

VILLAGE OF HILLBURN
Board of Trustees Meeting
Tuesday, August 23, 2022 – 7:00PM

MINUTES OF THE BOARD OF TRUSTEES MEETING held on Tuesday, August 23, 2022, in the Municipal Meeting Room, 31 Mountain Avenue, Hillburn, New York 10931, commencing at 7:00PM.

PRESENT: Joseph P. Tursi, Mayor
Bernadette Tarantino, Trustee
David H. McNally, Trustee
Thomas Conklin, DPW Superintendent

ABSENT: Terry Rice, Village Attorney (vacation)
Eve Mancuso, Village Engineer

RECORDER OF MINUTES: Parquiris DeLeon, Deputy Treasurer

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The Hon. Mayor Joseph P. Tursi called meeting to order. DPW Supt. Tom Conklin led in the Salute to the Flag.

Minutes of the 7/12/2022 Meeting - Approved by Village Board.

Ayes: Mayor Tursi, Trustees Tarantino and McNally
Noes: None

Minutes of the 7/25/2022 Special Meeting - Approved by Village Board.

Ayes: Mayor Tursi, Trustees Tarantino and McNally
Noes: None

Street & Water Commissioners' Reports – (June 28 - August 22, 2022) - **Approved by Village Board.**

Ayes: Mayor Trustees, Trustees Tarantino & McNally
Noes: None

Police Commissioner's Report – No Report

Village Water System

-Mayor Tursi reported he will be meeting with Bill Madden and Chris Graziano of Veolia Water NY tomorrow, 8/24/2022 at 4:00PM to discuss the Village's water system.

-Veolia (formerly SUEZ Water NY) – Repair to 4th St. Valve (4/18-20/2022) – Bill to SUEZ/Veolia for services rendered by the DPW staff in association with the valve repair. (Total - 4 DPW Employees: \$2,031.38).

-Mayor Tursi stated he will discuss this matter with Mr. Madden during the meeting scheduled for 8/24/2022.

-Veolia Water New York– Bill of 8/03/2022: \$15,416.94 **Approved by Village Board.**

Ayes: Mayor Tursi, Trustees Tarantino & McNally
Noes: None

DPW Report - DPW Supt. Conklin

2016 Ford F-550 – 6/7/2022 Accident – Truck has been repaired and is back in service.

RE: Truck Rental from U-Haul – Invoice was provided to the Clerk-Treasurer.

2008 Ford – 4/20/2022 Accident - Supt. Conklin reported that obtaining a new truck to replace the 2008 Ford may take 6-8 months. Therefore, he suggested the “salvage” 2008 Ford be registered and insured to be used for plowing during the winter. Matter will be followed up on.

Purchase Chairs for Community Room – Amazon: 70 Chairs @ \$60.00 each. Supt. Conklin to show Mayor picture for authorization.

Garbage Truck – Supt. Conklin obtained an estimate (State Contract). To be submitted as part of a Grant Application.

LED Lighting in Village Buildings

-HFD Building/Community Room – Contractor: TASS of New York, Inc. – Supt. Conklin reported the project is complete. Balance due was paid on 8/16/2022.

-Municipal Building – Supt. Conklin stated that, should the Village Board approve the proposal of TASS of New York, Inc., there would have to be changes in the way the project is performed; including, working within a schedule.

-Pond Treatment – Contract with Princeton Hydro - Inv. #44893: \$1,250.00 – For 2022 Pond Treatment Service through 6/30/2022 – DPW Supt. Conklin reported that the 2nd pond treatment was rendered on 7/25/2022. **Approved by Village Board.**

Ayes: Mayor Tursi, Trustees Tarantino & McNally
Noes: None

H.F.D. Report – Chief Strysko not present.

-Mayor Tursi advised that he had spoken with Chief Strysko who stated he had nothing to report.

-RBC Wealth Mgmt – 7/20/2022 Prospectus; Qtrly Performance Report; 7/2022 Portfolio Focus Acct Statement.

Status on all Grant Applications will be reported at next meeting:

-SAM Grant #24626 - Sponsored by Assemblyman Lawler's Office – Pre-Fab Building and Back Hoe

-SAM Grant #24595 - Sponsored by Senator Elijah Reichlin-Melnick's Office – Veterans Memorial Park Pond Restoration.

-Tropical Storm Isaias – FEMA - DR 4567 – Cat Z Payment pending.

-Hurricane IDA– FEMA – DR 4615 –Proposed Projects: -RE: 6th St. Culvert and Suffern Road Water Main Armoring.

-DR-4480 COVID-19 Pandemic Hazard Mitigation Grant Pro. (HMGP) – Application filed 6/1/2022

Project: Purchase of standby power generators for each of the 4 Village owned buildings (pending)

-NYS Archives – Local Records Management Improvement Fund (LGRMIF) Grant – Final approval is pending.

-Corona Virus State and Local Fiscal Recovery Funds (SLFRF) – The Project and Expenditure Report was submitted by the due date of 4/30/2022 – Designated Project: “Veterans Memorial Park Pond Restoration”.

-Grant Funding through REDC and CFA – Eligible projects will be reviewed.

Village Engineer's Report – Engineer Mancuso not present.

4th St. Thruway Bridge Curbing & Sidewalks – Engineer Mancuso supplied an 8/15/2022 email advising that the plans and specifications have been prepared. Authorization of bid advertising a scheduling of the bid opening date is needed. Tabled.

Village Attorney's Report – Village Attorney Terry Rice not present – No report.**Pending:**

Draft of Local Law for Amendment of Zoning Law & Comprehensive Plan – Final draft is pending from Village Planner.

Verizon Franchise Renewal (Current Franchise expires 5/20/24)

Draft Local Law – RE: Maximum Weight of Garbage/Refuse Receptacles – Remained tabled for review.

Satori Energy – Elec. Contract (Current Contract exp. 12/15/22) – Mayor Tursi stated the Village will seek better rates.

\$125,000 BAN – Dated 1/14/2021 (DPW Vehicle, DPW Pre-Fab Garage & Misc. Office Equipment) - A Financial Report dated 8/23/2022 was supplied.

Various Capital Improvements (In accordance with 9/1/16 BAN) - A Financial Report dated 8/23/2022 was supplied.

Insurance –

Selective - Status of Insurance Claims will be reported at next meeting: 2008 Ford – 4/20/2022 Accident, 2016 Ford F-550 - 6/7/2022 Accident, and 5-CFR Fire Truck - 7/20/2022 Accident.

NYS Insurance Fund – Policy #DBL 1245-27-4 - Notice of credit in the amount of \$85.83, reflecting timely submission of the annual payroll and favorable claims.

General Code - Updating of Village Code Book - Pending adoption of amended Zoning Law and Comprehensive Plan.

2022 Assessment Roll – Pending Tax Certioraris: Hillburn Park Corp, TBS Realty, TOKNY Realty & ACA Holding

2023 Assessment Roll – Final Equalization Rate: 15.63

Village Website - Updates are still being made.

Zoning Board of Appeals – No report.

Planning Board – Next Meeting: 8/24/2022

Building/Fire Inspector's Report –

-The Village Board acknowledged receipt of copies of correspondence from the Bldg/Fire Inspector.

Escrow – A Status of Escrow Accounts Report dated 8/23/2022 was supplied.

Senior Citizens – No report.

Recreation – Mayor Tursi reported that, prior to tonight's meeting, he met with Max McClintock regarding his interest in providing camp/after school programs at the Youth Center.

Summer Concert – Ray Bolger and Red Shoes Band – Concert was held on 8/18/2022 from 7:30-9:30PM (Contract Amended) and was well attended.

Public Comments – None

Requests for Use of Village Buildings

-Youth Center: T. Cirincionne/Ladies Auxiliary –Fire Prevention Halloween Easter Egg Hunt – Request for date change from 8/8/2022 to 10/15/2022 (1pm-9pm) - **Approved by Village Board.**

Ayes: Mayor Tursi, Trustees Tarantino & McNally

Noes: None

Justice Court – Security Officer Services

A MOTION was made by Trustee McNally and seconded by Trustee Tarantino to ratify the appointment of Jose M. Pena, Jr. as a Justice Court Security Officer (contractual), to serve in the absence of the current Justice Court Officer, Barry Dunado.

Ayes: Mayor Tursi, Trustees Tarantino & McNally

Noes: None

Complaints

-RE: Trash in the area of 275 Route 17 and indent in road at Route 59/Route 17 (area of 2 Route 59) –

Trash: Matter was brought to the attention of the property manager who stated it would be rectified.

Road Indent – DPW Supt. to bring matter to the attention of the NYS DOT.

-RE: Firework Display – TOKNY Realty Group (Mt. Fuji) – 8/7/2022 - Mayor Tursi acknowledged receipt of two complaints from residents regarding the lack of prior notice. Going forward, residents will be notified.

Correspondence - The Village Board acknowledged receipt of correspondence, regular and email, including:

-Ford Credit – 7/29/2022 Notification that Lease-Purchase Agreement for the 2016 Ford F-550 is paid in full.

DPW Supt. Conklin stated his appreciation to resident, Delores Hunter, for picking up trash along Route 17. A thank you letter will be sent.

Voucher Claims and Budgetary Transfers to Cover Approved Expenditures - **Approved by Board.**

Ayes: Mayor Tursi, Trustees Tarantino & McNally

Noes: None

Personnel Manual– Manual is to be updated to include COVID-19 protocol.

Upcoming Village Board Meetings: 9/13/2022 and 9/27/2022 - 7:00PM

A MOTION was made by Trustee Tarantino and seconded by Trustee McNally to adjourn the meeting at 7:30PM.

Ayes: Mayor Tursi, Trustees Tarantino & McNally

Noes: None