

MINUTES OF THE BOARD OF TRUSTEES MEETING held on Tuesday, July 11, 2023, in the Municipal Meeting Room, 31 Mountain Avenue, Hillburn, New York 10931, commencing at 7:00PM.

PRESENT: Joseph P. Tursi, Mayor
Bernadette Tarantino, Trustee
David H. McNally, Trustee (online)
Terry Rice, Village Attorney (online)
Eve Mancuso, Village Engineer
Thomas Conklin, DPW Superintendent

RECORDER OF MINUTES: Robin G. Miele, Clerk-Treasurer

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The Hon. Mayor Joseph P. Tursi called meeting to order. Clerk-Treasurer Robin Miele led in the Salute to the Flag.

Attorney Rice advised the Village Board that, due to Trustee McNally is not physically present at the meeting, he cannot vote on matters.

Minutes of the 6/27/2023 Meeting - Approved by Village Board.
Ayes: Mayor Tursi & Trustee Tarantino
Noes: None
Abstention: Trustee McNally (virtual attendance)

Street & Water Commissioners’ Reports – Approved by Village Board.
Ayes: Mayor Tursi & Trustee Tarantino
Noes: None
Abstention: Trustee McNally (virtual attendance)

Police Commissioner’s Report – No report.

Village Water System –
Veolia Water NY:
-Bill of 7/3/2023: \$14,688.17 - Includes a CSLSL Replacement Surcharge (Customer-Side Lead Service Line Replacement Surcharge) **Approved by Village Board.**

Ayes: Mayor Tursi & Trustee Tarantino
Noes: None
Abstention: Trustee McNally (virtual attendance)

-Dept. of Health - 5/12/2023 Correspondence – RE: RC Lead and Copper Rule Revisions – Lead Service Line Inventory Information – No further report.

DPW Report - DPW Supt. Conklin
-Re-facing of Stop Signs – Quotes are pending for re-facing/replacement of 10 to 15 Stop signs.
-Youth Center Deck – Two quotes have been received:
On-Time Contracting: \$11,500.00
T&B Construction: \$10,330.00

Since there are no specifications, the two bids will be reviewed to determine if the proposed work is comparable.

Tabled by Village Board

-Boulder Avenue – Ingress/Egress of DPW and Emergency Vehicles –
A MOTION was made by Trustee Tarantino and seconded by Mayor Tursi that signs be posted designating the area from 23 Boulder Avenue to 27 Boulder Avenue (137’) as “one side of the street parking”, in order to ensure ingress/egress for DPW and Emergency Vehicles.
Ayes: Mayor Tursi & Trustee Tarantino
Noes: None
Abstention: Trustee McNally (virtual attendance)

-RC Health Dept. – Food Service Establishment Inspection at Youth Center – Supt. Conklin confirmed that the issues stated in the 5/22/23 Summary Report have been rectified: leaks in kitchen hand wash sink; and women’s bathroom sinks.
-Household Hazardous and E-Waste Collection – Supt. Conklin reported that this collection was held on 7/8/2023.
-Rockland Green – Reminder that tipping fees will increase from \$76/ton to \$99/ton effective 1/1/2024.
-NYS DOT – Copy of 6/27/2023 letter to NYS Dept. of State – RE: Designation of Restricted Highway (pertains to regulations including speed limits, weights/dimensions of vehicles, use, parking, working on highway, etc.)
-Keep Rockland Beautiful – A flier with info and images from the 2023 KRB Day was received and included pictures of two DPW employees: Nelson Scott and Matthew Bates.

H.F.D. Report – Chief Irving Strysko not present. No written report submitted.
-Emergency Repair of Scott Pak – Municipal Emergency Serv. Inv. #IN1898913: \$813.99. **Approved by Village Board.**
Ayes: Mayor Tursi & Trustee Tarantino
Noes: None
Abstention: Trustee McNally (virtual attendance)

-UTV – Purchase of Heavy Duty Springs – Awaiting a return call from the vendor: Shock Therapy (Purchase Pending)
-RBC Wealth Mgmt – June 2023 Account Statement.
-On behalf of HFD President Robert Cirincione, Ladies Auxiliary President Tanya Cirincione reported water is getting into the downstairs of the HFD building and there may be an issue with the gutters. (DPW Supt. Conklin will follow up on matter)

Status of Grant Applications:

Corona Virus State & Local Fiscal Recovery Funds (SLFRF) – \$100,820.01 - Project: Veterans Memorial Park Pond Restoration – Current expenditures at this date total \$4,561.75.

SAM Grant #24595 - Sponsored by Senator Elijah Reichlin-Melnick's Office -\$75,000.00 – Veterans Memorial Park Pond Restoration - Current Expenditures: \$24,354.56

SAM Grant #24626 - Sponsored by Assemblyman Lawler's Office - \$49,500.00 – Pre-Fab Building - Current Expenditures: \$27,317.00.

Hurricane IDA– FEMA – DR 4615 – RE: 6th St. Culvert –

-Category C Project: Roads and Bridges (Deadline Date: 3/5/2024) Current expenditures: \$65,838.00.

-Category Z Project: Management Costs (Deadline Date: 9/6/2025) On 5/10/2024, FEMA obligated \$26,806.26.

NYS Archives – (LGRMIF) Grant – Approved Funding: \$12,850.00 – Amount Received: \$6,425.00 (50%). A reimbursement claims will be filed.

-2022 Crest Grant – Proposed Projects: Garbage Truck & Pre-Fab Garage – Letter/Application filed. Positive Response pending.

-Legislative Grant – Sponsored by Senator Bill Weber – Preliminary Application submitted on 7/10/2023 – Requested Funding: \$275,000.00 - Proposed Project: Purchase of Garbage Truck.

-Mayor Tursi stated that the Village is considering securing a Bond that would include the funds needed to purchase a garbage truck and questioned the Village Attorney if the grant funding, if awarded, can it be used to pay back the Bond? Attorney Rice replied yes.

RC Community Development – CDBG Program for Fiscal Years 2024-2026

Documents have been filed. Response pending.

Village Engineer's Report – Engineer Mancuso reported:

6th Street Culvert – Response to Permit Applications: NYS DEC - Permit was issued on 7/6/2023; NYS Office of General Services - "No Permit Required; NYS Dept. of State - No Jurisdiction.

-Engineer Mancuso stated that the next step would be to finalize the plans and specifications and to go out to bid.

Veterans Memorial Park Pond – Construction of a 30' deep well – Contractor: MB Drilling – Estimated Start-Up: 4 Weeks

-Insurance documents are to be provided, as requested by the Village Attorney.

-2023 Road Improvements - Bids Rec'd 6/13/23: Tilcon NY, Inc.: \$72,125.00 D.S. Meyer Enter, LLC: \$73,025.00 (tabled) Engineer Mancuso stated she is still waiting for a response from Tilcon New York, Inc. to determine if the cost would be lower through the Town of Ramapo or the Town of Clarkstown Contracts.

-5th St DPW Garage – Building specifications are proceeding.

Village Attorney's Report – Village Attorney Terry Rice reported

Noved LOMR-F (Letter of Map Revision) filed on 2/7/2023 – Denied by Floodplain Administrator on 2/10/2023

-Judge's decision remains pending - RE: documents filed with RC Court by Village Attorney on 6/7/2023 in opposition to the Order to Show Cause and Supporting Papers to hold Village of Hillburn (Plaintiffs) in Contempt of Court filed by the Attorney for Nicholas Cianciaruso, NAC Maintenance, Inc., Craig Flanagan, Jr., Outdoor Properties, LLC, Douglas L. VanSchaik, William Cianciaruso a/k/a/ Bill Diamond and Diamond Truck Service, Defendants.

Verizon Franchise Renewal – Current franchise expires May 20, 2024.

-Attorney Rice reported he had provided Mayor Tursi with a copy of the letter he sent to Verizon.

-Schedule of Fees – Attorney Rice stated he has no issue with the draft Fee Schedule, as prepared by Mayor Tursi. Fee schedule will be reviewed by the Village Board.

Filing (Local Law No. 2 of 2023) – Attorney Rice supplied a draft Application Form for review by the Village Board.

Tenant Registry (Local Law No. 3 of 2023) – Attorney Rice is preparing an Application Form

Introductory Local Law No. 4 of 2023 – A Local Law Enacting Certain Zoning Amendments to Chapter 250, Zoning, of the Code of the Village of Hillburn to expand the Allowable Uses in the LS Local Shopping Center Zoning District – The Village Board has reviewed the Introductory Local Law and approves the referral to the Hillburn Planning Board and RC Planning Board for review. **Approved by Village Board.**

Ayes: Mayor Tursi & Trustee Tarantino

Noes: None

Abstention: Trustee McNally (virtual attendance)

Tax Certioraris – 2023 Assessment Year – Four Tax Certioraris have been filed. Attorney Rice is working with the Village Assessor.

Insurance – NYS Dept. of Civil Service – 2023 Empire Plan "At a Glance" Publication.

\$125,000 BAN – Dated 1/14/2021 (DPW Vehicle, DPW Pre-Fab Garage & Misc. Office Equipment) – No change to 5/23/2023 Financial Report.

Various Capital Improvements (In accordance with 9/1/16 BAN) – No change to 5/23/2023 Financial Report.

Zoning Board of Appeals – No report

Planning Board – No report.

Building/Fire Inspector's Report

-Notification was supplied by Bldg/Fire Inspector McMannis that Adam Gordon (former Village Bldg/Fire Inspector) will be covering for him from 7/16-20/2023.

-The Village Board acknowledged receipt of copies of correspondence from the Building/Fire Inspector.

Escrow – No change to Status of Escrow Accounts Report dated 6/27/2023.

Senior Citizens – No report.

Recreation –
Summer Camp Program - Max McClintock, Rockland After School Programs, Inc. d/b/a The Summer Spot Day Camp: 6/1/2023 - 8/31/2023 Use of Hillburn Youth Center to hold a Summer Camp (6/1/2023-8/31/2023)
-Insurance and Fee remain pending at this date.

Hillburn Day – Trustee Tarantino reported that a committee meeting is scheduled for Thursday, 7/13/2023 at 6:00PM. A date for the event is still being determined.

Public Comments – None

Application for Use of Community Room/Youth Center Kitchen
-Penny Mann – Saturday, July 29, 2023 – 4-8:00PM – Chicken Dinner Fund Raiser - **Approved by Village Board – Fee Waived, Insurance Required.**

Ayes: Mayor Tursi & Trustee Tarantino
Noes: None
Abstention: Trustee McNally (virtual attendance)

Correspondence - The Village Board acknowledged receipt of correspondence, regular and email
-Eugene & Dolores Hunter – Certified copy of letter sent to neighbor regarding trees on their property.
-Ashley Ley, AKRF – Town of Ramapo Planning Board SEQRA Findings – RE: Watchtower, Ramapo, NY
-Village of Spring Valley – Invitation to Mayor Alan Simon’s 80th Birthday Party – 7/17/2023 – Finkelstein Library

Personnel Manual Updates Needed: Pandemic Protocol, Sexual Harassment-Annual Training and update to Holidays.

Voucher Claims and Budgetary Transfers to Cover Approved Expenditures - Approved by Board.

Ayes: Mayor Tursi & Trustee Tarantino
Noes: None
Abstention: Trustee McNally (virtual attendance)

Upcoming Village Board Meetings: Tuesday August 8th –7:00PM

A MOTION was made by Trustee Tarantino and seconded by Mayor Tursi to adjourn the meeting at 7:40PM.

Ayes: Mayor Tursi & Trustee Tarantino
Noes: None
Abstention: Trustee McNally (virtual attendance)