

VILLAGE OF HILLBURN
Board of Trustees Meeting
Tuesday, April 27, 2021 – 7:00PM

MINUTES OF THE BOARD OF TRUSTEES MEETING held on Tuesday, April 27, 2021, in the Municipal Meeting Room, 31 Mountain Avenue, Hillburn, New York 10931, and via GoToMeeting.com, commencing at 7:00PM.

PRESENT: (In Person)

Joseph P. Tursi, Mayor
Bernadette Tarantino, Trustee
Bonnie O’Blenis, Trustee
Thomas Conklin, DPW Superintendent

PRESENT: (Online)

Terry Rice, Village Attorney (left early)
Eve Mancuso, Village Engineer

RECORDER OF MINUTES: Robin G. Miele, Clerk-Treasurer

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The Hon. Mayor Joseph Tursi called meeting to order. Clerk-Treasurer Robin Miele led in the Salute to the Flag.

A Moment of Silence was held for Jacqueline Zangrilli, a Suffern High School student who tragically died in a motor vehicle accident on April 24th. Prayers and condolences were extended to her family.

Minutes of the 4/13/2021 Board Meeting - Approved by Village Board.

Ayes: Mayor Tursi, Trustees Tarantino & O’Blenis
Noes: None

Street & Water Commissioners’ Reports – Approved by Village Board.

Ayes: Mayor Tursi, Trustees Tarantino & O’Blenis
Noes: None

Police Commissioner’s Report – Mayor Tursi reported the Ramapo Police have been actively patrolling the Village and advised that residents should contact him with any concerns.

Village Water System

-SUEZ Water New York Billing: Bill of 4/7/2021: \$65,084.81 – Period Covered: 3/5/2021-4/7/2021 (Current Charges: \$13,749.78, Prev. Bal. (Protested COW): \$51,335.03. 4/20/21 Amount Paid: \$9,189.77 (Current Charge, Less \$4,560.01 (Protested COW)

-SUEZ Water Meter–Notification received that National Meter would be testing/replacing their water meter on 4/30/2021.

-Leak Detection on West Side of Route 17 - DPW Supt. Conklin stated that a date should be scheduled in a week or so.

DPW Report - DPW Supt. Conklin

Hillburn Clean-Up Date/Keep Rockland Beautiful - 4/24/2021– Supt. Conklin reported there was a good turnout of adults and youth. Over 60 bags of garbage and 40-50 tires were collected. A thank you letter will be sent to Steven Monahan for his assistance in providing McDonald’s vouchers that were distributed to volunteers.

Veterans Park Pond – 4/13/2021 Quote from Princeton Hydro for 2021 Pond Treatment Services.

A MOTION was made by Trustee O’Blenis and seconded by Trustee Tarantino authorizing the following treatments at a cost not to exceed \$2,300.00:

| | | | |
|---|---------------|---|-----------|
| Herbicide Application (Sonar or Clipper) | (1) Treatment | @ | \$ 835.00 |
| Algaecide Application | (1) Treatment | @ | \$ 560.00 |
| Herbicide Application (Aquapro, Habitat or Clearcast) | (1) Treatment | @ | \$ 885.00 |

Ayes: Mayor Tursi, Trustees Tarantino & O’Blenis
Noes: None

-Engineer Mancuso stated she would like to speak to a representative of Princeton Hydro to determine if there is a method to remove dead vegetation, rather than dredging. (Supt. Conklin will notify her of the scheduled date for treatment)

Purchase of Flags (Telephone Poles along Memorial Day Parade Route) - A quote for new flags and aluminum poles will be obtained from Gates Flag & Banner by the next Board meeting. Costco also sells the flags and poles for \$30.00 each.

Village Municipal Building – 3/29/2021 Proposal - On-Time Contracting – Gutters/Soffits, etc.: \$7,500.00. Tabled at 4/13/2021 meeting. Supt. Conklin stated he is obtaining a second quote.

Purchase of Fuel from the Village of Suffern –The Village Clerk-Treasurer spoke with Suffern Treasurer Michael Genito to clarify billing procedures. During the conversation, Mr. Genito provided information regarding the Wex Fuel Card Program that the Village of Hillburn may want to consider. The Village Board approved further research.

Upcoming Highway Superintendent’s Assoc. of RC Meeting: Thursday, 5/27/2021.

RC Health Dept – 2021 Mosquito Control Service: \$625.00 (Veterans Memorial Pond) - Approved by Village Board.

Ayes: Mayor Tursi, Trustees Tarantino & O’Blenis
Noes: None

AGL Welding Supply Co., Inc. - 6/2021–5/2022 Cylinder Lease: \$225.00 - Approved by Village Board.

Ayes: Mayor Tursi, Trustees Tarantino & O’Blenis
Noes: None

Tropical Storm Isaias – Public Assistance - NYS Dept. of Homeland Security & Emer. Services (DHSES) – No further update has been received from FEMA regarding the Public Assistance Grant Request.

H.F.D. Report – Chief Shane Starr not present:

-AED on Fire Truck – Chief Starr supplied an email stating that the AED is out of date. He requests that it be declared surplus and approved for disposal. **Approved by Village Board.**

Ayes: Mayor Tursi, Trustees Tarantino & O’Blenis
Noes: None

-RBC Wealth Management: LOSAP – Portfolio Review at 3/31/2021 and Prospectus Report at 4/15/2021.

SAM Capital Funding Grant Application – Funding Application: Purchase of ~~*Scott Air Packs~~ and Back Hoe – (*Scott Air Packs purchased with alternate funding. Item on Application to be revised) – The Clerk-Treasurer received a response from the representative at the Ways and Means Committee, who advised that an updated application is needed. DPW Supt. Conklin will contact HO Penn for an updated quote for the backhoe, and Engineer Mancuso will prepare and supply an estimated cost for the Pre-Fab Building (replaces the Scott Air Packs).

LED Street Lighting Upgrade

O & R – RE: NY Public Service Commission Case 16-E-0226, O & R's Add'l LED Street Lighting Options Available to Municipalities – Competitive alternatives being offered by O & R regarding LED lighting – no further report.

-Annual Upgrade - Locations for the (4) free LED upgrades: area of 33 Terrace Ave., corner of Suffern Rd & Lake Ave., corner of Lake Ave. & Fifth St., and on Mountain Ave. To date, approx. 50% of streetlights have been upgraded to LED.

Village Engineer's Report – Engineer Mancuso reported:

4th St. Thruway Bridge Curbing – A Request for Quotes has been prepared by Village Engineer Mancuso and supplied to potential contractor(s).

-A discussion was held on whether repair/replacement of the curbing is the responsibility of the Village, or the NYS Thruway. Village Engineer will reach out to a representative of the NYS Thruway to confirm.

2021 Repavement Project – Proposed Areas: 5th St (from Mountain Ave. to Hickory Ave.), Hickory Avenue (from 5th St. to 6th St.), 6th St. (from Hickory Ave. to Rockland Ave.)

-Engineer Mancuso reported she is in contact with Tilcon New York and All County Paving for proposals for paving, and she will reach out to Cavaliere Industries for proposals for milling.

Village Attorney's Report – Attorney Rice reported:

4/15/2021 NYCOM Webinar – RE: New York's Marijuana Regulation and Taxation Act (MRTA): The Legalization of Adult-Use Cannabis in New York – Attorney Rice gave an overview of the new legislation.

- Although the MRTA legalizes possession and use of cannabis immediately, the actual sale of adult-use cannabis is not expected to go into effect until late 2022 or early 2023.
- Municipalities can opt out of hosting retail cannabis dispensaries and/or on-site cannabis consumption establishments within its boundaries by adopting a Local Law that is subject to permissive referendum.
- The Local Law must be adopted on or before 12/31/2021.
- Depending on the adoption date of the Local Law, a Special Election may need to be held if a Petition is filed.

-It was the consensus of the Village Board that no action be taken at this time.

Proposed Agreement with MuniPay (Online Bill Pay Program) – Attorney Rice stated he had reviewed the Agreement and has no legal objections. Prior to executing the Agreement with MuniPay, review of other companies will be made.

User Fees – Attorney Rice reported he is reviewing the user fees of other Villages.

-Mayor Tursi reported on a recent phone call received at the Village Office regarding filming in the Village. A discussion was held regarding implementing an Application Form and requirements such as fees/insurance.

Emergency Preparedness Plan – Copies of the Plan, adopted on 3/31/2021, have been provided to the Village Board, DPW Supt., HFD Chief and the Village Attorney.

Personnel Manual – Manual is to be updated to include COVID-19 protocol.

\$125,000 BAN – Dated 1/14/2021 (DPW Vehicle, DPW Pre-Fab Garage & Misc. Office Equipment)

-A Financial Report at 4/27/2021 was supplied.

Insurance

NYS Municipal Workers' Comp. Alliance (Policy No. VHILL) – 1/1/21-12/31/21 Funding Contribution: \$992.99. **Approved by Board.**

Ayes: Mayor Tursi, Trustees Tarantino & O'Brien

Noes: None

Selective Insurance – Renewal Policies: 4/15/2021 – 4/15/2022 – Selective Insurance

-Attorney Rice stated he had emailed Garrett Durland of Seely & Durland (Village's Insurance Agent) who advised that he did not think there was a problem with RLUPA coverage.

-As discussed during his 4/13/2021 presentation, Mr. Durland provided quotes for Cyber Liability. Additional information is needed in order to obtain a quote for Environmental Impairment (Pollution) Liability.

ADOPTION OF BUDGET (Public Hearing held 4/13/2021)

Mayor Tursi reported that the Appropriated Cash Surplus reflected on the Tentative Budget presented at the 4/13/2021 Public Hearing was increased from \$100,000.00 to \$125,000.00, thus decreasing the 2021 Tax Rate from \$4.70 per \$100 valuation to \$4.60 per \$100 valuation.

A MOTION was made by Trustee Tarantino and seconded by Trustee O'Brien to ADOPT the 2021-2022 Tentative General Fund Budget, with the amended tax rate of \$4.60/100 valuation, and to ADOPT the 2021-2022 Tentative Water Fund Budget.

Ayes: Mayor Tursi, Trustees Tarantino & O'Brien

Noes: None

2016 Master Plan Committee – Comprehensive Plan & Related Zoning – Adopted 1/14/2020

Proposed Revisions to the Zoning Local Law – Attorney Rice reported that Bonnie Franson will be providing information by Friday and he will present it at the next Board Meeting.

Various Capital Improvements (In accordance with 9/1/16 BAN)

-A Financial Report at 4/27/2021 was supplied.

General Code Publishers

-Proposal/Estimate for Updating Village Code Book - Between \$6,985.00 and \$7,630.00. (Tabled at 8/18/20 meeting until proposed revisions are made to Zoning Code). Tabled
 -Proposal for Laser fiche – Tabled.

Zoning Board of Appeals – No Report

Planning Board – No Report

Building/Fire Inspector's Report – Building/Fire Inspector Gordon not present.

-The Village Board acknowledged receipt of copies of various correspondence from the Building/Fire Inspector and Asst. Building Inspector.

Escrow – A Status of Escrow Accounts Report @ 4/27/21 was supplied.

Hillburn Sewer Committee (Hillburn Village Board) - No report.

-Mayor Tursi reported that at the RC Sewer District meeting, the appraisal of the Split Rock property was approved. The next meeting of the Sewer District will be held in May.

Public Comments – None

NYCOM – 2021 Annual Meeting (June 9-11, 2021) – Sagamore Hotel, Bolton Landing

A MOTION was made by Mayor Tursi and seconded by Trustee O'Brien authorizing the attendance of two Village Board members at the 2021 Annual Meeting, and all related expenses.

Ayes: Mayor Tursi, Trustees Tarantino & O'Brien

Noes: None

2021 Summer Concerts

Mayor Tursi reported that the Mojo Hand Band will be providing a proposal to perform at Veterans Memorial Park on 7/31/2021. He has reached out to the Manaklin Bros. The Country Fresh band will be contacted for a proposal.

Request for Use of Village Owned Buildings**Hillburn Community Room**

Hillburn Community Scholarship Com. – 6/19/21/12:00Noon–4:00PM – Awards Ceremony - **Approved by Board.**

Ayes: Mayor Tursi, Trustees Tarantino & O'Brien

Noes: None

Youth Center

Mayor Tursi reported that Village resident, Pat Osterhoudt (Matt's Movement) would like to form a Children's Counseling Group, possibly collaborating with the Villages of Suffern and Sloatsburg. Boys and girls groups would meet at the Youth Center for counseling on substance abuse, suicide prevention, grief counseling, etc. Detailed information will be provided.

Harris Local Government – Info-Fund Maintenance (Village's Accounting Software) Invoice #IGOMN0000014 – (7/2021 – 6/2022): \$3,625.55. **Approved by Board.**

Ayes: Mayor Tursi, Trustees Tarantino & O'Brien

Noes: None

Correspondence - The Village Board acknowledged receipt of correspondence, regular and email, including:

-RC Dept. of Finance – Check #0002385450 – 2020 Unpaid Village Tax Warrant: \$62,039.43.

-NYS DEC –Notice of Legislative Public Comment Hearing – 5/20/2021: SPDES Permit issued to RC Sewer District #1.

-NYS Public Service Commission – Virtual Public Statement Hearings on 4/28/2021 – RE: O & R Utilities, Inc.'s 1/29/21 request for a proposed increase in its electric and gas delivery revenues effective 1/1/22.

-Sterling National Bank – Notice that Sterling Bank has entered into a merger agreement with Webster Bank, to be completed by the end of the 4th quarter of 2021.

RC Health Department – Notice of Drive-Thru Rabies Clinics for Cats, Dogs and Ferrets – 5/2/2021 – Pomona, NY.

Scheduling of Upcoming Board Meetings: May 11, 2021 (6:30PM) and May 25, 2021 (7:00PM)

Voucher Claims and Budgetary Transfers to Cover Approved Expenditures - Approved by Board.

Ayes: Mayor Tursi, Trustees Tarantino & O'Brien

Noes: None

MOTION was made by Trustee O'Brien and seconded by Trustee Tarantino to adjourn the meeting at 8:04PM.

Ayes: Mayor Tursi, Trustees Tarantino & O'Brien

Noes: None