

VILLAGE OF HILLBURN  
Board of Trustees Meeting  
Tuesday, June 14, 2022 – 7:00PM

MINUTES OF THE BOARD OF TRUSTEES MEETING held on Tuesday, June 14, 2022, in the Municipal Meeting Room, 31 Mountain Avenue, Hillburn, New York 10931, commencing at 7:00PM.

**PRESENT:** Joseph P. Tursi, Mayor  
Bernadette Tarantino, Trustee  
David H. McNally, Trustee  
Terry Rice, Village Attorney (online)  
Eve Mancuso, Village Engineer  
Thomas Conklin, DPW Superintendent

**RECORDER OF MINUTES:** Robin G. Miele, Clerk-Treasurer

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The Hon. Mayor Joseph P. Tursi called meeting to order. HFD Chief Irving Stryko led in the Salute to the Flag.

**Minutes of the 5/24/2022 Meeting - Approved by Village Board.**

Ayes: Mayor Tursi & Trustee Tarantino  
Noes: None  
Abstention: Trustee McNally (absent from meeting)

**Street & Water Commissioners' Reports – Approved by Village Board.**

Ayes: Mayor Tursi, Trustees Tarantino & McNally  
Noes: None

**Police Commissioner's Report** – No report

**Village Water System**

-Veolia Water NY, Inc. – 2021 Annual Drinking Water Quality Report. (on Village website and available at Village Hall)

-Veolia Water New York, Inc. – Bill of 6/06/2022: \$14,111.59 **Approved by Village Board.**

Ayes: Mayor Tursi, Trustees Tarantino & McNally  
Noes: None

-Veolia (formerly SUEZ Water NY) – Repair to 4<sup>th</sup> St. Valve (4/18-20/2022) – RE: Bill to SUEZ/Veolia for services rendered by the DPW staff in association with the valve repair. (Total - 4 DPW Employees: \$2,031.38).

5/12/2022 email from Veolia that they are not responsible. Engineer Mancuso will speak with Supt. Conklin and draft a response letter verifying that the work performed was needed to assist SUEZ/Veolia with repair of its valve and was not normal maintenance of the Village's water system.

**DPW Report - DPW Supt. Conklin**

Veterans Memorial Park - Replacement of Trees in Park – A maximum expenditure of \$1,100 for four trees was approved by the Village Board at the 5/24/2022 meeting. Supt. Conklin obtained an updated quote from SiteOne as follows:

2 Okame flowering Cherry Trees (10'-12') at the cost of \$275.25 each = \$ 550.50  
2 Rutgan Stellar Pink Dogwood Trees (7') at the cost of \$275.25 each = \$ 550.50

Total: \$1,001.00 **Approved by Village Board.**

Ayes: Mayor Tursi, Trustees Tarantino & McNally  
Noes: None

**Frankild Plumbing & Heating, LLC** –

-Invoice #2641– 8/8/2021 Service – Replacement of Galvanized Fittings and Piping on Water Storage Tank: \$325.00  
DPW Supt. Conklin confirmed that the work was performed on 8/2/2021; however, he had just received the invoice from the contractor. **Approved by Village Board.**

Ayes: Mayor Tursi, Trustees Tarantino & McNally  
Noes: None

-8/8/2022 Service at Municipal Building – Clogged Pipes in Bathrooms – An invoice is forthcoming.

-Memorial Wreaths at War Monuments – Supt. Conklin stated that the wreaths are several years old and need replacement. HFD Ladies Auxiliary President Tanya Cirrincione offered her services to make two wreaths – estimated cost for supplies: maximum \$200.00. **Approved by Village Board.**

Ayes: Mayor Tursi, Trustees Tarantino & McNally  
Noes: None

**LED Lighting in Village Building** – HFD Building/Community Room – Contractor: TASS of New York, Inc.  
DPW Supt. Conklin reported that TASS of New York, Inc. is planning to commence the project on Thursday, 6/16/2022.

**2008 Ford – 4/20/2022 Accident** –

-6/4/2022 Total Loss Settlement from Selective: \$25,730.56 (Selective takes vehicle)  
-Salvage Value of truck quoted by Selective: \$ 2,570.20

A MOTION was made by Trustee McNally and seconded by Trustee Tarantino that the Village retain the 2008 Ford Truck, thus reducing the Settlement Total to \$23,160.36, and  
FURTHER, upon receipt of the settlement, the truck, including spreader and plow, will be declared surplus and sold via required bidding process.

Ayes: Mayor Tursi, Trustees Tarantino & McNally  
Noes: None

Supt. Conklin was authorized to contact the representative from Selective and request an adjusted Total Loss Settlement.

-2016 Ford – 6/7/2022 Accident – DPW employee hit stone wall in area of IWS on Rte 17 – Supt. Conklin reported the DPW will repair the stone wall, new steps were ordered for the truck and an estimate will be obtained for repair of scratch/indentation on the cab.

-Pond Treatment – Princeton Hydro responded to Attorney Rice’s comments/recommended revisions to the proposed 2022 Pond Treatment Agreement stating that they will only adjust the 2% late fee after 60 days.

-It was the consensus of the Village Board and the DPW Supt. that treatment of the pond is needed.

A MOTION was made by Trustee Tarantino and seconded by Trustee McNally authorizing Mayor Tursi to sign the 2022 Pond Treatment Agreement with Princeton Hydro, with the amendment in regards to the late fee of 2% after 60 days.

Ayes: Mayor Tursi, Trustees Tarantino & McNally

Noes: None

Ford – Safety Recall – 2021 F-550 Ford Truck – Windshield Wipers – DPW Supt. will follow up on same.

**Concerts in the Park** Proposals have been received from No Exit Entertainment Services, Ltd for three concerts, at the cost of \$1,000.00 each, to be held at Veterans Memorial Park as follows: **Approved by Village Board (subject to Agreements and Insurance)**

\*-Friday, June 17<sup>th</sup> – 7:00PM – 10:00PM – Band: “Ladies of the 80’s”

-Saturday, July 16<sup>th</sup> – 7:00PM – 10:00PM – Band: “Country Fresh”

-Saturday, August 13<sup>th</sup> – 7:00PM – 10:00PM – Band: “Chris Bolger and Red Shoes Band”

Ayes: Mayor Tursi, Trustees Tarantino & McNally

Noes: None

\*-Proposal from John To Go, Inc. – (1) Regular John for 6/17/2022 Concert: \$195.00. **Approved by Village Board.**

Ayes: Mayor Tursi, Trustees Tarantino & McNally

Noes: None

**H.F.D. Report – Chief Stryko reported:**

-UTV – Quote from Locomotion Powersports – RE: Initial service – Cost: \$317.94. **Approved by Village Board.**

Ayes: Mayor Tursi, Trustees Tarantino & McNally

Noes: None

-5-Quad – Repairs to Power Steering – Repair is on hold by Ruscon Truck Service & Equip. Co. – waiting for parts.

Annual Preventive Maint. of CFR, Quad & MP – Quote Pending from Ruscon - Verbal Estimate: \$2,000.00 per truck.

-County of Bergen Dept. of Public Safety Law – Inv. #22-25: \$930.00 - Firefighter One Training Course (HFD Members Ethan Cirincione and Ernesto Hernandez Rivera). Chief Stryko advised that training cannot be held at the RC Fire Training Center due to it is being reconstructed. **Approved by Village Board.**

Ayes: Mayor Tursi, Trustees Tarantino & McNally

Noes: None

-Active 911 – Subscription Renewal (9/10/2022 – 9/10/2023) – Inv. #415556: \$390.00. **Approved by Village Board.**

Ayes: Mayor Tursi, Trustees Tarantino & McNally

Noes: None

-10/2/2021 Mutual Aid – Mahwah F.D. - Reimbursement for Foam received from Mahwah F.D. on 6/9/22: \$686.94

-RBC Wealth Management – Account Statement – May 2022.

**SAM Capital Funding Grant Applications**

-SAM Grant #24626 - Sponsored by Assemblyman Lawler’s Office – Revised Funding Application: Pre-Fab Building and Back Hoe – Mayor Tursi and Attorney Rice have electronically signed the Grant Disbursement Agreement (GDA).

-SAM Grant #24595 – Sponsored by Senator Elijah Reichlin-Melnick’s Office – 6/30/2021 Letter Request for Funding - Proposed Project Application: Veterans Memorial Park Pond Restoration – The fully executed Grant Disbursement Agreement (GDA) was received on 4/5/2022.

-Engineer Mancuso reported that the source of water is being reviewed (refurbishing existing well, adding a second well).

**Tropical Storm Isaias – FEMA - Disaster DR 4567** – Awaiting further information.

**Hurricane IDA – FEMA – Disaster DR 4615** – Projects: 6<sup>th</sup> Street Culvert, Suffern Road Water Main Armoring, and the Mountain Avenue Drainage Construction – Application is moving forward and conference calls with FEMA representatives continue to be held, and required information continues to be supplied.

-A conference call was held today with representatives from the Village, FEMA and New York State. RE: Mountain Avenue Drainage Construction – In order to determine damages, the Village will need to video the drain pipe. Mayor Tursi stated that he will call the FEMA representatives tomorrow.

**DR-4480 COVID-19 Pandemic Hazard Mitigation Grant Program (HMGP)** – Application filed 6/1/2022

-Designated Hazard Mitigation Project: Purchase of standby power generators for each of the 4 Village owned buildings: Village Office, Terrace Ave DPW Garage, Com. Room/Firehouse Bldg & Youth Ctr. Estimated total cost: \$165,500.00.

**NYS Archives – Local Records Management Improvement Fund (LGRMIF) Grant** – Application filed 3/21/2022.

**Corona Virus State and Local Fiscal Recovery Funds (SLFRF)** – The Project and Expenditure Report was submitted by the due date of 4/30/2022 – Designated Project: “Veterans Memorial Park Pond Restoration”.

**Village Engineer’s Report** – Engineer Mancuso reported:

2022 MS-4 Annual Report – (3/2021–3/2022) - Engineer Mancuso submitted the respective report.

A MOTION was made by Trustee Tarantino and seconded by Trustee McNally to accept the 2022 MS4 Annual Report as prepared and filed by Eve Mancuso, P.E. of Brooker Engineering. Report will be posted on the Village of Hillburn website for public review.

Ayes: Mayor Tursi, Trustees Tarantino & McNally

Noes: None

**Village Attorney’s Report – Village Attorney Terry Rice reported:**

4/22/22 Revised Draft of Local Law for Amendment of Zoning Law and Comprehensive Plan – Workshop scheduled for today at 6:30PM to review revised draft was cancelled. (Bonnie Franson advised that she had a conflicting meeting)

-Claims from Nelson Pope Voorhis: Inv. #26279: \$525.00, and #26793: \$210.00. (Tabled on 4/12/2022 – remain tabled)

Filming Regulations – Introductory Local Law No 3 of 2022 - Public Hearing scheduled for June 28, 2022 at 7:15PM.

Hillburn vs. Noved/Nicholas Cianciaruso, et. al – 12/1/20 Decision and Order signed by Judge Eisenpress – Attorney Rice stated there is nothing new to report.

Dwaine C. Perry vs. Village of Hillburn et al – Petition Received 3/3/2022

Attorney Rice filed a Reply Affirmation on 5/25/2022. (response to Reply Affirmation and Opposition to Plaintiff's Cross-Motion filed by Plaintiff's Attorney on 5/19/2022)

Draft Local Law – RE: Maximum Weight of Garbage/Refuse Receptacles – Remained tabled for review.

**\$125,000 BAN – Dated 1/14/2021 (DPW Vehicle, DPW Pre-Fab Garage & Misc. Office Equipment)**

No change to Financial Report dated 5/24/2022.

-RE: Pre-Fab Garage - Quote for cinderblock building is pending.

**Various Capital Improvements (In accordance with 9/1/16 BAN)**

No change Financial Report dated 5/24/2022.

**Insurance** –

NYS Municipal Workers' Compensation Alliance -Estimated Annual Assessment Invoice: 2022 Amount Due: \$1,184.14 (Paid 6/8/2022) **Ratified by Village Board.**

Ayes: Mayor Tursi, Trustees Tarantino & McNally

Noes: None

NYS Dept. of Civil Service – May 2022 Medicare & NYSHIP for PA Retirees (copies provided to enrolled employees)

**General Code** - Updating of Village Code Book - Pending adoption of amended Zoning Law and Comprehensive Plan.

**2022 Assessment Roll** – Pending Tax Certioraris: Hillburn Park Corp, TBS Realty, TOKNY Realty & ACA Holding

**2023 Assessment Roll** – NYS ORPS – Notice of 6/27/2022 Hearing Date – RE: Tentative Equalization Rate: 15.63

**Village Website** - Updates are still being made.

**Zoning Board of Appeals** – No report.

**Planning Board** – Next Meeting: 6/22/2022

**Building/Fire Inspector's Report**

-The Village Board acknowledged receipt of copies of correspondence from the Bldg/Fire Inspector.

**Escrow** – A Status of Escrow Accounts Report at 6/13/2022 was supplied.

**Noved Building Mgmt** - 4/4/2019 Planning Board Application - Additional escrow to be filed by Noved Building Mgmt. for outstanding claims of Nelson Pope Voorhis - 8/6/2021 Statement (Invoice #20848 & 211542, 21994): \$490.00 Payment remains pending).

-\*Outstanding Escrow due to the Village of Hillburn from Noved for Escrow Claims Paid 4/30/2020: \$5,429.57.

**Senior Citizens** – 6/13/2022 Annual Picnic – The Village Board stated that they had attended and had a very nice time.

**Recreation** – No report.

**Hillburn Community Scholarship Com** – The Village Board attended the award ceremony that was well attended.

**Rockland Boulders** – Free Vouchers that can be redeemed for tickets to a game are available at the Village Office.

**Public Comments** – None

**Requests for Use of Village Buildings**

**Community Room** – Y. Van Dunk – 7/7, 8/4, 9/1, 10/6, 11/3, 12/1/22 – 7-9PM (Ladies Aux. Mtgs) **Approved by Board**

**Hillburn Youth Center** – K. Eugene – 6/25/22 – 3-7PM – Graduation Luncheon **Approved by Board**

Ayes: Mayor Tursi, Trustees Tarantino & McNally

Noes: None

**Correspondence** - The Village Board acknowledged receipt of correspondence, regular and email, including:

-RC Health Dept. – RE: Mosquito Control (posted on Village website)

-RC Community Development – RE: Information on joining the Consortium and draft Cooperation Agreement (no action by Village Board)

-RC Board of Elections – RE: 6/28/2022 Election – Voting Machine Delivery/Pickup Info.

-NY Dept. of Public Service – Info. for residents regarding utility bill assistance – Posted in Village Office.

**Voucher Claims and Budgetary Transfers to Cover Approved Expenditures - Approved by Board.**

Ayes: Mayor Tursi, Trustees Tarantino & McNally

Noes: None

**Personnel -Personnel Manual** – Manual is to be updated to include COVID-19 protocol.

**Upcoming Village Board Meeting:** Regular Board Meeting: 6/28/2022 - 7:00PM

A MOTION was made by Trustee Tarantino and seconded by Trustee McNally to adjourn the meeting at 8:00PM.

Ayes: Mayor Tursi, Trustees Tarantino & McNally

Noes: None