

VILLAGE OF HILLBURN
Board of Trustees Meeting
Monday, July 27 2015 – 7:00PM

MINUTES OF THE BOARD OF TRUSTEES MEETING held on Monday, July 27, 2015, in the Municipal Meeting Room, 31 Mountain Avenue, Hillburn, New York 10931, commencing at 7:00PM.

PRESENT: Craig M. Flanagan Jr., Mayor
Eleanor J. DeGraw, Trustee
Bonnie R. O’Blenis, Trustee
ABSENT: Elizabeth K. Cassidy, Village Attorney

RECORDER OF MINUTES: Mary Boone, Clerk-Treasurer

Meeting was called to order by the Hon. Mayor Craig M. Flanagan, Jr. Resident Rhonda Jennings led in the Salute to the Flag.

Minutes of 7/14/15 Meeting – Approved by Village Board.

Ayes: Mayor Flanagan, Trustees DeGraw & O’Blenis
Noes: None

Hudson Archival Proposal (RE: NYS Archives Project/Grant – 2014)

The proposal, in the total amount of \$8,000.60 was provided on 7/19/15 by the Village’s Grant Writer, Sylvia Welch. The proposal was reviewed and approved by the Village Attorney.

A MOTION was made by Trustee DeGraw and seconded by Trustee O’Blenis to accept the proposal submitted by Hudson Archival, in the total amount of \$8,000.60, for digitalization of specified Village records, in accordance with the Local Government Records Management Improvement Fund (LGRMIF) Grant.

Ayes: Mayor Flanagan, Trustees DeGraw & O’Blenis
Noes: None

Community Development -2015 CD Program– 6/15/15 Award: \$25,000 – Project: “After School Program 2015-2016”. The Clerk-Treasurer reported the RC CD Office has advised they will be meeting with HUD on 8/1/15 to review applications and awards. Formal notice is forthcoming.

Village Attorney’s Report – (Not present)

Insurance – Letter from John W. Sanford - Warwick Resource Group – RE: Coverage for H.F.D. A meeting with Mr. Sanford will be held on Tuesday, 8/11/15 at 6:45PM. (Prior to regular Board Meeting)

2015 Tax Certioraris

Mayor Flanagan reported the scheduled conference call between himself, the Village Attorney and the Village’s Special Counsel was held on 7/17/15. A written report to be provided to the Village Board.

FYE 2015 GASB #45 Actuarial Report (prepared by Danziger & Markhoff, LLP)

The Village Board acknowledged receipt of the audit report and accepted same.

A MOTION was made by Trustee DeGraw and seconded by Trustee O’Blenis to approve payment of the fee to Danziger & Markhoff, LLP, in the amount of \$1,113.00.

Ayes: Mayor Flanagan, Trustees DeGraw & O’Blenis
Noes: None

RC Health Department – Water Sampling – 2nd Half of 2015

A MOTION was made by Trustee DeGraw and seconded by Trustee O’Blenis to approve the RC Health Department to perform Water Sampling for the 2nd Half of 2015 at the fee of \$100.00.

Ayes: Mayor Flanagan, Trustees DeGraw & O’Blenis
Noes: None

Escrow

RE: Aukadiusz, Kowalski – \$500.00 Escrow Established 6/3/15 - Building Permit # 072115

Property I.D.: 47.18-1-76 (28 7th Street) Village Engineer Review

At the 7/14/15 meeting, the Village Board authorized the increase of the escrow account by \$500.00. However, based upon the Village Engineer’s projected fees for site inspections, the Building/Fire Inspector recommends the property owner be required to increase the escrow account by \$1,000. **Approved by Village Board.**

Ayes: Mayor Flanagan, Trustees DeGraw & O’Blenis
Noes: None

United Water New York – \$7,500.00 Escrow Established 9/02/14 - 7/02/14 Site Plan Application filed with the Hillburn Planning Board Property I.D. #47.15-1-1 (65 Route 59) Professional Engineering Reviews

7/17/15 written notification was received from the Planning Board recommending close out of the referenced escrow account and the refund of the balance, in the amount of \$4,1,50.80. **Approved by Village Board.**

Ayes: Mayor Flanagan, Trustees DeGraw & O’Blenis
Noes: None

Salomone Redi-Mix of NY, LLC – Special Permit/Site Plan Approval – Recommendation for Construction Bond

A MOTION was made by Trustee DeGraw and seconded by Trustee O’Blenis to accept the recommendations of the Hillburn Village Engineer and the Hillburn Planning Board to require 100% bonding, based on the construction cost estimate, be required as a condition of the Building Permit.

Ayes: Mayor Flanagan, Trustees DeGraw & O’Blenis
Noes: None

2015 Hillburn Day – August 1, 2015

Mayor Flanagan reported a Committee Meeting will be held on Thursday, 7/30/15 at the Community Room.

Correspondence included:

-RC Conference of Mayors – Membership Dues: 2014-2015: Replacement Check for \$150.00 (check misplaced by RC COM) and 2015-2016: \$150.00. **Approved by Village Board.**

Ayes: Mayor Flanagan, Trustees DeGraw & O’Blenis
Noes: None

-Bond Schoenick & King – (5) Claims Totaling \$785.00 – RE: Pending Tax Certiorari Cases. **Approved by Village Board.**

Ayes: Mayor Flanagan, Trustees DeGraw & O’Blenis
Noes: None

-RBC Wealth Mgmt – Annual Recurring Disbursement Notice. (Mayor Flanagan to schedule a meeting with RBC Wealth Mgmt)

-NYS Dept. of Taxation & Finance – Certification of establishment of final 2015 State equalization rate: 20.86.

Historian Department

7/24/15 Donation to the Village of Hillburn – Mr. Jim Jack donated (17) glass-plate negatives of the Flood of 1903 to the Village of Hillburn Historian Department and same have been documented as fixed assets.

Personnel Manual – A workshop will be held at 6:00PM on 8/11/15 to discuss the Personnel Manual.

Public Comments

Percy Van Dunk (70 5th Street) requested repair of the roadway at the base of his driveway (damaged by plow).

A MOTION was made by Trustee DeGraw and seconded by Trustee O’Blenis to adjourn meeting at 7:24PM.

Ayes: Mayor Flanagan, Trustees DeGraw & O’Blenis
Noes: None