

VILLAGE OF HILLBURN
Board of Trustees Meeting
Tuesday, May 25, 2021 – 7:00PM

MINUTES OF THE BOARD OF TRUSTEES MEETING held on Tuesday, May 25, 2021, in the Municipal Meeting Room, 31 Mountain Avenue, Hillburn, New York 10931, via GoToMeeting.com and Facebook Live, commencing at 7:00PM.

PRESENT: (In Person)

Joseph P. Tursi, Mayor
Bernadette Tarantino, Trustee
Eve Mancuso, Village Engineer
Thomas Conklin, DPW Superintendent

PRESENT: (Online)

Terry Rice, Village Attorney

ABSENT

Bonnie O’Blenis, Trustee
(Family Illness)

RECORDER OF MINUTES: Robin G. Miele, Clerk-Treasurer

.....
The Hon. Mayor Joseph Tursi called meeting to order. Village Engineer Eve Mancuso led in the Salute to the Flag.

Minutes of the 5/11/2021 Board Meeting - Approved by Village Board.

Ayes: Mayor Tursi & Trustee Tarantino
Noes: None

Street & Water Commissioners’ Reports – Approved by Village Board.

Ayes: Mayor Tursi & Trustee Tarantino
Noes: None

Police Commissioner’s Report – Mayor Tursi stated he had no report.

Village Water System

- Leak Detection on West Side of Route 17 – DPW Supt. Conklin will contact the representative again to schedule a date.
- SUEZ Water New York – Current Water Bill: \$12,387.04 + \$55,895.04 Carryover Balance (COW) - Mayor Tursi reported on the COW charge recently imposed on all SUEZ Water customers, including the Village of Hillburn. The Village has not paid the COW charge, in protest of SUEZ Water’s failure to properly notify the Village of the charge and explain the purpose. However, this protest has not made any progress.
- The Village Board reviewed the Summary of SUEZ Bills (June 2020 – May 2021), prepared by the Asst. Clerk-Treasurer, and the Summary of 4 Month Water Period Ending 3/31/21, prepared by the Clerk-Treasurer.

A MOTION was made by Trustee Tarantino and seconded by Mayor Tursi authorizing payments to SUEZ Water as follows:

Total Billed		\$62,282.08
Payment Authorized:		
Current Bill at (Includes COW and Surcharges)	\$12,387.04	
Portion of Carry-over Balance (COW Charges)	<u>25,000.00</u>	
	\$37,387.04	(37,387.04)
		<u>\$30,895.04</u> Balance (COW Charges)

and

FURTHER, the remaining balance of \$30,895.04 will be paid after the Village’s next billing cycling (p/e 7/31/2021).

Ayes: Mayor Tursi & Trustee Tarantino
Noes: None

DPW Report - DPW Supt. Conklin

-5/31/2021 Memorial Day Parade – The Village of Suffern’s street sweeper will be used to sweep the roadway of the parade route. No Parking Cones have been placed along route.

-Purchase of Flags (Telephone Poles along Memorial Day Parade Route) –

Supt. Conklin reported that in addition to the 27 new flags/poles, 15 brackets were also needed – Total Cost: \$164.25.

Approved by Village Board

Ayes: Mayor Tursi & Trustee Tarantino
Noes: None

Veterans Park Pond –

-Princeton Hydro – 1st treatment of pond has been re-scheduled to Friday, 5/28/2021.

-RE: Pump – As recommended by Salomone Bros., a new control module box capacitor was purchased (cost: \$60.77) and installed. However, pump is still not working. The next step is to check the power.

East Hillburn Park – Playset - Supt. Conklin reported he had placed caution tape around the playset, in response to a report received from a resident regarding sharp edges on the playset. However, the tape was removed. He will replace the tape daily until repairs can be made. Mayor Tursi and Supt. Conklin will inspect the playset tomorrow morning.

Fibar (5th St. Playground & East Hillburn Playground Areas – Supt. Conklin is awaiting a response from American Fibar.

DPW - Seasonal Laborer

-Daniel Stryko – Mayor Tursi recommends his appointment to the summer position of DPW Laborer.

A MOTION was made by Trustee Tarantino and seconded by Mayor Tursi to approve the appointment of Daniel Stryko to the summer position of DPW Laborer, at the wage rate of \$13.00, effective June 1, 2021.

Ayes: Mayor Tursi & Trustee Tarantino
Noes: None

Equipment – Supt. Conklin reported a new demo saw is needed. A quote was received from Pomona Power Equipment in the amount of \$1,435.97 (includes cart/accessories). A second quote is forthcoming.

A MOTION was made by Mayor Tursi and seconded by Trustee Tarantino to approve the purchase of a new demo saw at a cost not to exceed \$1,435.97.

Ayes: Mayor Tursi & Trustee Tarantino
Noes: None

Surplus Vehicles – DPW Supt. reported that the 2004 Ford F-Series and the 1991 Elgin Street Sweeper were put up for auction through Absolute Auctions & Realty Inc.

A MOTION was made by Trustee Tarantino and seconded by Mayor Tursi to ratify auctioning the 2004 Ford F-Series and the 1991 Elgin Street Sweeper on Absolute Auctions & Realty Inc.'s site, and FURTHER, to accept the bids received:

2004 Ford F-Series:	\$4,100.00
1991 Elgin Street Sweeper:	\$1,600.00

Ayes: Mayor Tursi & Trustee Tarantino
Noes: None

Youth Center – Supt. Conklin reported that Electrolock, Inc. was called to check the burglar system and determined that a water leak from the window was causing the issue. The window will be caulked.

Garbage Collection – A discussion was held on the proper way to place garbage at curbside.

Tropical Storm Isaias – Public Assistance - NYS Dept. of Homeland Security & Emer. Services (DHSES) – Awaiting response.

Memorial Tree to be Planted at Youth Center - Chevron Torres supplied the following quotes:

Three quotes: Purchase of a Kwanzan Cherry Tree:

J. Krokus Nursery, Inc.:	10' Tree only:	\$140.00 (w/Delivery & Installation: \$390.00)
Rockland Wholesale Nursery, Inc.:	Tree only:	\$240.00
Cedar Hill Nursery:	Tree Only:	\$275.00 (2.5" root ball) or \$235.00 (2.0" root ball)

-Trustee Tarantino suggested obtaining a quote from Sloatsburg Nursery.

One Quote: Purchase of Plaque

Trophy King	6" x 8" Plaque (for installation on a stone):	\$ 50.00
	6" x 8" Plaque (for mounting on pole):	\$150.00

-Mayor Tursi stated that Kristian Matthews of Stoneworks could be contacted for a quote on a granite stone for placement of the plaque.

H.F.D. Report – Chief Shane Starr not present:

-2021 Ranger Crew UTV – The vehicle is on backorder. Should be available in 1-2 weeks.

-Membership – Two new members have been accepted by the HFD and require physicals: Christine Winter and Inam Haq. **Approved by Village Board.**

Ayes: Mayor Tursi & Trustee Tarantino
Noes: None

-Brush Truck – Chief Starr is looking into the purchase of a new Brush Truck to replace the 5-MP.

-RBC Wealth Management – Prospectus at 5/4/2021.

SAM Capital Funding Grant Application – Revised Funding Application has been submitted: Pre-Fab Building and Back Hoe.

Village Engineer's Report – Engineer Mancuso reported:

4th St. Thruway Bridge Curbing – Quotes submitted by Village Engineer at 5/11/21 – Tabled.

2021 Repavement Project – Proposed Areas: 5th St (from Mountain Ave. to Hickory Ave.), Hickory Avenue (from 5th St. to 6th St.), 6th St. (from Hickory Ave. to Rockland Ave.)

-Engineer Mancuso reported on the bids received:

Tilcon New York (Paving & Milling)	\$73,440.95
Cavaliere Industries (Milling)	\$11,988.85
All County Paving (Paving)	\$80,400.00

Engineer Mancuso stated that due to the quote from All County Paving is higher, she recommended that a quote be obtained from Tilcon New York for paving only and, as in prior years, the Tilcon New York be contracted for paving only; Cavaliere Industries be contracted for milling.

-No action was taken until a new quote is obtained from Tilcon and the scope of work is confirmed.

MS-4 Report – Report has been completed and will be filed.

Village Attorney's Report – Attorney Rice stated he had no report

2016 Master Plan Committee – Comprehensive Plan & Related Zoning – Adopted 1/14/2020

Proposed Revisions to Zoning Local Law – Attorney Rice reported that Bonnie Franson will provide information by 5/28/2021, if not before.

2021 Assessment Roll - Two petitions filed on 4/29/2021: ACA Holding Corp. and TOKNY Realty Group, LLC. Attorney Rice reported that the Town of Ramapo is doing an appraisal of TOKNY Realty Group, LLC's property.

User Fees — Mayor Tursi stated he had not yet had an opportunity to review the fees obtained by Attorney Rice from various Villages. Tabled.

Personnel Manual – Manual is to be updated to include COVID-19 protocol.

\$125,000 BAN – Dated 1/14/2021 (DPW Vehicle, DPW Pre-Fab Garage & Misc. Office Equipment)

-Financial Report dated 5/25/2021 was acknowledged.
-DPW Vehicle – Estimated delivery: Mid-June.

Insurance

The State Insurance Fund – Renewal Policy - NYS Disability Benefits and Paid Family Leave Insurance. **Approved by Village Board**

Ayes: Mayor Tursi & Trustee Tarantino
Noes: None

2021 Tax Warrant

The 2021 Tax Warrant, in the total amount of \$1,198,319.56 (including Unpaid Water Accounts), was approved and signed by the Village Board.

Ayes: Mayor Tursi & Trustee Tarantino
Noes: None

Various Capital Improvements (In accordance with 9/1/16 BAN)

-No change to Financial Report dated 4/27/2021.

General Code Publishers

-Proposal/Estimate for Updating Village Code Book - Between \$6,985.00 and \$7,630.00. (Tabled at 8/18/20 meeting until proposed revisions are made to Zoning Code). Tabled
-Proposal for Laser fiche – Tabled.

Zoning Board of Appeals – Next Meeting is scheduled for 6/21/2021.

Planning Board – No Report

Building/Fire Inspector's Report – Building/Fire Inspector Gordon not present.

-**National Code Council** – Membership Dues: \$145.00. **Approved by Village Board**
Ayes: Mayor Tursi & Trustee Tarantino
Noes: None

-The Village Board acknowledged receipt of copies of various correspondence from the Building/Fire Inspector and Asst. Building Inspector.

NY Project Hope Presentation – Presenter unable to sign in to teleconference. Presentation will be rescheduled.

Senior Citizens – Next Meeting: 6/7/2021 at 4:00PM.

Escrow – The Village Board was supplied with Status of Escrow Accounts Report @ 5/25/21.

Hillburn Sewer Committee (Hillburn Village Board) - No report.

Memorial Day Parade & Service – Monday, May 31, 2021 at 9:00AM – Bike decorations for Village youth are available at Village Hall.

Special Dedication Event – July 10, 2021 – 11:00AM - The next Planning Committee meeting is scheduled for Wednesday, 6/2/2021 at 4:00PM.

Public Comments – None

Personnel - Unused Vacation at 5/31/2021

A MOTION was made by Mayor Tursi and seconded by Trustee Tarantino authorizing the carry-over of unused vacation @ 5/31/21 to the fiscal year 2021-2022. (schedule supplied)

Ayes: Mayor Tursi & Trustee Tarantino
Noes: None

Correspondence - The Village Board acknowledged receipt of correspondence, regular and email, including:

-RC Health Dept. – Reminder to Keep Property Mosquito Free (posted on Village website).
-NYCOM – Advocacy Update – 5/25/2021.
-Good Samaritan Hospital – Availability of assistance being offered to homebound individuals who are in needed of COVID vaccinations.
-Algonquin Gas Transmissions – Notice that Algonquin is preparing to conduct various maintenance activities on its pipeline location in the Village of Hillburn. (copy supplied to Village Board, DPW Supt. and HFD Chief).

Voucher Claims and Budgetary Transfers to Cover Approved Expenditures - Approved by Board.

Ayes: Mayor Tursi & Trustee Tarantino
Noes: None

Upcoming Meeting Schedule: June 8th, June 22nd, July 13th, and August 17th

MOTION was made by Trustee Tarantino and seconded by Trustee O'Blenis to adjourn the meeting at 7:30PM.

Ayes: Mayor Tursi & Trustee Tarantino
Noes: None