

VILLAGE OF HILLBURN  
Board of Trustees Special Meeting  
Tuesday, November 9, 2017 – 11:00AM

MINUTES OF THE BOARD OF TRUSTEES SPECIAL MEETING held on Tuesday, November 9, 2017, in the Municipal Meeting Room, 31 Mountain Avenue, Hillburn, New York 10931, commencing at 11:00AM.

**PRESENT:** Craig M. Flanagan, Jr., Mayor  
Bonnie R. O’Blenis, Trustee  
Elizabeth K. Cassidy, Village Attorney  
Thomas M. Conklin, DPW Supt.  
Mary M. Boone, Clerk-Treasurer

**ABSENT:** Eleanor J. DeGraw, Trustee  
(Work Schedule)

**RECORDER OF MINUTES:** Robin Miele, Asst. Clerk-Treasurer

Meeting called to order at 11:23AM by the Hon. Craig M. Flanagan, Jr., Mayor. Village Attorney Cassidy led in the Salute to the Flag.

- Mayor Flanagan reported that Trustee DeGraw was unable to be present due to her work schedule.
- Notice of the Board of Trustees Special Meeting was posted and supplied on 11/7/17.

**RE: 2001 GMC DPW Truck**

DPW Supt. Conklin read a written statement summarizing the deteriorating condition of truck due to rust and corrosion; and the need for replacement. (copy of written statement is attached).

-Mayor Flanagan stated that he and Trustee O’Blenis inspected the truck and made the determination that it was not feasible to repair the truck due to its age and the extent of the corrosion and to obtain quotes for the emergency purchase of a new vehicle.

Attorney Cassidy stated that due to the purchase is deemed an emergency, it would not need to comply with the bidding requirements stated in the Village’s Procurement Policy. However, it was recommended that the vehicles be routinely inspected, to avoid future emergency purchases.

Mayor Flanagan stated he would like to reserve monies so that vehicles can be replaced in a timely manner.

-Appraisal of 2001 GMC – The estimated value is between \$18,000 and \$20,000, including the plow and spreader.

**RESOLUTION TO PURCHASE A NEW TRUCK TO REPLACE THE 2001 GMC TRUCK**

The following **RESOLUTION** was offered by Trustee O’Blenis and seconded by Mayor Flanagan who moved its adoption:

**WHEREAS**, the 2001 GMC village truck, used mainly to salt roads, has been deemed irreparable as of 11/3/17; and

**WHEREAS**, significant inclement weather is predicted in the near future and salt truck is necessary to keep the streets of Hillburn clear of icy conditions; and

**WHEREAS**, Hillburn received three (3) quotes for a new truck:

Mahwah Ford – 11/7/17 Quote: 2016 Ford F550 Dump Body	\$57,514.00
55 Franklin Tpke LESS Rebate:	( 1,250.00)
Mahwah, NJ 07430	<u>\$56,264.00</u>
All American Ford – 11/7/17 Quote: 2016 Ford F550 Super Cab	\$57,464.00
375 Route 17S LESS Rebate:	( 1,000.00)
Paramus, NJ 07652	<u>\$56,464.00</u>
Schultz Ford – 11/7/17 Quote: 2017 Ford F550 Super Cab	<u>\$62,574.00</u>
80 Route 304	
Nanuet, NY 10954	

**NOW THEREFORE BE IT RESOLVED** that the Village Board declares an emergency arising out of the 2001 GMC Truck condition whereby circumstances affecting public buildings, public property or the life, health, safety or property of the inhabitants of a political subdivision or district therein, require immediate action which cannot await competitive bidding or competitive offering pursuant to General Municipal Law § 103(4).

**BE IT FURTHER RESOLVED** that the Village Board hereby approves Mahwah Ford’s 11/17/17 quote for the purchase of one 2016 Food F550 Dump Body for the price of \$56,264.00, to be paid as follows:

\$10,000.00 Deposit (Equipment Reserve Fund)  
46,264.00 Balance to be Financed (Ford Financing)  
\$56,264.00 Total

Application/Purchase to be signed by the Mayor, Craig M. Flanagan, Jr.

**Ayes:** Craig M. Flanagan, Jr., Mayor  
Bonnie O’Blenis, Trustee  
**Noes:** None  
**Absent:** Eleanor DeGraw, Trustee

**RESOLUTION** was unanimously adopted.

Attorney Cassidy stated that the 2001 GMC DPW Truck can be placed on the list of surplus equipment to be prepared. When submitted, the items can be declared surplus and the manner of disposal will be determined (i.e. private sale, bids, etc.).

**Purchase of New Plow and Spreader**

One (1) quote was received:

<u>Traffic Safety &amp; Equipment Co., Inc., 457 State Highway 17, Mahwah, NJ 07430</u>	
Estimate #110317kc4 dated 11/6/17 – Purchase & Installation of Snow Plow:	\$ 5,405.00
Estimate #110317kc5 dated 11/6/17 – Purchase & Installation of Spreader:	<u>6,145.00</u>
Total Plow & Spreader:	<u>\$11,550.00</u>

A MOTION was made by Trustee O’Blenis and seconded by Mayor Flanagan that upon receipt of additional quotes, the plow and spreader be purchased from the vendor with the lowest quote.

Ayes: Mayor Flanagan & Trustee O’Blenis  
Noes: None

**SUEZ Water New York – Discrepancy Regarding Bill of 7/20/17: \$58,485.97**

-A meeting with SUEZ Water New York will be held at 3:00PM today. Mayor Flanagan, Clerk-Treasurer Boone, Engineer Mancuso and DPW Supt. Conklin will be attending.

**Tax Certiorari – Mt. Fuji v. Village of Hillburn (Tax Years 2014-15, 2015-16, 2016-17 and 2017-18)**

Attorney Cassidy reported on the pending proposal:

Assessment Years 2014-2017 – Litigation would be discontinued in lieu of the following:

Lump Cash Refund:	\$40,000.00 (to be paid in 3 installments)
Reduction of Assessment:	From: \$1,000,000 To: \$514,600

A discussion was held on the proposal. It was noted that the 2017 Assessed Value of \$1,000,000 reflects a \$550,000 reduction from the 2016 in assessment.

A MOTION was made by Trustee O’Blenis and seconded by Mayor Flanagan that the Village Attorney is hereby directed to offer the following counter proposal:

Lump Cash Refund:	\$40,000.00 (to be paid in 3 installments)
Reduction of Assessment:	From: \$1,000,000 To: \$750,000

Ayes: Mayor Flanagan & Trustee O’Blenis  
Noes: None

**Health Coverage for Spouses of Retirees**

An inquiry was received from a retiree of the Village of Hillburn pertaining to adding his spouse as a dependent for health coverage.

-Village Clerk-Treasurer Boone referred to the following excerpt from the Village of Hillburn’s Personnel Manual:

**10. Employee Benefits:**

- c. The Village of Hillburn will provide health insurance coverage to any future retiree who meet the following criteria:
  - i. Employee hired before June 1, 2015 who have been employed by the Village for fifteen (15) years or more at the time of retirement.
  - ii. Employees hired after June 1, 2015 who have been employed by the Village of Hillburn for a period of twenty-five (25) years or more by the Village of Hillburn at the time of retirement.
  - i. ***Only the insurance coverage for the Village retiree will be paid by the Village. Family/Dependent health insurance coverage will be the responsibility of the retiree.***

Attorney Cassidy to address matter.

Meeting was adjourned at 12:13PM.