

VILLAGE OF HILLBURN
Board of Trustees Meeting
Tuesday, January 10, 2023 – 7:00PM

MINUTES OF THE BOARD OF TRUSTEES MEETING held on Tuesday, January 10, 2023, in the Municipal Meeting Room, 31 Mountain Avenue, Hillburn, New York 10931, commencing at 7:00PM.

PRESENT: Joseph P. Tursi, Mayor
Bernadette Tarantino, Trustee
David H. McNally, Trustee
Terry Rice, Village Attorney (online)
Eve Mancuso, Village Engineer
Thomas Conklin, DPW Superintendent

RECORDER OF MINUTES: Robin G. Miele, Clerk-Treasurer

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The Hon. Mayor Joseph P. Tursi called meeting to order. Trustee David McNally led in the Salute to the Flag.

Minutes of the 12/13/2022 Meeting - Approved by Village Board.

Ayes: Mayor Tursi, Trustees Tarantino and McNally
Noes: None

Street & Water Commissioners' Reports – Approved by Village Board.

Ayes: Mayor Tursi, Trustees Tarantino & McNally
Noes: None

Police Commissioner's Report –

Town of Ramapo - Dog Control Services – No further information received regarding replacement of Dog Control Officer.

Village Water System -Veolia Water Bill of 1/3/2023: \$10,192.67. (Payment was approved by Village Board)

DPW Report - DPW Supt. Conklin

Plow Blade – Estimate from Glenco: \$330.00 (\$205.00 for blade, \$125.00 freight). A second quote will be obtained.
Approved by Village Board, up to \$330.00.

Ayes: Mayor Tursi, Trustees Tarantino & McNally
Noes: None

-Youth Center - Roof – Supt. Conklin reported the roof over the kitchen area is leaking and submitted a quote from On-Time Contracting, in the total amount of \$4,200.00 for the following:

Roof Over Kitchen Area: \$3,250.00
Flat Roof Area: 950.00

Approved by Village Board.

Ayes: Mayor Tursi, Trustees Tarantino & McNally
Noes: None

Harriman Army Navy - Winter jacket/pants ordered for DPW Employee M. Bates: \$249.98. **Approved by Village Board.**

Ayes: Mayor Tursi, Trustees Tarantino & McNally
Noes: None

Safety Recall – 2016 F-550 Ford Truck (RE: Airbag) – Ford will provide email notification when part becomes available.

H.F.D. Report – Chief Irving Stryko not present.

Jaws of Life – Servicing was done by State Line Fire & Safety, Inc. Invoice is forthcoming.

-Chief's Car - Unable to close passenger door - Vehicle was taken to Ford. Matter was under recall – repaired at no charge.

-Chief's Car - Brake Replacement– Parts purchased from AutoZone, brakes installed by DPW.

RBS Wealth Mgmt – December 2022 Account Statement.

Proposals for Purchase/Rental of 25 Two-Way Radios/Accessories – Goosetown Com. (NYS Contract) - Remain Tabled.

Status on Grant Applications:

SAM Grant #24626 - Sponsored by Assemblyman Lawler's Office – Pre-Fab Building and Back Hoe –

-Back Hoe - Reimbursement, in the amount of \$75,500.00 (NYS Share), was received on 10/17/2022.

-Pre-Fab Building – Discussed under Village Engineer's report.

SAM Grant #24595 - Sponsored by Senator Elijah Reichlin-Melnick's Office – Veterans Memorial Park Pond Restoration (discussed under Village Engineer's Report) – Current expenditures at 1/10/2023: \$17,750.00.

Tropical Storm Isaias – FEMA - DR 4567 – Cat Z – Administration – \$474.85 payment was received. Project Closed.

Hurricane IDA– FEMA – DR 4615 –Proposed Projects: -RE: 6th St. Culvert and Suffern Road Water Main Armoring.

-6th St. Culvert – 3/31/2023 Project Deadline extended to 3/3/2024. Discussed under Village Engineer's Report.

-Suffern Rd Water Main Armoring – Pending Approval. Project Deadline extended to 3/31/2024.

DR-4480 COVID-19 Pandemic Hazard Mitigation Grant Pro. (HMGP) – Application filed 6/1/2022 – Project: Purchase of 4 Standby Power Generators for 4 Village owned buildings – No further report.

NYS Archives – Local Records Management Improvement Fund (LGRMIF) Grant – 50% of the grant, in the amount of \$6,425.00, was received on 10/14/2022. Quotes are being obtained for a shredding service.

Corona Virus State & Local Fiscal Recovery Funds (SLFRF) – \$100,820.01 - Project: "Veterans Memorial Park Pond Restoration" – Current expenditures at this date total \$3,902.75.

2022 Crest Grant – Proposed Projects: Garbage Truck and Pre-Fab Garage – Application filed. 12/19/22 letter from Senator Reichlin-Melnick advising that he is unable to make any further awards for grant funding, as he was not re-elected.

2022 Volunteer Fire Assistance Grant – Proposed Purchase: Search & Rescue Equipment – \$1,500 Grant was awarded.
Deadline for completion: 6/30/2025.

Village Engineer's Report – Engineer Mancuso reported:

-Paving of Upper End of Sixth Street – Specifications are being developed. Engineer Mancuso will determine who has the Town of Ramapo Bid, in the event the Village Board would rather not go out to bid.

-4th St. Curb and Sidewalk Project - CHIPS Reimbursement, in the amount of \$4,346.50, was received on 12/23/2022. Engineer Mancuso will contact MFD Quality Construction, Inc. regarding the Bond to be held for a year, thus allowing the retainage to be paid and filed for CHIPS reimbursement.

-6th Street Culvert – The surveyors have completed the topo. A small area of wetlands was identified; however the project will not be in the area. If the state requires further information, it will have to be done in the spring.

-5th Street DPW Garage – Engineer Mancuso stated the specifications for a block building are near completion. A discussion was held regarding the need for the existing block shell. DPW Supt. stated that he would like to retain it for storage. Engineer Mancuso stated that possibly the roof could be raised to match the new building.

-Veterans Memorial Park Pond Restoration – (5) Samples for sieve testing are being obtained from Allied Drilling. Testing will be performed by Frank Getchell of Weston & Sampson.

Stormwater Consortium – 1/9/2023 Email – RE: NYSDEC Stormwater Permit Requirements – 3 Year Assessment of Highway Garages, and Highway Training – Engineer Mancuso will work with DPW Supt. Conklin.

Village Attorney's Report – Village Attorney Terry Rice reported

-Draft of Local Law for Amendment of Zoning Law & Comprehensive Plan – Attorney Rice reported that the Village Planner, Bonnie Franson supplied responses comments contained in the RC Dept. of Planning GML Review, along with revisions to the draft local law, for review by the Village Board. The Hillburn Planning Board's review of the Draft Zoning Local Law is also pending. When received, a Public Hearing can be scheduled.

-Petition filed by Dwaine C. Perry on 1/9/2023 – Attorney Rice stated he will file a motion to dismiss and request sanctions.

-Draft Local Law – RE: Maximum Weight of Garbage/Refuse Receptacles – Remains tabled.

1/13/2023 Maturity of \$100,000 BAN

The following RESOLUTION was offered by Trustee McNally and seconded by Trustee Tarantino who moved its adoption:

WHEREAS, the Village of Hillburn solicited interest bids from three (3) banks for a \$50,000.00 BAN to renew, in part, a \$100,000.00 BAN (Various Capital Improvements); and

WHEREAS, interest bids were returnable on or before 12:00noon on January 5, 2023; and

WHEREAS, one (1) interest bid was received on 1/5/2023:

M & T Bank: \$50,000.00 1 Year Bank Qualified/Non-Taxable BAN: 6.31%

THEREFORE, BE IT RESOLVED that the Village Board of Trustees hereby rejects the bid submitted by M & T Bank as exorbitant and not in the best fiscal interest of the Village; and

FURTHER, BE IT RESOLVED that rather than renew the BAN in part, the Village Board of Trustees hereby authorizes the payment of the BAN in whole, along with interest, to Webster Bank, as follows:

BAN (Principle):	\$100,000.00
BAN (Interest):	<u>2,961.75</u>
1/13/2022 Payment:	<u>\$102,961.75</u>

FURTHER, the Village Board of Trustees hereby authorizes amendment to the 2022-2023 General Fund Budget as follows:

BAN (Various Capital Improve) A97308 - Appropriations: Increase from \$25,000 to \$100,000

Ayes: Joseph P. Tursi, Mayor
Bernadette Tarantino, Trustee
David McNally, Trustee

Noes: None

RESOLUTION was unanimously adopted.

LED Lighting in Municipal Building/Courthouse – Project completed on 12/17-18/2022.

Various Capital Improvements (In accordance with 9/1/16 BAN) – A Financial Report dated 1/10/2023 was supplied.

\$125,000 BAN – Dated 1/14/2021 (DPW Vehicle, DPW Garage & Misc. Office Equip) – A Financial Report dated 1/10/2023 was supplied.

Insurance –

2008 Ford – 4/20/2022 Accident – A check was received from Selective Insurance on 1/9/2023 in the amount of \$1,000.00, representing reimbursement of the Village's deductible.

Annual Training – Workplace Sexual Harassment and Violence Prevention – The Village's insurance agent notified that Selective can supply HR Essentials Services for training. Further information will be supplied.

2023 Village Election – Tuesday, 3/21/2023 –

The following Resolution was offered by Trustee McNally and seconded by Trustee Tarantino who moved its adoption:

WHEREAS, the next General Village Election for Officers will be held on Tuesday, March 21, 2023,

BE IT RESOLVED that the Election will be held at the Municipal Building, 31 Mountain Avenue, Hillburn, New York, between the hours of 12:00 noon and 9:00 PM.

Ayes: Joseph P. Tursi, Mayor
Bernadette Tarantino, Trustee
David McNally, Trustee

Noes: None

RESOLUTION was unanimously adopted.

2023 Assessment Roll – Taxable Status Date: 1/1/2023. Equalization Rate: 15.63%.

Zoning Board of Appeals – No report.

Planning Board – Upcoming Meeting: 1/25/2023

Building/Fire Inspector’s Report - The Board acknowledged receipt of copies of the Bldg/Fire Insp’s correspondence.
-Youth Center – Campbell Fire Equipment advised that the suppression system in the kitchen is due for service.

Escrow – Status of Escrow Accounts Report dated 12/28/2022 was supplied.

Senior Citizens – No report.

Recreation –

Proposed use of Youth Center by Max McClintock for a summer youth program – Pending.

Public Comments – None

Requests for Use of Village Buildings

- Y. Van Dunk – Hillburn Ladies Aux. – 1/5/2023 – 7:00PM – Tricky Tray Mtg **Ratified by Village Board**
 - Y. Van Dunk – Hillburn Ladies Aux. – 1/18/2023 – 6-9:00PM – RC Ladies Auxiliary Mtg **Approved by Village Board**
- Ayes: Mayor Tursi, Trustees Tarantino & McNally
Noes: None

Correspondence - The Village Board acknowledged receipt of correspondence, regular and email, including:

- RC Personnel Dept. – 1/10/23 Email – RE: Advisory Report: World Trade Center Sick Leave Reimbursement Program.
- RC Department of Finance – Mortgage Tax Payment (4/1-9/30/2022)
- NY Dept. of State – Request for local input to update the FCC broadband map.

Voucher Claims and Budgetary Transfers to Cover Approved Expenditures - Approved by Board.

Ayes: Mayor Tursi, Trustees Tarantino & McNally
Noes: None

Personnel Manual Updates Needed: Pandemic Protocol, Sexual Harassment-Annual Training and update to Holidays.

Upcoming Village Board Meetings: 1/24/2023, 2/14/2023, 2/28/2023 - 7:00PM

A MOTION was made by Trustee McNally and seconded by Trustee Tarantino to adjourn the meeting at 7:40PM.

Ayes: Mayor Tursi, Trustees Tarantino & McNally
Noes: None