

VILLAGE OF HILLBURN
Board of Trustees Meeting
Tuesday, February 8, 2022 – 7:00PM

MINUTES OF THE BOARD OF TRUSTEES MEETING held on Tuesday, February 8, 2022, in the Municipal Meeting Room, 31 Mountain Avenue, Hillburn, New York 10931, via GoToMeeting.com, commencing at 7:00PM.

PRESENT:

Joseph P. Tursi, Mayor
Bernadette Tarantino, Trustee
Bonnie O’Blenis, Trustee
Terry Rice, Village Attorney (online)
Eve Mancuso, Village Engineer
Thomas Conklin, DPW Superintendent

RECORDER OF MINUTES: Robin G. Miele, Clerk-Treasurer

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The Hon. Mayor Joseph P. Tursi called meeting to order. Clerk Treasurer Robin Miele led in the Salute to the Flag.

Minutes of the 1/25/2022 Meeting - Approved by Village Board.

Ayes: Mayor Tursi, Trustees Tarantino & O’Blenis
Noes: None

Street & Water Commissioners’ Reports – Approved by Village Board.

Ayes: Mayor Tursi, Trustees Tarantino & O’Blenis
Noes: None

Police Commissioner’s Report – No report.

Village Water System – No report.

DPW Report - DPW Supt. Conklin reported:

Hazardous Waste Collection – Saturday, February 12, 2022 -8:00AM-12:00noon – Terrace Avenue DPW Garage.

Highway Superintendents Assoc. of Rockland County – Annual Dues: \$25.00 - Approved by Village Board.

Ayes: Mayor Tursi, Trustees Tarantino & O’Blenis
Noes: None

Keep Rockland Beautiful – Great American Cleanup – The Village Board approved the DPW Supt.’s recommendation to hold the event on 4/16/2022, rain or shine (KRB has not scheduled a Rain Date this year).

-Tote Bag Sponsor: \$250.00. **Approved by Village Board.**

Ayes: Mayor Tursi, Trustees Tarantino & O’Blenis
Noes: None

Repair to Salt Spreader on 2016 Truck – Purchase of Electric Conveyor Drive Kit – Traffic Safety & Equipment Co., Inc.: \$1,359.22. Labor performed by DPW. **Approved by Village Board.**

Ayes: Mayor Tursi, Trustees Tarantino & O’Blenis
Noes: None

Water Meter Readers – Supt. Conklin reported that one touch reader is not functioning. New touch readers are not available until 5-6 months. Subsequently, the touch reader will be sent to Core & Main to determine if it can be repaired.

Tropical Storm Isaias – FEMA - Disaster DR 4567 – A Recovery Transition Meeting was held on 2/8/2022 via WebEx.

Hurricane IDA – FEMA – Disaster DR 4615 – Conference calls with representatives from the Village of Hillburn and FEMA were held on 2/3/2022 to discuss the damage inventory that at present, includes the 6th Street Culvert, Suffern Road Water Main Armoring, and the Mountain Avenue Drainage Construction. The next conference call is scheduled for 2/9/2022.

H.F.D. Report – HFD Chief Starr not present.

Batteries for Alarm on Air Packs – An email request was received from Chief Starr to purchase batteries from Home Depot for the alarms on air packs that engage when a firefighter goes down so that he/she is more easily located.

Mayor Tursi stated that he had approved the purchase. **Ratified by Village Board.**

Ayes: Mayor Tursi, Trustees Tarantino & O’Blenis
Noes: None

SAM Capital Funding Grant Applications

-SAM Grant #24626 - Sponsored by Assemblyman Lawler’s Office – Revised Funding Application: Pre-Fab Building and Back Hoe – Submitted.

-SAM Grant #24595 – Sponsored by Senator Elijah Reichlin-Melnick’s Office – 6/30/2021 Letter Request for Funding - Proposed Project Application: Veterans Memorial Park Pond Restoration – Awaiting receipt of the Grant Disbursement Agreement (GDA) .

Village Engineer’s Report – Engineer Mancuso reported:

Sixth St. Culvert (area of Boulder Ave) – An updated Cost Estimate was emailed this afternoon. Engineer Mancuso will meet with Supt. Conklin tomorrow to obtain detailed information regarding two other projects to be included in the FEMA Application: Suffern Road Water Main Armoring and Mountain Avenue Drainage Construction.

-Quotes for Pre-Fab Building – A quote has been received from Treestone Architecture & Construction for a 28x22 stick-built wood structure only (concrete not included): \$111,450.00 (includes electrical allowance). Engineer Mancuso stated that the proposal will be revised to reflect the correct size of the building: 25x70 (proposal is based on keeping the existing concrete building shell).

DR-4480 COVID-19 Pandemic Hazard Mitigation Grant Program (HMGP) – Federal Funding Available. Deadline for filing: 4/1/2022.

2021 Repavement Project – Funding: CHIPs Program - Project Areas: 5th St (from Mountain Ave. to Hickory Ave.), Hickory Avenue (from 5th St. to 6th St.), 6th St. (from Hickory Ave. to Rockland Ave.)
-Applications for reimbursement were filed with CHIPS and PAVE NY. Reimbursement is pending.

Village Attorney's Report – Village Attorney Terry Rice reported:

Hillburn vs. Noved/Nicholas Cianciaruso, et. al – 12/1/20 Decision and Order signed by Judge Eisenpress

-The NYS Thruway Authority would like to enter into a Stipulation regarding its action filed against Noved/Nicholas Cianciaruso, et.al. and wants the other parties to sign off on it. Attorney Rice requested the Village Board's approval to sign the Agreement on behalf of the Village that would require Noved to test the soil and then remove the berme that was placed on the NYS Thruway's property. Subsequently, access to the property would be needed for no more than 36 daylight hours. Due to past improper conduct, the County suggests oversight during the remediation work and will provide an Officer from the RC Sheriff's Dept. and suggests either Village Building Inspector or DPW Supt. be present. Work will commence sometime before the end of the month; however, they must provide 7 days prior written notice.

-Mayor Tursi agreed to have DPW personnel on site, but questioned who would be responsible for the expense incurred by the Village. Attorney Rice stated that he will request them to absorb costs.

-Attorney Rice stated he is in the process of composing a letter to the Court to urge the Judge to order the remediation of the site.

-Draft Local Law for Amendment of Zoning Law and Comprehensive Plan – Submitted 1/25/2022 – A workshop meeting to review the revised law was scheduled for 2/22/2022 at 6:30PM.

-Draft Local Law – RE: Maximum Weight of Garbage/Refuse Receptacles – Submitted 1/25/2022 - Tabled for review.

-Catania, Mahon & Rider, PLLC – 1/21/2022 Correspondence – RE: Building Department. Attorney Rice will draft a response.

2022 Agreement with the Town of Ramapo for Dog Control Services – The fully executed Agreement was received from the Town of Ramapo on 2/8/2022.

\$125,000 BAN – Dated 1/14/2021 (DPW Vehicle, DPW Pre-Fab Garage & Misc. Office Equipment)

-A Financial Report at 2/08/2022 was supplied.

Personnel Manual – Manual is to be updated to include COVID-19 protocol.

Insurance –

Comp. Alliance – Notice that the Loyalty Awards for FY2022 are been distributed and that the Program will be continued in 2023.

Various Capital Improvements (In accordance with 9/1/16 BAN)

-A Financial Report at 2/08/2022 was supplied.

2022 Assessment Roll – Taxable Status Date: 1/1/2022 – The Tentative Assessment Roll was filed on 1/31/2022. The Hearing of Complaints will be held on Tuesday, 2/15/2022 from 5:00PM – 9:00PM via GoToMeeting. Required Notices have been posted and published.

General Code

Laserfiche – Virtual Training is scheduled for 2/15 & 16/2022.

Updating of Village Code Book - Pending adoption of amended Zoning Law and Comprehensive Plan.

Village Website

Mayor Tursi reported the new Website is near completion.

Zoning Board of Appeals – No report.

Planning Board – Next Meeting: 2/23/2022.

Building/Fire Inspector's Report – Building/Fire Inspector Gordon not present.

-The Village Board acknowledged receipt of copies of correspondence from the Bldg/Fire Insp. & Asst. Bldg Insp.

-Mayor Tursi reported that Adam Gordon has recently advised that he has accepted another position and will be phasing out from his position as Building/Fire Inspector. The process of filling the position is underway and Mr. Gordon will assist during the transition.

Escrow – A Status of Escrow Accounts Report dated 2/08/2022 was supplied.

-Noved Building Mgmt – 4/4/2019 Planning Board Application

8/6/2021 Statement – Nelson Pope Voorhis (Invoice #20848 & 211542: \$340.00 – Payment remains pending). Additional escrow to be filed by Noved Building Mgmt.

Senior Citizens – Senior Citizen Treasurer Eleanor DeGraw reported that meetings will resume in March: 3/14 & 3/28.

-Mayor Tursi reported that COVID-19 test kits are still available and are being distributed at the Village Office to Village residents 65 years of age and older. One test kit will be given per person. Proof of residency and age is required.

Recreation – Youth Center

-The RC Dept. of Health has issued the Food Service Permit for the Youth Center (Posted at Youth Center).
 -Supt. Conklin confirmed that, due to the building had been used for various events, the heat had been set higher; however, it has now been set low to conserve energy costs.

2022 Village Election – 3/15/2022

-**Appointment of Election Inspectors** – The Village Clerk reported that Elizabeth DeMaggio has agreed to serve as the 4th Election Inspector. **Approved by Village Board.**

Ayes: Mayor Tursi, Trustees Tarantino & O’Blenis
 Noes: None

Public Comments - None**Items Needing Approval**

NYCOM – Annual Membership Dues (June 1, 2022 – May 31, 2023): \$727.00. **Approved by Board.**

Ayes: Mayor Tursi, Trustees Tarantino & O’Blenis
 Noes: None

Protected Harbor – Inv. #19755 – 2022 Annual Web Hosting: \$326.07 – Tabled. (Mayor Tursi will follow up on same)

-**RC Dept. of Planning – Review of 2/28/2021 Official Tax Maps** – The DPW Supt. and Village Engineer were requested to review the maps for any inaccuracies.

Requests for Use of Community Room

Yvonne Van Dunk - Hillburn Ladies Aux. – 2/24/22 (6:00PM) & 3/19/22 (9:00AM-9:00PM) - Hero Sandwich Night

Approved by Board

Ayes: Mayor Tursi, Trustees Tarantino & O’Blenis
 Noes: None

Correspondence - The Village Board acknowledged receipt of correspondence, regular and email, including:

-O & R Utilities – Dig Safety New York – Free, virtual Excavator Safety Seminars: 2/7, 2/9 and 4/15/2022.

-O & R Utilities – Emergency Contacts.

-Webster Bank – Announcement that as of 2/1/2022, Sterling Bank became Webster Bank.

-Town of Clarkstown – Notice of 2/15/2022 Public Hearing – RE: Proposed Local Law Amending Chapter 290 of the Town Code – Revised the Requirements of the Senior Housing Special Permit.

Voucher Claims and Budgetary Transfers to Cover Approved Expenditures - Approved by Board.

Ayes: Mayor Tursi, Trustees Tarantino & O’Blenis
 Noes: None

Upcoming Village Board Meeting: Tuesday – February 22, 2022 - 7:00PM (Workshop: 6:30PM)

Meeting was adjourned at 7:37PM.