

VILLAGE OF HILLBURN
Board of Trustees Meeting
Tuesday, April 26, 2022 – 7:00PM

MINUTES OF THE BOARD OF TRUSTEES MEETING held on Tuesday, April 26, 2022, in the Municipal Meeting Room, 31 Mountain Avenue, Hillburn, New York 10931, via GoToMeeting.com, commencing at 7:00PM.

PRESENT:

Joseph P. Tursi, Mayor
Bernadette Tarantino, Trustee
David H. McNally, Trustee
Terry Rice, Village Attorney (online) (left early)
Eve Mancuso, Village Engineer (online)

ABSENT:

Thomas Conklin, DPW Superintendent (vacation)

RECORDER OF MINUTES: Robin G. Miele, Clerk-Treasurer

.....
The Hon. Mayor Joseph P. Tursi called meeting to order. Clerk-Treasurer Robin Miele led in the Salute to the Flag.

Minutes of the 4/12/2022 Meeting - Approved by Village Board.

Ayes: Mayor Tursi, Trustees Tarantino & McNally
Noes: None

Street & Water Commissioners' Reports (Dated 4/12/22 and 4/26/22) – Approved by Village Board.

Ayes: Mayor Tursi, Trustees Tarantino & McNally
Noes: None

Police Commissioner's Report – No report.

Village Water System

-SUEZ Water New York – Repair to 4th St. Valve (4/18-20/2022) – The valve, that broke on 4/18/2022, caused water loss, as well as overflowing the Village's water tank. The repairs by SUEZ (Veolia) required the assistance of the DPW staff.

A MOTION was made by Trustee McNally and seconded by Trustee Tarantino that SUEZ (Veolia) be billed for water loss and for DPW staff wages (both regular hours and overtime hours) associated with the 4/18-20/2022 valve repair.

Ayes: Mayor Tursi, Trustees Tarantino & McNally
Noes: None

Village Attorney's Report – Village Attorney Terry Rice reported:

Filming Regulations – Attorney Rice provided a draft local law pertaining to filming. A discussion was held regarding fees. As recommended by Attorney Rice, the Village Board agreed that, rather than have a set fee, the draft local law be amended to state that the fee for each application will be determined by the Village Board on an individual basis.

4/22/22 Revised Draft of Local Law for Amendment of Zoning Law and Comprehensive Plan – A revised draft has been received from the Village Planner, Bonnie Fransen of Nelson Pope & Voorhis. Same will be reviewed.

-Claims from Nelson Pope Voorhis: Invoice #26279: \$525.00, and #26793: \$210.00. (Tabled by Village Board on 4/12/2022 – remained tabled)

Draft Local Law – RE: Maximum Weight of Garbage/Refuse Receptacles – Submitted 1/25/2022 – Attorney Rice to discuss the draft local law with DPW Supt. Conklin. Remained tabled for review.

Dwaine C. Perry vs. Village of Hillburn et al – Petition Received 3/3/2022

Attorney Rice reported a Motion to Dismiss has been filed in the RC Supreme Court.

Attorney Rice left meeting (illness)

DPW Report - DPW Supt. Conklin (Not present – Vacation)

Mayor Tursi read the written report submitted by DPW Supt. Conklin:

Veterans Memorial Park Pond – Waiting for quote from Princeton Hydro (pond treatment)

Proposal for Lighting – 2016 and 2021 DPW Trucks – East Cost Emergency Lighting, Inc.: \$2,179.08. Funding:

2016 Truck: \$1,089.54 General Fund
2021 Truck: \$1,089.54 1/14/2021 BAN (2021 DPW Truck & Related Equipment)

Approved by Village Board.

Ayes: Mayor Tursi, Trustees Tarantino & McNally
Noes: None

SUEZ – 4th St. Valve Repair – Reports on water loss and DPW labor will be supplied.

2022 CHIPS – Working with Village Engineer to obtain quotes for 4th St. Thruway Bridge curbing.

Hillburn Clean Up Day – 4/16/2022 from 8:00am–12:00noon – Event was successful.

NYS DOT/Cornell Local Roads Program - 2022 Annual School for Highway Superintendents – 6/6-8/2022 – Ithaca College, Ithaca, NY - Costs: Registration Fee: \$150.00 (Prior to 5/20/2022: \$110.00)

A MOTION was made by Trustee McNally and seconded by Trustee Tarantino to approve the attendance of DPW Supt. Conklin, if interested, and all related expenses.

Ayes: Mayor Tursi, Trustees Tarantino & McNally
Noes: None

RC Health Dept. – 2022 Mosquito Control Service – Veterans Memorial Park Pond – Fee: \$625.00 **Approved by Village Board.**

Ayes: Mayor Tursi, Trustees Tarantino & McNally
Noes: None

4/4/2022 Truck Incident – East Hillburn – The DPW was called out regarding a tractor trailer that had hit a fire hydrant in the area of Park Avenue. A Police Report was obtained – no damage to hydrant.

Municipal Building Fence – Anchor Fence - Project is complete.

H.F.D. Report – Chief Irving Stryko not present – no report

-HFD Chief's Car – The truck was originally taken to Suffern Auto Service, then to 202 Collision and is presently at Mahwah Ford.

-RBC Wealth Mgmt – 1st Quarter Performance Report and April 2022 issue of Global Insight.

SAM Capital Funding Grant Applications

-SAM Grant #24626 - Sponsored by Assemblyman Lawler's Office – Revised Funding Application: Pre-Fab Building and Back Hoe – Submitted.

-SAM Grant #24595 – Sponsored by Senator Elijah Reichlin-Melnick's Office – 6/30/2021 Letter Request for Funding - Proposed Project Application: Veterans Memorial Park Pond Restoration – The fully executed Grant Disbursement Agreement (GDA) was received on 4/5/2022.

Tropical Storm Isaias – FEMA - Disaster DR 4567 – Awaiting further information.

Hurricane IDA – FEMA – Disaster DR 4615 – Projects: 6th Street Culvert, Suffern Road Water Main Armoring, and the Mountain Avenue Drainage Construction – Application is moving forward and conference calls with FEMA representatives continue to be held.

-A “Table-top site inspection” regarding the 6th St. Culvert was held today. Phone attendees included the Village Engineer, Village Clerk, FEMA PA Site Inspector Specialist, and several representatives from NYS and FEMA. A Site Inspection Report will be sent for review, approval and Mayor's signature.

DR-4480 COVID-19 Pandemic Hazard Mitigation Grant Program (HMGP) – Federal Funding Available. Deadline for filing has been extended to 6/1/2022. Determination of proposed project is needed.

NYS Archives – Local Records Management Improvement Fund (LGRMIF) Grant – Application was filed on 3/21/2022.

Corona Virus State and Local Fiscal Recovery Funds (SLFRF) – Project and Expenditure Report due 4/30/2022.

The following RESOLUTION was offered by Trustee McNally and seconded by Trustee Tarantino who moved its adoption:

WHEREAS, the Village of Hillburn has been designated as a recipient of the Coronavirus State and Local Fiscal Recovery Funds (SLFRF), as authorized by the American Rescue Plan Act of 2021; and

WHEREAS, the Village of Hillburn's total allocation is in the amount of \$100,820.21; and

WHEREAS, a project(s) must be designated for the use of these funds;

NOW, THEREFORE, BE IT RESOLVED, that the Village of Hillburn hereby designates its SLFRF allocation, in the total amount of \$100,820.21, to the project entitled “Veterans Memorial Park Pond Restoration”.

Ayes: Joseph P. Tursi, Mayor
Bernadette Tarantino, Trustee
David H. McNally, Trustee

Noes: None

RESOLUTION was unanimously adopted.

Village Engineer's Report – Engineer Mancuso reported:

Hurricane IDA – FEMA – Disaster DR 4615 – Project: 6th Street Culvert Table-Top Site Inspection – Engineer Mancuso reported she will review the SIR Report. The next required steps need to be determined.

-Veterans Memorial Park Pond Restoration – Engineer Mancuso stated that an inspection of pond is needed. Brian Brooker of Brooker Engineering will be working on the portion of the project dealing with the pump. A site visit with members of the Village Board will be scheduled for one day next week.

4th St. Thruway Bridge Curbing – Plans and specs will be needed.

Pre-Fabricated Building – A quote for a cinderblock building with a flat roof is pending.

LED Lighting in Village Buildings – A letter has been sent to TASS of New York, Inc. advising of the Village Board's acceptance of their proposal for installation of LED lighting at the HFD/Community Center Building at the cost of \$27,344.00, subject to the receipt of a fully executed Agreement, insurance documents, and licenses.

A MOTION was made by Trustee McNally and seconded by Trustee Tarantino, authorizing payment of a 50% deposit, in the amount of \$13,677.50, upon the receipt of the fully executed Agreement, insurance documents, and licenses.

Ayes: Mayor Tursi, Trustees Tarantino & McNally
Noes: None

\$125,000 BAN – Dated 1/14/2021 (DPW Vehicle, DPW Pre-Fab Garage & Misc. Office Equipment)

-No change to the Financial Report dated 4/12/2022.

Insurance – No report.

Personnel Manual – Manual is to be updated to include COVID-19 protocol.

General Code

Updating of Village Code Book - Pending adoption of amended Zoning Law and Comprehensive Plan.

2022 Assessment Roll –

Two Tax Certioraris are pending: Hillburn Park Corp. and TBS Realty Mgmt.

Various Capital Improvements (In accordance with 9/1/16 BAN)

-No change to Financial Report dated 4/12/2022.

2022-2023 Tentative Water Budget

A MOTION was made by Trustee McNally and seconded by Trustee Tarantino to adopt the 2022-2023 Tentative Water Fund Budget.

Ayes: Mayor Tursi, Trustees Tarantino & McNally

Noes: None

Village Website

Mayor Tursi reported that the new Website is active.

The Village Clerk-Treasurer reported that the Village Office staff has had one training session with EquaTek. Updates are still being made.

-Engineer Mancuso requested the link for the Cornell Cooperative Extension be placed on the new website, as it was on old website.

Zoning Board of Appeals – No report.

Planning Board – Next Meeting: 4/27/2022

-RC Planning Dept. – Copy of 3/29/2022 GML Report – Planning Board Application filed by Nou Finisce Mai, LLC.

Building/Fire Inspector's Report

-The Village Board acknowledged receipt of copies of correspondence from the Bldg/Fire Inspector.

Escrow – Status of Escrow Accounts Report at 4/26/2022 was supplied.

Noved Building Mgmt

-4/4/2019 Planning Board Application - Additional escrow to be filed by Noved Building Mgmt. for outstanding claims of Nelson Pope Voorhis - 8/6/2021 Statement (Invoice #20848 & 211542, 21994): \$490.00 – Payment remains pending).

-*Outstanding Escrow due to the Village of Hillburn from Noved for Escrow Claims Paid 4/30/2020: \$5,429.57.

Senior Citizens – No report.

Recreation – No report.

Memorial Day Parade & Service – Monday, 5/30/2022 – The Parade will commence at the corner of Mountain Ave. & 4th St. at 9:00AM.

-Bike Decorations have been ordered. When received, flyers will be posted.

Public Comments

Carla Alexander (31 Rockland Ave) questioned if the Village Board is planning on having Hillburn Day this year.

-The Village Board stated that plans will be made for an event combining Hillburn Day and the Fall Festival. Trustee Tarantino stated that she will chair a committee to plan the event.

Bonnie O'Blenis (124 Sixth St) stated that she rarely sees a Ramapo Police car on the west side of Route 17, and cars continue to run through the Stop sign in the area of her home.

-Mayor Tursi stated he will contact the Ramapo Police Captain.

Carol Romney (22 Rockland Ave) advised that the gutter that was on Boulder Avenue is no longer there. Therefore, during heavy rainstorms, the water washes dirt and gravel to the bottom of the road at 6th St.

-Mayor Tursi stated he will review the matter with DPW Supt. Conklin.

Items Needing Approval

-Harris Computer Systems – Invoice #IGOMN0000055 – Info-Fund Maintenance (7/2022 - 6/2023): \$3,824.96.

Approved by Board.

Ayes: Mayor Tursi, Trustees Tarantino & McNally

Noes: None

Correspondence - The Village Board acknowledged receipt of correspondence, regular and email, including:

-Office of RC Sheriff – Invitation to Memorial Day Service – 5/22/2022.

-O & R Utilities – Notice – NYSPSC Approves New O&R Electric, Gas Delivery Rates.

-Town of Clarkstown – Notices of 3 Public Hearings to be held on 3/22/2022: Amendments to the Code of Clarkstown.

Voucher Claims and Budgetary Transfers to Cover Approved Expenditures - Approved by Board.

Ayes: Mayor Tursi, Trustees Tarantino & McNally

Noes: None

Upcoming Village Board Meeting: Regular Board Meetings: Tuesdays, 5/10/2022 and 5/24/2022 - 7:00PM

A MOTION was made by Trustee McNally and seconded by Trustee Tarantino to adjourn the meeting at 7:50PM.

Ayes: Mayor Tursi, Trustees Tarantino & McNally

Noes: None