivery: April/May 2021) DPW Supt. Conklin will contact Genesee Valley Ford.

-DPW Pre-Fab Garage – Mayor Tursi stated that the cinderblock building in the rear of the lot, along with the existing slab, will be removed by the DPW. A local business will be contacted regarding installation of a new concrete slab. A meeting with Engineer Mancuso will be scheduled to begin preparation of a bid package for the pre-fab building.

-Misc. Office Equipment – Protected Harbor is scheduled to install the (4) Laptop Computers, Monitors & Keyboards on 3/26/2021.

2020 Assessment Roll

-TOKNY Realty Group, LLC v. Hillburn Board of Assessors – Index No. 031947/2020 – Petition: Tax Year 2020/2021 (Received 6/1/2020) – No further report.

2021 Tentative Assessment Roll – Taxable Status Date: 1/01/2021 –

The Assessment Roll will be finalized by Village Assessor Scott Shedler on 4/1/2021.

2021-2022 Tentative Budget - The Tentative Budget has been filed by Mayor Tursi.

The Public Hearing was scheduled for 4/13/21 at 7:30PM.

Insurance –

April 2021-April 2022 Insurance (Present Policy Expires April 15, 2021) - Renewal proposals from Selective Insurance for the Commercial Package Policy and the Public Officials Policy were provided on this date, 3/23/2021, by the Village's insurance agent, Seeley & Durland. The proposals were supplied to the Village Board and Village Attorney for review.

-Comp Alliance – 2020 Annual Report.

Emergency Preparedness Plan – Pending (Filing date: April 1, 2021) – Needed: Add'l Language by Village Attorney

Personnel Manual – As discussed at the 1/26/21 meeting, Manual is to be updated to include COVID-19 protocol.

Various Capital Improvements (In accordance with 9/1/16 BAN)

-A Financial Report at 3/23/2021 was supplied.

2016 Master Plan Committee – Comprehensive Plan & Related Zoning – Adopted 1/14/2020

Proposed Revisions to the Zoning Local Law – Mayor Tursi reported he will be re-scheduling a phone conference among the Mayor, Village Attorney, Building/Fire Inspector and Bonnie Franson.

General Code Publishers

-Proposal/Estimate for Updating Village Code Book - Between \$6,985.00 and \$7,630.00. (Tabled at 8/18/20 meeting until proposed revisions are made to Zoning Code). Tabled

-Proposal for Laser fiche – Tabled.

2021 Village Election – Tuesday, March 16, 2021

The Village Clerk read the Statement of Canvass of votes cast at the 3/16/21 Election, as supplied by the Inspectors of Election:

Office of Mayor (2 Year Term)
Joseph P. Tursi: 89 Votes

Office of Trustee (2 Year Term)
Bernadette A. Tarantino: 89 Votes

Zoning Board of Appeals – No report.

Planning Board – No report.

Building/Fire Inspector’s Report – Building/Fire Inspector Gordon not present.

-The Village Board acknowledged receipt of copies of various correspondence from the Building/Fire Inspector and Asst. Building Inspector.

Senior Citizens Organization - President Diana DeGroat, has advised that she would like to begin holding regular monthly meetings in the Hillburn Community Room on 5/3/2021.

Escrow – Status of Escrow Accounts Report @ 3/23/21.

-Nelson Pope & Voorhis - 2/17/2021 letter – RE: Pending Inv. #20848: \$190.00 and Invoice #21542: \$150.00. The Clerk-Treasurer reported a response letter was sent to Nelson Pope & Voorhis advising that the invoices are presently before the Hillburn Planning Board, awaiting receipt of additional escrow from Noved Building Management.

Hillburn Sewer Committee (Hillburn Village Board) - No report.

Public Comments – None

User Fees – Mayor Tursi stated that he is considering an increase in current User Fees.

Annual Organizational Meeting – Monday, April 5, 2021 at 7:00PM – Hillburn Community Room.

Correspondence - The Village Board acknowledged receipt of correspondence, regular and email, including:

-Brook Presbyterian Church – Poster – Annual Lenten Breakfast – 3/28/2021.

-RC Legislature – Copy of letter from the RC Legislature, endorsed with the names of many County, Town and Village Officials including the Hillburn Village Board, requesting a mass vaccination site in Rockland County.

-RC Health Dept. – Notices regarding the availability of sites to register for the COVID-19 vaccination.

Voucher Claims and Budgetary Transfers to Cover Approved Expenditures - Approved by Board.

Ayes: Mayor Tursi, Trustees Tarantino & O’Blenis

Noes: None

Scheduling of April 2021 Board Meetings: Monday, April 5, 2021 (Organizational Meeting)
Tuesdays, April 13 & 27, 2021 (Regular Meetings)

MOTION was made by Trustee O’Blenis and seconded by Trustee Tarantino to adjourn the meeting at 8:05PM.

Ayes: Mayor Tursi, Trustees Tarantino & O’Blenis

Noes: None