

VILLAGE OF HILLBURN
Board of Trustees Meeting
Tuesday, October 10, 2017 – 7:00PM

MINUTES OF THE BOARD OF TRUSTEES MEETING held on Tuesday, October 10, 2017, in the Municipal Meeting Room, 31 Mountain Avenue, Hillburn, New York 10931, commencing at 7:00PM.

PRESENT: Eleanor J. DeGraw, Deputy Mayor
Bonnie R. O’Blenis, Trustee
Elizabeth K. Cassidy, Village Attorney
Thomas M. Conklin, DPW Supt.
Mary M. Boone, Clerk-Treasurer

ABSENT: Craig M. Flanagan, Jr., Mayor
(death in family)

RECORDER OF MINUTES: Robin Miele, Asst. Clerk-Treasurer

Meeting called to order by the Hon. Eleanor DeGraw, Deputy Mayor. DPW Supt. Conklin led in the Salute to the Flag.

Deputy Mayor DeGraw reported that the absence of Mayor Flanagan is due to the passing of the mother of his wife, Recreation Director Angie Flanagan. A Moment of Silence was held.

Minutes of the 9/19/17 Meeting - Approved by Village Board.

Ayes: Deputy Mayor DeGraw & Trustee O’Blenis
Noes: None

Street & Water Commissioners Reports – Approved by Village Board.

Ayes: Deputy Mayor DeGraw & Trustee O’Blenis
Noes: None

Police Commissioner’s Report

Deferred until the arrival of a Ramapo Police Officer.

DPW Report – DPW Supt. Thomas Conklin reported:

Purchase of New Tractor – Supt. Conklin reported Sosler’s Garden & Farm Equipment, Inc. has advised that the recent hurricane has delayed the delivery of the tractor. DPW Supt. requested approval of the purchase of the snow blower attachment, at the cost of \$4,500.00, to be installed prior to delivery of the tractor, scheduled for Saturday, 10/14/17.

A MOTION was made by Trustee O’Blenis and seconded by Deputy Mayor DeGraw authorizing the purchase of the snow blower attachment from Sosler’s Garden & Farm Equipment, Inc., in the amount of \$4,500.00, to be installed prior to the delivery of the new Massey-Ferguson 4WD Diesel Tractor,

FURTHER, a Purchase Order will be prepared and funding for this purchase shall be as follows:

9/1/16 BAN Appropriation: \$2,000.00
General Fund: 2,500.00

Ayes: Deputy Mayor DeGraw & Trustee O’Blenis
Noes: None

-Youth Center – New carpet was installed by Capalbo & Son, Inc., d/b/a Artistic Floors on 10/7/17.

-H.F.D. Building – 10/2/17 quote from On-Time Roofing for repair of Flat Section of roof over the CFR Bay: \$1,250.00.

A MOTION was made by Trustee O’Blenis and seconded by Deputy Mayor DeGraw to authorize On-Time Roofing to repair the flat roof on the H.F.D. Building - CFR Bay, in accordance with the 10/2/17 quote in the amount of \$1,250.00.

Ayes: Deputy Mayor DeGraw & Trustee O’Blenis
Noes: None

-Repair of 2001 GMC DPW Truck – 9/28/17 Estimate from Engines Plus, Inc. - Price Range: \$1,200.00 - \$1,500.00.

A MOTION was made by Trustee O’Blenis and seconded by Deputy Mayor DeGraw to authorize Engines Plus, Inc. to repair the 2001 GMC DPW Truck, in accordance with the 9/28/17 estimate, not to exceed \$1,500.00

Ayes: Deputy Mayor DeGraw & Trustee O’Blenis
Noes: None

-Flushing of Hydrants – Supt. Conklin has scheduled the hydrant flushing to be done on 10/17, 18, 19/17, between 9:00AM and 2:00PM. Proper notice will be given to all property owners/tenants.

7th St. Drain Pipe Project – Phase II –No further quotes were received.

Two quotes were received at the 9/19/17 meeting:

- DeSimone & Sons, Inc. - 8/06/17 Estimate: \$28,000.00
- Scaffidi’s Paving and Drainage - 8/21/17 Estimate: \$27,000.00

A MOTION was made by Trustee O’Blenis and seconded by Deputy Mayor DeGraw to award the 7th St. Drain Pipe Project – Phase II to Scaffidi’s Paving and Drainage, in accordance with the 8/21/17 Estimate in the amount of \$27,000.00, subject to the approval of the Village Engineer. Funding: CHIPS.

Ayes: Deputy Mayor DeGraw & Trustee O’Blenis
Noes: None

RE: RC Sewer District – Removal of Contaminated Soil Dumped in the Village Hillburn

Supt. Conklin reported that beginning tomorrow, 10/11/17, the removal of contaminated soil that was dumped in the reservoir area on Sixth Street, will begin tomorrow and will take several days.

Furniture Medic – 10/2/17 Quote (Refurbishment of Community Room Chairs)

10/2/17 Estimate for Re-upholstery from fabric to Vinyl: \$91.50-\$112.50 per chair (depending if cushions need replacement). The Village Board directed DPW Supt. to obtain a modified quote for reupholstering just the bottom of each chair. No action was taken on the estimate.

RC Department of Health – Report for the Analyses of Potable Water Samples received at the DPW Garage on 8/28/17. Report was supplied to Village Board, Village Engineer and DPW Supt. on 9/28/17. No comments received.

4th Street Railroad Bridge – Village Clerk-Treasurer. Pending: Town of Ramapo's reply to the 2010 meeting/Agreement regarding 4th Street Railroad bridge maintenance.

HFD Report – Chief Starr reported:

-**Repair of HFD 5-Quad (6/11/17 Accident)** – Chief Starr reported the repair of the 5-Quad at Valtek, Inc. was re-scheduled from 10/10/17 to 10/11/17 to be taken to Valtek.

-Fire Prevention Event – Request for Chief Starr to use the DPW Truck F350 on 10/21/17 to tow the Smoke Trailer to the Youth Center. **Approved by Village Board.**

Ayes: Deputy Mayor DeGraw & Trustee O'Blenis

Noes: None

-“Fire Grants Help” – RE: HFD's \$150,000 Grant Application for the purchase of 30 sets of Turn-Out Gear – Chief Starr provided the specifications from Hi-Tech Fire Safety, Inc. for 30 sets of turn-out gear totaling \$100,466.40.

-The next grant application will be for the purchase of Scott Air Packs and Chief Starr recommended a Grant Writer be retained by the Village of Hillburn.

-**Request for Purchase of (1) Set of Turn-out Gear** – A quote was submitted from Hi-Tech Fire & Safety, Inc. in the amount of \$2,585.10 for 1 set of turn-out gear for Chief Shane Starr. **Tabled**

-**HFD Trucks** – Servicing of the CFR and MP will be scheduled when the Quad has been repaired and back in service.

-**Drills** – The HFD will be doing some drills with the Mahwah NJ Fire Dept. on Wednesdays at their fire training center. Standby coverage will be provided. (Attorney Cassidy to confirm insurance coverage while H.F.D. is at the respective drills)

-**Mutual Aid** – Chief Starr reported he will be reaching out to neighboring fire companies to provide mutual aid for calls received on work days, due to the lack of H.F.D. members who work in the area. At present, mutual aid is in effect for any call requiring the Jaws of Life. Recruitment of new members is ongoing.

Penflex, Inc. – 2017-2018 Service Fee Agreement – No change in Base fee from last year: \$3,350.00.

A MOTION was made by Trustee O'Blenis and seconded by Deputy Mayor DeGraw authorizing the Mayor to sign the 2017-2018 Service Fee Agreement and payment of the \$3,350.00 fee.

Ayes: Deputy Mayor DeGraw & Trustee O'Blenis

Noes: None

O & R – RE: NY Public Service Commission Case 16-E-0226; O & R's Add' l LED Street Lighting Options Available to Municipalities – O & R provided a 9/29/17 email confirming that the Village of Hillburn has been approved to upgrade 9 streetlights to LED at no additional fee. The 9 streetlights slated for upgrade are along the 4th St. corridor.

Village Engineer's Report - Engineer Eve Mancuso not present (memo received advising of her unavailability)

Hillburn Youth Center HVAC Replacement Project – Bid Awarded to E.B. Design Air on 8/22/17.

The Signing of Contract was held on Monday, 9/25/17, as scheduled.

-A 9/26/17 letter was received from E.B. Design Air requesting postponement of the estimated start-up date of October 10, 2017 to on or about October 27, 2017 (anticipated delivery date of equipment). A Contract Addendum was prepared by Attorney Cassidy and duly signed by Mayor Flanagan and Eric Buchalter, President of E.B. Design Air.

Change Order #1 –

The following RESOLUTION was offered by Trustee O'Blenis and seconded by Deputy Mayor DeGraw who moved its adoption:

WHEREAS, the Village of Hillburn (“Village”) entered into a contract with Design Air (“Contractor”) on September 25, 2017 for the amount of \$ 37,949 to replace the Heating Venting Air Conditioning (HVAC) system on the Hillburn Youth Center (“Contract”);

WHEREAS, upon further inspection of the premises, the parties identified conditions that necessitated additional work for the proper and efficient functioning of the new HVAC system;

WHEREAS, these conditions were unknown to the Village or the Contractor at the time of the formal bidding process;

WHEREAS, the Village Attorney advises that the additional work may be approved as a “Change Order.”

NOW THEREFORE, BE IT RESOLVED the Village Board of Trustees authorizes the following work to be performed in connection with the Contract:

1. Install two (2) New Electric 3 Phase Disconnects
2. Install nine (9) new supply grills in the gym
3. Install three (3) new return grills in the gym
4. Install new high return ductwork in the gym.

BE IT FURTHER RESOLVED that the Village Board of Trustees authorizes the expenditure of \$10,637 for the above listed work subject to the following conditions:

1. Approval by the Village Engineer
2. Confirmation by the Village Clerk/Treasurer that there are sufficient funds remaining in the grant funded by the Dormitory Authority of the State of New York (DASNY) State and Municipal Facilities Capital Program (SAM) Grant 7063.

Ayes: Eleanor DeGraw, Deputy Mayor
Bonnie O'Blenis, Trustee

Noes: None

Absent: Craig M. Flanagan, Jr., Mayor

RESOLUTION was unanimously adopted.

Village Attorney's Report – Attorney Cassidy reported:

Village of Hillburn v. Losner – Attorney Cassidy reported she will be appearing in Court, regarding this matter, on Thursday, 10/19/17.

Stonework Estates, Inc., Kristian Matthews and Legacy Stoneworks, Inc. v. Village of Hillburn, Village of Hillburn Zoning Board of Appeals and Adam Gordon as Code Enforcement Officer for the Village of Hillburn –

-Attorney Cassidy stated she has been in contact with the Attorney for Stoneworks Estates and is awaiting receipt of the fully executed Stipulation with attachments.

Verizon 10 Year Special Franchise Agreement – Expiration Date: Oct. 2017 – Attorney Cassidy reported a conference call is scheduled. An email was received from Verizon advising the double poles are on the list for removal.

Village of Hillburn vs. Nicholas Ciancioruso, et.al. (Creelman Road) - RE: Litigation Regarding Illegal Operation of a Contractor's Yard on Property located on Creelman Road in Violation of Stop Work Order

A MOTION was made by Trustee O'Blenis and seconded by Deputy Mayor DeGraw to suspend the regular meeting of the Village Board at 7:37PM for an Attorney/Client discussion.

Ayes: Deputy Mayor DeGraw & Trustee O'Blenis

Noes: None

7:47PM – Regular meeting resumed.

-Attorney Cassidy stated the need to recuse herself from prosecuting two Code Enforcement proceedings commenced by the Building/Fire Inspector against the respective property owners on Creelman Road: Douglas VanSchaik and Outdoor Properties.

The following RESOLUTION was offered by Trustee O'Blenis and seconded by Deputy Mayor DeGraw who moved its adoption:

WHEREAS, the Village Building/Fire Inspector has filed a summons and complaint in two related code enforcement matters, the People vs. Douglas VanSchaik and the People vs. Outdoor Properties,

WHEREAS, the Village Attorney finds it necessary to recuse herself from these two matters due to a conflict of interest;

WHEREAS, the Village Attorney recommends that special counsel be appointed to prosecute these matters in the Village of Hillburn Justice Court;

NOW THEREFORE, BE IT RESOLVED, that the Village Board hereby appoints Jacobowitz & Gubits, LLP to serve as special counsel.

BE IT FURTHER RESOLVED that said appointment is subject to the consent of the Rockland County District Attorney's office to the extent required.

Ayes: Eleanor DeGraw, Deputy Mayor

Bonnie O'Blenis, Trustee

Noes: None

Absent: Craig M. Flanagan, Jr., Mayor

RESOLUTION was unanimously adopted.

Insurance – Comp. Alliance – 2017 Safety Bulletin – Preventing Slips, Trips and Falls.

Various Capital Improvements (In accordance with 9/1/16 Bond)

A Financial Report as of 9/30/17 was supplied by the Village Clerk-Treasurer.

Ramapo Police Officer Lee arrived at meeting and reported the Village is quiet.

-Trustee O'Blenis reported motorists are speeding in the area of the Youth Center and requested increased police presence at the Youth Center on week days, between 5:00PM and 6:00PM.

-Village resident, Frank Lazcares, reported that garbage trucks are parking under the Thruway Bridge on Route 17 again.

-Village resident, Tim Williams, questioned if tickets are being issued for thru-traffic on Terrace Avenue.

Officer Lee stated vehicles are being cited; however, by the time motorists see the "No Thru Traffic" sign on the 4th Street Bridge they are already in the Village and recommended the sign be relocated onto Route 59. Attorney Cassidy will follow up with the NYS DOT.

Filming in the Village of Hillburn – The Village Board approved the request for filming of "The Irishman" within the Village on Torne Valley Road (required insurance was provided). The filming date was scheduled for 10/9/17; however, was postponed due to rain. No new date was supplied.

Tax Certioraris – (2014, 2015, 2016, 2017) –

Attorney Cassidy stated there are no updates to report.

-Invoice #457–Law Office of Rebecca Speno – Fujita Trust v. Village of Hillburn - \$400.00. **Approved by Village Board.**

Ayes: Deputy Mayor DeGraw & Trustee O'Blenis

Noes: None

2018 Village Election – Tuesday, March 20, 2018

The following RESOLUTION was offered by Trustee Bonnie O'Blenis and seconded by Deputy Mayor Eleanor DeGraw who moved its adoption:

WHEREAS, the next general election for officers will be held on Tuesday, March 20, 2018, and

WHEREAS, the Board of Trustees must designate by resolution and publish the office(s) which are to be filled in such election and the term(s) therefore.

NOW, THEREFORE, BE IT RESOLVED:

Section 1. That the Board of Trustees designates the following offices as vacant at the end of the current year, and to be filled at the Village Election to be held on Tuesday, March 20, 2018 for the following terms:

- OFFICE OF TRUSTEE two year term
- OFFICE OF VILLAGE JUSTICE four year term

Section 2. The Village Clerk is hereby directed to publish this resolution in the Journal News.

Section 3. This resolution shall take effect immediately.

**Ayes: Eleanor J. DeGraw, Deputy Mayor
Bonnie R. O’Blenis, Trustee**
Noes: None
Absent: Craig M. Flanagan, Mayor

RESOLUTION was unanimously adopted.

2018 Assessment Roll - The Taxable Status Date is January 1, 2018.

2016 Master Plan Committee –

Committee Secretary, Parquiris DeLeon, reported the next meeting is scheduled 10/14/17 at 10:00AM.

Invoice #1519 – Nelson Pope & Voorhees: \$5,215.00 (Funding: 9/1/16 Bond). **Approved by Village Board.**

Ayes: Deputy Mayor DeGraw & Trustee O’Blenis
 Noes: None

Community Development –

2018 CD Program – Appointment of Citizens Advisory Committee – At present, Mayor Flanagan has appointed the following residents: Wilma Powell, Sheree Edwards, Rev. Paul DeLalla, Bonnie O’Blenis and Shane Starr. Two more appointments need to be made.

-Scheduling of Two Required Citizens Advisory Committee Meetings: Thurs., Nov. 2nd and Tues., Dec. 5th – 7:00PM

Zoning Board of Appeals –

ZBA Member – Robert Brophy, appointed to the ZBA at the 9/19/17, has signed the Oath of Office for the position. (unexpired 5 year term ending April 2019)

Planning Board – Next Meeting: 10/19/17.

-The Village Board is in receipt of GML Reviews from the RC Planning Department regarding applications before the Hillburn Planning Board.

Building/Fire Inspector’s Report – Inspector Adam Gordon not present.

RE: Change of Position Designation from Building/Fire Inspector to Building Inspector and Fire Inspector

The following RESOLUTION was offered by Trustee O’Blenis and seconded by Deputy Mayor DeGraw who moved its adoption:

WHEREAS, at present the Village of Hillburn has a single position of Building/Fire Inspector;

WHEREAS, the Building/Fire Inspector is responsible for all code enforcement matters, fire inspection matters and all building permit matters;

WHEREAS, the Village Board of Trustees has determined that it is in the best interest of the Village to divide these rolls so that there is adequate coverage;

NOW THEREFORE, BE IT RESOLVED that the Village Board of Trustees hereby abolishes the position of Building/Fire Inspector;

BE IT FURTHER RESOLVED, that the Village Board of Trustees hereby creates the position of Building Inspector effective immediately;

BE IT FURTHER RESOLVED, that the Village Board of Trustees hereby creates the position of Fire Inspector effective immediately;

BE IT FURTHER RESOLVED that the Village Clerk/Treasurer and Village Attorney are authorized to take whatever action is reasonable and necessary to effectuate the intent of this resolution.

Ayes: Eleanor DeGraw, Deputy Mayor
Bonnie O’Blenis, Trustee
 Noes: None
 Absent: Craig M. Flanagan, Jr., Mayor

RESOLUTION was unanimously adopted.

Appointment of Fire Inspector

The following RESOLUTION was offered by Trustee O’Blenis and seconded by Deputy Mayor DeGraw who moved its adoption:

WHEREAS, the Village of Hillburn has created two new positions of Building Inspector and Fire Inspector;

NOW THEREFORE, BE IT RESOLVED that the Village Board of Trustees hereby appoints Adam Gordon to the position of Village Fire Inspector at the rate of \$26.00 per hour.

BE IT FURTHER RESOLVED, that the Village Board of Trustees hereby appoints Sean Tichener to the position of Village Building Inspector at the rate of ___ per hour.

BE IT FURTHER RESOLVED, that the above appointments are subject to approval by the Rockland County Department of Civil Service;

BE IT FURTHER RESOLVED, that Adam Gordon shall be appointed Temporary Building Inspector until such time as Mr. Tichener receives approval from the Rockland County Department of Civil Service.

BE IT FURTHER RESOLVED that the Village Clerk/Treasurer and Village Attorney are authorized to take whatever action is reasonable and necessary to effectuate the intent of this resolution.

Ayes: Eleanor DeGraw, Deputy Mayor
Bonnie O'Brien, Trustee

Noes: None

Absent: Craig M. Flanagan, Jr., Mayor

RESOLUTION was unanimously adopted.

Escrow

Status of Escrow Accounts Report @ 9/30/17 - The Village Board acknowledged receipt of the report as prepared and supplied by the Village Clerk-Treasurer.

Senior Citizens –

-RE: 10/16/17 Trip to Hunterdon Hills Playhouse – Village's Share: \$450.00 (40 participants @ \$11.25) **Approved by Village Board.**

Ayes: Deputy Mayor DeGraw & Trustee O'Brien

Noes: None

Liaison, Trustee DeGraw thanked DPW Supt. for moving the Senior's filing cabinet into the closet at the Community Room.

Recreation – A written Report was read by Trustee O'Brien.

Thanks were expressed for the installation of the new carpeting.

Cooking Class – Fridays, beginning 10/20/17 – Cost Per Child: \$25.00. Eleanor DeGraw has advised that she is not able to instruct the class (new work schedule). Residents Shelly Ramos and Stacy McIntosh have offered to be instructors.

A MOTION was made by Trustee O'Brien and seconded by Deputy Mayor DeGraw that a Recreation Department representative(s) attend the free course to obtain a Food Handling Certificate as required by the RC Health Department.

Ayes: Deputy Mayor DeGraw & Trustee O'Brien

Noes: None

Halloween Party – Monday, 10/30/17 (During Afterschool Program) – Request for \$150.00 for supplies. **Approved by Village Board.**

Ayes: Deputy Mayor DeGraw & Trustee O'Brien

Noes: None

Hillburn Sewer Rebate Committee – Trustee DeGraw reported Rebate Applications are still being accepted.

Public Comments

Shane Starr (62 5th Street) questioned the status of his recommendation that the speed limit throughout the Village be reduced to 25mph. Attorney Cassidy stated she is following up on same and a memo is forthcoming.

The Public Comment period was closed.

Requests for Use Village Property - Approved by Village Board

Community Room

Applicant: Hillburn Senior Citizens - Dates: Thursday Oct. 19th – 10:30AM (Set-up) &
Friday, Oct. 20th - 5:00-9:00PM – Military Bridge

Applicant: Hillburn Ladies Aux. - Date: Wednesday, 10/11/17 / Time: 6:30PM / Purpose: Meeting -
Spaghetti Dinner & Fire Prevention Week

Ayes: Deputy Mayor DeGraw & Trustee O'Brien

Noes: None

Youth Center

Applicant: Katherine Eugene - Date: Sat., 10/28/17 / Time: 4:00PM–9:00PM / Purpose: 1st Birthday – Access to building will be provided by Deputy Mayor DeGraw). Fee was paid and Insurance Certificate supplied.

Written Request Received:

-Thomas Scott – RE: Area of 45 Sixth Street - Request for upgrade of Stop Sign and removal or repair of old guardrail. (DPW Supt. will follow up with inspection of same)

Written Complaints Received:

Nikea Scott – RE: Speeding on 5th Street (between Hickory Ave. & Youth Center) – recommended speed bump.

Also, recommended a "Dead End" sign be placed in the area of Chestnut Avenue & 5th Street (at bottom of hill to Youth Center) to prevent trucks from getting stuck in area. (Matter referred to DPW Supt.)

Correspondence - The Village Board acknowledged receipt of copies of correspondence, regular and email, including:
-NYCOM – 9/11/17 Correspondence – RE: Fighting to Preserve Deductibility for state and local taxes (“SALT”).

The following RESOLUTION was offered by Trustee O’Blenis and seconded by Deputy Mayor DeGraw who moved its adoption:

WHEREAS Congress is giving serious consideration to eliminating the federal income tax deduction for state and local taxes;

WHEREAS this deduction, which has been in place for more than 100 years, is heavily utilized by residents of our community and our State;

WHEREAS New York residents already pay more into the federal treasury than the federal government returns to New York;

WHEREAS the state and local tax deduction is a fundamental principle of federalism and without it our residents would be faced with double taxation as they would be forced to pay federal income taxes on the taxes they pay to state and local governments;

WHEREAS this federal cost shift onto local governments would place extreme pressure on municipal budgets, including diminished revenue for essential local government investments, including public safety and public infrastructure; and

WHEREAS increased federal taxation and reduced municipal services will harm our local housing market, decrease home values and erode our local tax base,

NOW THEREFORE BE IT RESOLVED THAT the Village of Hillburn expresses its strong opposition to any tax reform proposal that would eliminate the State and Local Tax (SALT) Deduction and urges Representative Nita M. Lowey, to join us in publicly opposing any such proposal.

Ayes: Eleanor DeGraw, Deputy Mayor
Bonnie O’Blenis, Trustee
Noes: None
Absent: Craig M. Flanagan, Jr., Mayor

RESOLUTION was unanimously adopted.

-NYCOM – Memo stating its opposition to Bill Nos. S.1411-b (Volunteer Firefighter Cancer Disability Benefit), S.5925 (Paid Leave for Cancer Screening), S.4622 (Filing Deadline for Accidental Disability Benefits), and S.4324 (Health Insurance Contract Change Notice) and requesting the Village send letters stating its opposition. Deputy Mayor DeGraw and Trustee O’Blenis approved the letters to be signed by Mayor Flanagan.

-NYCOM – Public Works Training School (October 16-18, 2017 – Lake George, NY)

-Village of Wesley Hills – Invitation to Celebration of the Life of Bob Frankl – 10/29/17.

2017 Local Government Records Management Improvement Fund Grant (LGRMIF) – Grant Award: \$28,631.00 – Final approval has been received from the New York State Archives Grants Administration Unit, as well as 50% of the award amount. Project will proceed.

RC Conference of Mayors – Upcoming Meeting: 10/30/17.

Audit for y/e 5/31/17 – Audit Report should be complete by the end of October/beginning of November.

2017 Interfaith Thanksgiving Service – Tuesday, 11/21/17 – Planning meeting with clergy was scheduled for Wednesday, 11/8/17 at 7:00PM.

Scheduling of November 2017 Board Meeting: Tuesday, November 14, 2017.

Voucher Claims were reviewed by the Board who approved payment of same.

A MOTION was made by Trustee O’Blenis and seconded by Deputy Mayor DeGraw to adjourn the meeting at 8:19PM.

Ayes: Deputy Mayor DeGraw & Trustee O’Blenis
Noes: None