

VILLAGE OF HILLBURN
Special Board of Trustees Meeting
Thursday, January 13, 2022 – 11:00AM

MINUTES OF THE BOARD OF TRUSTEES MEETING held on Thursday, January 13, 2022, via GoToMeeting.com, commencing at 11:00AM.

PRESENT:

Joseph P. Tursi, Mayor
Bernadette Tarantino, Trustee
Bonnie O’Blenis, Trustee
Eve Mancuso, Village Engineer (arrived late)
Thomas Conklin, DPW Superintendent

ABSENT

Terry Rice, Village Attorney
(Family Event)

RECORDER OF MINUTES: Robin G. Miele, Clerk-Treasurer

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The Hon. Mayor Joseph P. Tursi called meeting to order.

Minutes of the 12/14/2021 Meeting - Approved by Village Board.

Ayes: Mayor Tursi, Trustees Tarantino & O’Blenis
Noes: None

Street & Water Commissioners’ Reports – Approved by Village Board.

Ayes: Mayor Tursi, Trustees Tarantino & O’Blenis
Noes: None

Village Water System

-SUEZ Water New York – Bill of 1/05/2022: \$10,554.28 - Approved by Village Board.

Ayes: Mayor Tursi, Trustees Tarantino & O’Blenis
Noes: None

DPW Report - DPW Supt. Conklin reported:

2014 Truck - Quote for 4 New Tires/w Installation – EST Tires: \$769.24. **Approved by Village Board.**

Ayes: Mayor Tursi, Trustees Tarantino & O’Blenis
Noes: None

2008 Truck – Repair done by Suffern Auto Service – Front End – DPW Supt. Conklin stated the invoice is forthcoming – cost should not exceed \$1,300.00. **Approved by Village Board.**

Ayes: Mayor Tursi, Trustees Tarantino & O’Blenis
Noes: None

Terrace Avenue DPW Garage – Door Maintenance – Invoice #021499-IN from Dutchess Overhead Doors: \$345.50 **Approved by Village Board.**

Ayes: Mayor Tursi, Trustees Tarantino & O’Blenis
Noes: None

Purchase of Coveralls – Quotes from Harriman Army Navy:

One Coverall and One Jacket: \$309.98
One Special Order Coverall: \$219.98

Approved by Village Board.

Ayes: Mayor Tursi, Trustees Tarantino & O’Blenis
Noes: None

SAM Capital Funding Grant Applications

-SAM Grant #24626 - Sponsored by Assemblyman Lawler’s Office – Revised Funding Application: Pre-Fab Building and Back Hoe – Submitted.

RESOLUTION EXPRESSING THE INTENT OF THE BOARD OF TRUSTEES TO OBTAIN A BOND ANTICIPATION NOTE IN THE APPROXIMATE AMOUNT OF \$35,000 TO FINANCE A PORTION OF THE CONSTRUCTION OF A DPW PREFABRICATED GARAGE

BE IT ENACTED by the Board of Trustees of the Village of Hillburn as follows:

WHEREAS, the DPW Garage located at 40 5th Street in the Village of Hillburn was declared to be unsafe and demolished in 2015; and

WHEREAS, a grant has been made available to the Village through the DASNY; and

WHEREAS, the anticipated cost to construct a replace prefabricated DPW Garage is approximately \$84,500; and

WHEREAS, the funds to be obtained from the DASNY grant is \$49,500.00; and

WHEREAS, additional funding is required in the approximate amount of \$35,000; and

WHEREAS, the Board of Trustees intends to finance the additional \$35,000 necessary to complete the project by obtaining a Bond Anticipation Note.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Village of Hillburn that the Board of Trustees declares it intend to obtain a Bond Anticipation Note in the amount of \$35,000 or such additional amount as may be required to finance its portion of the construction cost of the DPW Garage over and above the funds to be provided by the DASNY grant; and

BE IT RESOLVED, that the Village Clerk-Treasurer is authorized to contact bond counsel to obtain the necessary paperwork and resolutions for such bond anticipation note at the appropriate time as directed by the Mayor.

Motion made by: Bonnie O’Blenis, Trustee
 Seconded by: Bernadette Tarantino, Trustee

AYES: JOSEPH P. TURSI, MAYOR
 BERNADETTE TARANTINO, TRUSTEE
 BONNIE O’BLENIS, TRUSTEE
 NOES: NONE

-SAM Grant #24595 – Sponsored by Senator Elijah Reichlin-Melnick’s Office – 6/30/2021 Letter Request for Funding - Proposed Project Application: Veterans Memorial Park Pond Restoration – Sen. Reichlin-Melnick’s office advised that the Village’s application had been forwarded to DASNY (Dormitory Authority of the State of New York).
 -An email was received from Senator Rechlin-Melnick’s Office on 1/7/2022 advising that Grant #24595 has completed the SASNY process and will be moved forward to receive the Grant Disbursement Agreement (GDA). The Senator has given final legislative sign off and DASNY will begin the DGA process shortly.

Introductory Local Law No. 5 of 2021 – Public Hearing Closed on 12/14/2021– No Action

A local law amending Chapter 250 of the Code of the Village of Hillburn

(Adjourned on 9/14/21 to 9/28/2021 allow time for receipt of GML Review from the RC Dept. of Planning; adjourned on 9/28/2021 to 10/12/2021; adjourned on 10/12/2021 to 10/26/2021; adjourned on 10/26/2021 to 11/16/2021; adjourned on 11/16/2021 to 12/14/2021 – CLOSED ON 12/14/2021)

Claims Received for Professional Services:

-Silverberg Zalantis, LLC – Inv. #0019588 dated 1/4/20022 – RE: Additional Legal Service – Review of Introductory Local No. 5, 2021 (Zoning Amendments): \$2,275.00 **Approved by Village Board.**

Ayes: Mayor Tursi, Trustees Tarantino & O’Blenis
 Noes: None

-Nelson Pope & Voorhis – Inv. #25924 dated 2/17/2021 – RE: Planner Services – Introductory Local No. 5, 2021 (Zoning Amendments): \$455.00 **Approved by Village Board.**

Ayes: Mayor Tursi, Trustees Tarantino & O’Blenis
 Noes: None

1/14/2022 Maturity of \$125,000 BAN

Bids Received 1/7/2022 for a \$100,000 BAN to renew, in part, the \$125,000 BAN

One Bid was received:

Sterling National Bank: 2.97%

A MOTION was made by Trustee O’Blenis and seconded by Trustee Tarantino to accept the interest bid of 2.97% submitted by Sterling Bank, and

FURTHER, the Village Attorney and Village Clerk are authorized to proceed with obtaining the \$100,000 BAN.

Ayes: Mayor Tursi, Trustees Tarantino & O’Blenis
 Noes: None

RC Health Department – Permit to Operate – 2 Year Renewal (Youth Center) – Fee: \$250.00 Approved by Village Board.

Ayes: Mayor Tursi, Trustees Tarantino & O’Blenis
 Noes: None

2022 Village Election – 3/15/2022

The following Resolution was offered by Trustee O’Blenis and seconded by Trustee Tarantino who moved its adoption:

WHEREAS, the next General Village Election for Officers will be held on Tuesday, March 15, 2022,

BE IT RESOLVED that the Election will be held at the Municipal Building, 31 Mountain Avenue, Hillburn, New York, between the hours of 12:00 noon and 9:00 PM.

**Ayes: Joseph P. Tursi, Mayor
 Bernadette Tarantino, Trustee
 Bonnie O’Blenis, Trustee**

Noes: None

RESOLUTION was unanimously adopted.

Village Engineer Eve Mancuso arrived at meeting.

Public Comments – None

***Requests for Use of Hillburn Property**

Hillburn Community Room

Yvonne Van Dunk – 1/6, 2/3, 3/3, 4/7, 5/5 and 6/2/22 (6:30PM-8:30PM) - Use: Hillburn Ladies Auxiliary Meetings
 1/19/2022 (6PM-10PM) – Use: RC Ladies Auxiliary Meeting

Approved by Village Board.

Ayes: Mayor Tursi, Trustees Tarantino & O’Blenis
 Noes: None

Youth Center/Recreation Field

Patricia Osterhoudt – 4/22/22 (3PM-9PM) and 4/23/22 (8AM-6PM) – Use: Matt’s Movement-Recovery Revival (Certificate of Insurance provided)

Approved by Village Board.

Ayes: Mayor Tursi, Trustees Tarantino & O’Blenis
Noes: None

Katherine Eugene – 2/26/22 (5PM-9PM) – Use: Child’s Birthday Party - **Approved by Village Board** (Fee of \$150 and Certificate of Insurance Required.

Ayes: Mayor Tursi, Trustees Tarantino & O’Blenis
Noes: None

*All above approvals are contingent on current COVID-19 Regulations and Requirements and may be subject to cancellation.

Habitat for Humanity – Building Permit #091820

C. Scott Vanderhoef, Executive Director of Habitat for Humanity has advised that the electrical work performed under Building Permit #091820 had been inspected by NY Electrical instead of the Village’s designated electrical inspector, Swanson Construction. Due to Habitat for Humanity is a not-for-profit organization, Mr. Vanderhoef has made a request to the Village Board for this one-time acceptance of the inspection that was made by NY Electrical.

A MOTION was made by Trustee O’Blenis and seconded by Trustee Tarantino to accept the electrical inspection of Building Permit #091820 performed by NY Electrical for one time only, due to Habitat for Humanity is a Not-for-Profit organization that is refurbishing a derelict house in the Village of Hillburn.

Ayes: Mayor Tursi, Trustees Tarantino & O’Blenis
Noes: None

Correspondence - The Village Board acknowledged receipt of correspondence, regular and email, including:

- RC District Attorney’s Office- 1/5/22 Letter – RE: Consent to allow Village Attorney/Prosecutor to prosecute NYS V & T Law, NYS Bldg/Fire Codes and NYS Agriculture and Markets Law.
- RC Department of Finance – Check #0002398248: \$26,526.13 - Mortgage Tax (4/1/21-9/30/21)
- NYCOM – Treasury’s Final Rule on ARPA Implementation.
- Christopher Jensen – County of Rockland – Mitigation Grant Funding Available. (Engineer Mancuso stated the repairs to the 6th Street may qualify)

Voucher Claims and Budgetary Transfers to Cover Approved Expenditures - Approved by Board.

Ayes: Mayor Tursi, Trustees Tarantino & O’Blenis
Noes: None

Personnel

1/12/2022 Letter of Resignation Submitted by Thomas Chamberlain

A MOTION was made by Trustee O’Blenis and seconded by Trustee Tarantino to accept, with regret, the resignation of Thomas Chamberlain from the position of DPW Labor, effective 1/21/2022.

Ayes: Mayor Tursi, Trustees Tarantino & O’Blenis
Noes: None

Upcoming Village Board Meeting: Tuesday, January 25, 2022 - 7:00PM

Meeting was adjourned at 11:25AM.