

VILLAGE OF HILLBURN
Board of Trustees Meeting
Tuesday, November 15, 2016 – 7:00PM

MINUTES OF THE BOARD OF TRUSTEES MEETING held on Tuesday, November 15, 2016, in the Municipal Meeting Room, 31 Mountain Avenue, Hillburn, New York 10931, commencing at 7:00PM.

PRESENT: Craig M. Flanagan Jr., Mayor
Bonnie R. O’Blenis, Trustee
Eleanor J. DeGraw, Trustee
Elizabeth K. Cassidy, Village Attorney
Thomas M. Conklin, DPW Supt.

RECORDER OF MINUTES: Mary Boone, Clerk-Treasurer

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Meeting called to order by the Hon. Craig M. Flanagan, Jr., Mayor. Jeff Welsh, Ramapo River Keeper, led in the Salute to the Flag.

Minutes of 10/25/16 Meeting - Approved by Village Board.

Ayes: Mayor Flanagan & Trustee DeGraw
Noes: None
Abstention: Trustee O’Blenis

Street & Water Commissioners Reports – Approved by Village Board.

Ayes: Mayor Flanagan, Trustees O’Blenis & DeGraw
Noes: None

Police Commissioner’s Report – Deferred until the arrival of a Ramapo Police Officer.

Presentation by Geoff Welsh – RE: Pilgrim Pipelines

A map of the Ramapo Watershed was displayed illustrating the route of the proposed pipelines. Mr. Welsh addressed the Village Board and the public and provided the following information:

- Pilgrim Pipeline Holdings, LLC is a private industry that is proposing to construct two parallel pipelines to run from Albany to Linden, NJ. One pipeline would carry crude oil south to refineries or international distribution hubs, and the other would carry refined petroleum products north.
- A small portion of the proposed pipeline would run through the Village of Hillburn.
- Ramapo is the water supply most at risk for contamination in the event of a spill.
- The proposed pipeline will not decrease the current train shipments, as the oil is slated for export.
- Underground spills are more dangerous than aboveground spills.

Mr. Welsh stated that a 1909 law gives credence to resolutions adopted villages and cities opposing the pipeline. Of the 9 affected villages, 7 have adopted resolutions, 1 is in the process, and Hillburn would be the last. A model Resolution could be provided by the River Keepers. Attorney Cassidy stated she will review any proposed Resolution.

Village resident, Rich Morales, stated that since 2010, over 7 million gallons of fuel have been spilled in the United States, causing approximately \$2.8 billion in damages.

Information sheets and a Petition opposing the pipelines were available for residents’ signatures.

Mayor Flanagan thanked Mr. Welsh for his presentation.

DPW Report – DPW Supt. Thomas Conklin reported:

-Sewer Hook-Up of Municipal Building, 31 Mountain Avenue – Bravo Builders of Rockland Inc. completed the hook-up, as approved at the 10/11/16 meeting.

-Paving of Municipal Building Parking Lot – Chuck Bugbee Blacktopping has completed the paving, with the exception of one item that will be taken care of.

-GMC Truck - Installation of “On Spots” and Replacement of Brake Chambers – A quote is still pending from Ruscon.

-Flushing of Hydrants – Complete.

-Property Maintenance - 132 Sixth Street – Pictures were taken showing the property has not been maintained.

-“No Parking Here to Corner” Sign on Hickory Avenue – Sign has been installed.

-Installation of Stop Sign at Hickory Ave & 5th St – Officer Howe has advised that a traffic study is not needed for the placement of a Stop Sign on Hickory Avenue at 5th Street.

A MOTION was made by Trustee DeGraw and seconded by Trustee O’Blenis authorizing the installation of a Stop Sign on Hickory Avenue, at 5th Street.

Ayes: Mayor Flanagan, Trustees O’Blenis & DeGraw
Noes: None

-Mountain Avenue Drainage Project – 11/3/16 Contract with Bravo Builders of Rockland, Inc.

A MOTION was made by Trustee O’Blenis and seconded by Trustee DeGraw to ratify the 11/3/16 Contract with Bravo Builders of Rockland, Inc., to perform the Mountain Avenue Drainage Project for the total cost of \$11,700.00 (Option “B”), and

FURTHER, the funding for this project will be out of the NYS CHIPs Program.

Ayes: Mayor Flanagan, Trustees O’Blenis & DeGraw
Noes: None

HFD Report – Chief Starr reported:

-The HFD has responded to 98 calls this year to date (Last Year: 80)

-11/3/16 Tractor-trailer Fire on NYS Thruway – A list of equipment used during the response will be provided to the NYS Thruway and the trucking company.

-Attorney Cassidy advised the HFD Chief to provide her with the list for follow up.

-Request to Take One H.F.D. Truck to participate in the following Christmas Parades:

11/26/16 - Wallington, NY

12/03/16 - Suffern, NY

12/10/16 - Orangeburg, NY

Approved by Village Board.

Ayes: Mayor Flanagan, Trustees O’Blenis & DeGraw

Noes: None

Gear for New Member – Fitting gear for Robert Van Dunk III is being sought.

Appointment of Fire Police – Robert F. Cirincionne has achieved a NYS Fire Training Certificate for completion of the 05 Fire Police Training.

-Mayor Flanagan administered the Oath to Robert Cirincionne to serve as Fire Police for the Hillburn Fire Department.

RC Office of Fire and Emergency Services – FEMA Hazard Mitigation Plan Update - Worksheets were completed and filed with the RC Office of Fire and Emergency Services.

Village Engineer’s Report – Engineer McCreedy not present.

(2) Claims:

11/03/16 Claim – Invoice #120276 (Attendance at Consortium Meeting) \$ 75.50

11/03/16 Claim – Invoice #120277 (2016 Mountain Ave. Drainage Improvement Pro.) 151.00

Approved by Village Board.

Ayes: Mayor Flanagan, Trustees O’Blenis & DeGraw

Noes: None

(Chief Starr left meeting)

Community Development Program

Trustee DeGraw reported she and Deputy Clerk Yvonne Van Dunk had attended the 2017 CDBG Application Training meeting on 11/3/16 and determined that, in accordance with the revised income threshold, the Village of Hillburn does not qualify for funding.

At the Citizens Advisory Committee Meeting held at 6:00PM this evening, a discussion was held regarding opting out of the Consortium for the 2017 CD Block Grant Funds.

The following RESOLUTION was offered by Trustee DeGraw and seconded by Trustee O’Blenis who moved its adoption:

WHEREAS, it was confirmed at the 11/3/16 Community Development Block Grant, HOME and ESG Application Training Session that the Village of Hillburn is not eligible, in accordance with the “42.52% eligible as Area Benefit”; and

WHEREAS, previous actual CDBG Awards to the Village of Hillburn were subsequently cancelled/”recaptured” by the RC Office of Community Development:

- 2012-13 \$10,000 (Sidewalk Project)
- 2014 \$48,000 (Youth Center Heating/Cooling Unit)
- 2015 \$25,000 (After School Program)

THEREFORE, BE IT RESOLVED that the Village of Hillburn will not be a part of the Consortium of Rockland County Towns and Villages “Urban County” for the 2017 Community Development Block Grant Funds under the U.S. Housing & Community Development Acts and its amendments; and a 2017 CDBG, HOME and ESG Application will not be filed by the Village of Hillburn.

Ayes: **Craig M. Flanagan, Jr., Mayor**
Bonnie R. O’Blenis, Trustee
Eleanor J. DeGraw, Trustee

Noes: None

Abstentions: None

Village Attorney’s Report – Attorney Elizabeth Cassidy reported:

Various Capital Improvements (In accordance with 9/1/16 BAN)

RESOLUTION FOR NEW YORK STATE OFFICE OF GENERAL SERVICES MINI-BID REQUEST FOR HFD CHIEF’S VEHICLE

WHEREAS, the Hillburn Fire Department is in need of a new Fire Chief’s Vehicle;

WHEREAS, the Hillburn Fire Department has submitted to the Village Board for review the model information for the vehicle as well as a list of specifications to be included in the vehicle;

WHEREAS, New York State Office of General Services (“OGS”) has comprised a vehicle marketplace for the purchase of vehicles by registered municipalities from a variety of dealers on contract with New York State under awards 22898 and 22904;

WHEREAS, to participate in the OGS vehicle marketplace, registered municipalities must submit an application for a “mini-bid” request specifying, among other things, the vehicle sought by the municipality;

WHEREAS, the Village of Hillburn seeks to utilize the OGS vehicle marketplace by submitting a “mini-bid” request for a Ford F-150 4x4 Supercrew – 157 including the specifications provided to the Village Board for review;

NOW THEREFORE, BE IT RESOLVED, that after review of the OGS application for the “mini-bid” as well as the vehicle specifications submitted by the Hillburn Fire Department, the Village Board hereby authorizes the Mayor, Clerk-Treasurer and the Attorney for the Village to submit said application to the New York State Office of General Services in the effort of soliciting a bid for the specified vehicle.

Motion by: Trustee Eleanor DeGraw

Second by: Trustee Bonnie O’Blenis

Ayes: Craig M. Flanagan, Jr.
Bonnie R. O’Blenis, Trustee
Eleanor J. DeGraw, Trustee

Nos: None

Abstain: None

-Commercial Front Mower w/Commercial Side Discharge Deck and 47” Snow Blower - Quotes are still being obtained. DPW Supt. will be meeting with Mayor Flanagan to discuss the matter.

Stonework Estates, Inc., Kristian Matthews and Legacy Stoneworks, Inc. v. Village of Hillburn, Village of Hillburn Zoning Board of Appeals and Adam Gordon as Code Enforcement Officer for the Village of Hillburn – Attorney Cassidy stated there is no further information.

Verizon 10 Year Special Franchise Agreement – Expiration Date: October 2017 – Attorney Cassidy stated a meeting has been scheduled for December 13, 2016.

Insurance 2016-2017 – No report.

Tax Certioraris – (2014, 2015, 2016) –

Attorney Cassidy stated an Attorney/Client session was held earlier with the Village Board.

-10/31/16 Claim filed by Special Legal Counsel -Rebecca Speno - **Approved by Village Board.**

Ayes: Mayor Flanagan, Trustees O’Blenis & DeGraw

Noes: None

2016 Master Plan Committee – Mayor Flanagan reported the Committee is moving along. The next meeting is scheduled for Saturday, November 19, 2016 at 10:00AM.

Warrant of Unpaid 2016 Village Taxes – The Village Clerk-Treasurer reported the Warrant was filed on 11/4/16 and included 24 unpaid Village tax bills totaling \$21,678.46.

Zoning Board of Appeals – No Report.

Planning Board – Next Meeting: 11/17/16.

Building/Fire Inspector’s Report – Inspector Adam Gordon not present.

Property Maintenance - 132 Sixth Street (SBL 47.18-1-4) – The 7 day extension granted to clean up the property has passed. The bank representative called and stated the contractor sent to the site did not see anything that needed to be done. Subsequently, the DPW Supt. took pictures of the property showing overgrowth/dead tree, etc. (to be provided to the bank). -Mayor Flanagan requested the DPW Supt. to schedule the clean-up of the property by the DPW, and the property owner will be billed for the service.

Unauthorized Installation of Fill – 33 Sixth Street – A Building Permit was issued for renovations to the existing dwelling. In response to a report of fill being dumped on the property without authorization, the Building/Fire Inspector made a cursory inspection of the property. No Violation has been issued; however, the Building/Fire Inspector requests an escrow be established by the property owner, in the amount of \$1,000.00, for inspections by the Village Engineer. **Approved by Village Board.**

Ayes: Mayor Flanagan, Trustees O’Blenis & DeGraw

Noes: None

-Attorney Cassidy stated that a Stop Work Order can be issued on the open Building Permit.

Escrow Accounts –

The Village Clerk-Treasurer reported that, as recommended by the Planning Board, an escrow account has been established by Sempre Qualcosa, (Add-Ventures) in the amount of \$500.00.

Senior Citizens - No report

Recreation – A written Report was provided and read by Trustee O’Blenis.

Annual Christmas Party – Saturday, December 17th, 2:00PM-4:00PM – The following requests were made:

-\$400.00 for supplies (decorations/refreshments)

-DPW Assistance: (6) Round Tables from Community Room to Youth Center; and cleaning of Youth Center on 12/16/16.

-Approval of the Christmas Flyer.

Approved by Village Board.

Ayes: Mayor Flanagan, Trustees O’Blenis & DeGraw

Noes: None

Hillburn Sewer Rebate Committee – Trustee DeGraw reported applications are still being accepted.

2017 Assessment Roll – A workshop meeting of the Board of Assessors will be held on Thursday, 1/5/17 at 7:00PM.
 -Renewal applications have been sent out for Old Age and Church Property Exemptions, and one new application has been sent for Non-Profit Exemption. Deadline for filing: 12/31/16.
 -NYS ORPS – Notice of Tentative Railroad Ceiling: \$28,668 (1.7% reduction).

2017 Village Election – Tuesday, March 21, 2017

Everything is in order.

Thanksgiving Interfaith Service – Tuesday, November 22, 2016 at 7:00PM –Lighthouse Worship Center

Christmas Tree Lighting Celebration – Sunday, December 4, 2016 at 6:00PM.

Public Comments

-Tony Powell (121 6th St) questioned why the Village no longer qualifies for Community Development funds.
 -Trustee DeGraw stated the guidelines have changed. Villages have to be above 68% poverty line and Hillburn is at 22%.

Chevron Torres (53 5th St) stated she opposes the proposed Pilgrim Pipeline.

Rich Morales (128 6th St) displayed a map showing where oil spills have happened.

-In regards to a new HFD Chief's car, has the Village Board looked into acquiring a vehicle that has been repossessed/impounded by the Police?
 -Attorney Cassidy stated the purchase must be through State Bid.

Tim Williams (31 6th St) questioned if there are existing pipelines in the Village.

-Mayor Flanagan stated there are no oil pipelines. Algonquin Gas Line does go through the Village.

Ramapo Police Officer Minnervini arrived at meeting and reported the Village is quiet.

Correspondence – The Village Board acknowledged receipt of copies of correspondence, regular and email, including:

-O&R Utilities – Flyers with information for customers to beware of scammers. (flyers available to residents and info has been placed on the Village's website).

-RC Solid Waste – New brochure regarding recycling. Will be put in the next Village Memo.

-Village of Suffern – Invitation to Pearl Harbor Commemoration – 12/4/16 at 2:00PM – Suffern Village Hall.

-Village of Sloatsburg – Invitation to special ceremony honoring all Veterans – 11/29/16 at 7:30PM – Sloatsburg Municipal Building.

-Habitat for Humanity – Invitation to take a tour of their 8th house in Rockland County – 11/17/15, 5:00PM-8:00PM, 16 Partition St., Haverstraw, NY.

Applications:

Use of Hillburn Youth Center

Applicant: Lisa Tyner

Dates/Times: Mondays, Wednesdays & Thursdays / 6:00PM – 7:00PM - Purpose: Exercise Class

Use of Community Room

-Applicant: Eleanor DeGraw - Hillburn Ladies Auxiliary –

Dates/Times: Wednesday thru Saturday, 12/7-10/16 / 6:30PM-10:00PM – Purpose: Christmas Caroling Project

-Applicant: Bonni O'Blenis

Date/Time: Saturday, 12/10/16, 3:00PM – Purpose: Book Signing

Applications Approved by Village Board.

Ayes: Mayor Flanagan, Trustees O'Blenis & DeGraw

Noes: None

SAM Grant - Village of Hillburn #7063 – HVAC System for Youth Center – Senator Carlucci has advised the final approval will be available by the end of the year.

Voucher Claims were reviewed by the Board who approved payment of same.

December 2016 Meeting Schedule - One meeting will be held in December: December 13, 2016

Approved by Village Board.

Ayes: Mayor Flanagan, Trustees O'Blenis & DeGraw

Noes: None

A MOTION was made by Trustee DeGraw and seconded by Trustee O'Blenis to adjourn the meeting at 7:57PM.

Ayes: Mayor Flanagan, Trustees O'Blenis & DeGraw

Noes: None