

VILLAGE OF HILLBURN
Board of Trustees Meeting
Tuesday, May 10, 2022 – 7:00PM

MINUTES OF THE BOARD OF TRUSTEES MEETING held on Tuesday, May 10, 2022, in the Municipal Meeting Room, 31 Mountain Avenue, Hillburn, New York 10931, via GoToMeeting.com, commencing at 7:00PM.

PRESENT:

Joseph P. Tursi, Mayor
Bernadette Tarantino, Trustee
David H. McNally, Trustee
Terry Rice, Village Attorney (online) (left early)
Eve Mancuso, Village Engineer
Thomas Conklin, DPW Superintendent

RECORDER OF MINUTES: Robin G. Miele, Clerk-Treasurer

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The Hon. Mayor Joseph P. Tursi called meeting to order. Mayor Tursi recognized the presence of four Suffern High School Students and requested that they lead in the Salute to the Flag.

Minutes of the 4/26/2022 Meeting - Approved by Village Board.

Ayes: Mayor Tursi, Trustees Tarantino & McNally
Noes: None

Street & Water Commissioners' Reports – Approved by Village Board.

Ayes: Mayor Tursi, Trustees Tarantino & McNally
Noes: None

Police Commissioner's Report –

RE: Complaint registered by former Trustee Bonnie O'Blenis at the 4/26/2022 meeting – RE: Police visibility in area of 124 Sixth Street – motorists not stopping at Stop sign. Mayor Tursi reported that he and Trustee Tarantino followed up on the complaint with Ramapo Police Captain Hyman.

Village Water System

-SUEZ Water New York/Veolia – Bill of 5/05/2022: \$10,144.30 **Approved by Village Board.**

Ayes: Mayor Tursi, Trustees Tarantino & McNally
Noes: None

-SUEZ Water New York – Repair to 4th St. Valve (4/18-20/2022) – A breakdown of the wages to be billed to SUEZ/Veolia for services rendered by the DPW staff in association with the valve repair was prepared. Total (4 DPW Employees): \$2,031.38. **Approved by Village Board.**

Ayes: Mayor Tursi, Trustees Tarantino & McNally
Noes: None

NYS DOT – 2022 CHIPS Program –

4/26/2022 Correspondence – RE: Total Balances in CHIPS Program, PAVE NY and EWR (Includes Cumulative Rollover Balance and 2022-23 Apportionments)

-Mayor Tursi reported that while attending the NYCOM Conference, he had obtained information regarding additional funding that will be available in the 2022-2023 State Budget for a new Pave Our Potholes (POP) Program. Written notification of the Village of Hillburn's apportionment is forthcoming.

-RE: 4th St. Thruway Bridge Curbing – DPW Supt. Conklin reported that the NYS DOT had been in the Village and had power washed the wall and curbing on the 4th St. Bridge. The NYS DOT representative was shown how the granite curbing is detached from the sidewalk. He took pictures of the detached curbing and will supply them to his supervisor to determine if the NYS DOT can make the repairs.

DPW Report - DPW Supt. Conklin

Veterans Memorial Park Pond – Supt. Conklin submitted a proposed Agreement from Princeton Hydro for 2022 Pond Treatment for 2022 Season: \$5,000.00. **Approved by Village Board subject to review and approval by Village Attorney**

Ayes: Mayor Tursi, Trustees Tarantino & McNally
Noes: None

(2) Quotes for New Flags - Gates Flag & Banner Co., Inc. – Total: \$1,710.47 Approved by Village Board

Quote #1: 30 - 3x5 US Flags @ \$ 32.75 = <u>\$982.50</u>	Quote #2: 2 - 6x10 US Flags @ \$ 98.50 = \$197.00
	2 - 5x8 POW/MIA Flags @ \$150.86 = \$301.72
	7 - 3x5 US Flags @ \$ 32.86 = <u>\$229.25</u>
	<u>\$727.97</u>

Ayes: Mayor Tursi, Trustees Tarantino & McNally
Noes: None

Fibar for Areas around Youth Center and East Hillburn Playground Equipment – Waiting for quote.

Chairs for Community Room - DPW Supt. found chairs on Amazon. Matter will be reviewed with Mayor Tursi.

4/20/2022 Vehicle Accident – Supt. Conklin reported that a Garbage Truck hit the rear end of the 2008 DPW Truck while stopped at traffic light – No physical injuries, damage to body of truck and rear window. (Matter being followed up by Village Insurance Agency).

Village Garbage Receptacles – Trustee Tarantino recommended additional garbage receptacles be placed in the Village. Mayor will review matter with DPW Supt. Conklin.

Pilot Travel Centers – RE: Purchase of Fuel - An email was received stating that the Village's discount requires a commitment of fuel purchase. It was the consensus of the Village Board and DPW Supt. Conklin to retain the account with Pilot Travel Centers, but to decline committing to fuel purchase.

DPW Uniform Service – Supt. Conklin questioned the expiration date of the contract with the current provider, UniFirst. (RE: 5/3/2022 notice from UniFirst regarding 5/2/2021 rate increase)

NYS DOT/Cornell Local Roads Program - 2022 Annual School for Highway Superintendents – 6/6-8/2022 – Ithaca College, Ithaca, NY – Supt. Conklin reported he will not be attending.

H.F.D. Report – Chief Strysko not present – HFD responding to active brush fire. Written Report Submitted
5/21/2022 HFD Annual Dinner honoring Chief Shane Starr – Chief Strysko will be requesting mutual aid to cover all fire calls in the Village from 6:00PM on 5/21/2022 through 6:00AM on 5/22/2022.

5-Quad – Repairs to Power Steering – Ruscon Truck Service & Equip. Co. - Estimate Dated 4/18/2022: \$12,450.00. Purchase Order #2155 Dated 5/2/2022. **Ratified by Village Board.**

Ayes: Mayor Tursi, Trustees Tarantino & McNally

Noes: None

-Chief Strysko will be scheduling a date to take the truck to Ruscon for the repairs.

Annual Preventive Maintenance of 2009 CFR, 2005 Quad & 1986 MP – Quotes are being obtained.

HFD Chief's Car Repair – 4/27/2022 Invoice from Mahwah Ford Sales & Service, Inc.: \$695.00. **Ratified by Village Board.**

Ayes: Mayor Tursi, Trustees Tarantino & McNally

Noes: None

RBC Wealth Mgmt. – Account Statement – April 2022.

SAM Capital Funding Grant Applications

-SAM Grant #24626 - Sponsored by Assemblyman Lawler's Office – Revised Funding Application: Pre-Fab Building and Back Hoe – Awaiting Grant Disbursement Agreement (GDA).

-SAM Grant #24595 – Sponsored by Senator Elijah Reichlin-Melnick's Office – 6/30/2021 Letter Request for Funding - Proposed Project Application: Veterans Memorial Park Pond Restoration – The fully executed Grant Disbursement Agreement (GDA) was received on 4/5/2022.

-A meeting at the site, with the Mayor, DPW Supt., Village Engineers Mancuso and Brooker, was scheduled for 5/12/2022 at 3:00PM.

Tropical Storm Isaias – FEMA - Disaster DR 4567 – Awaiting further information.

Hurricane IDA – FEMA – Disaster DR 4615 – Projects: 6th Street Culvert, Suffern Road Water Main Armoring, and the Mountain Avenue Drainage Construction – Application is moving forward and conference calls with FEMA representatives continue to be held.

-Engineer Mancuso reported that the Site Inspection Report was reviewed by Disaster Assistance representatives Johnathan Lawrence and Louis Banker who recommended changes. Revised paperwork is pending.

DR-4480 COVID-19 Pandemic Hazard Mitigation Grant Program (HMGP) – Federal Funding Available. Deadline for filing application has been extended to 6/1/2022.

-Potential project(s) were discussed. It was determined that the most beneficial hazard mitigation project would be the purchase of standby power generators for each of the 4 Village owned buildings: Village Office, Terrace Avenue DPW Garage, Community Room/Firehouse Building and Youth Center. Estimates will be obtained. **Approved by Village Board.**

Ayes: Mayor Tursi, Trustees Tarantino & McNally

Noes: None

NYS Archives – Local Records Management Improvement Fund (LGRMIF) Grant – Application was filed on 3/21/2022.

Corona Virus State and Local Fiscal Recovery Funds (SLFRF) – The Project and Expenditure Report was submitted by the due date of 4/30/2022 – Designated Project: "Veterans Memorial Park Pond Restoration".

Village Engineer's Report – Engineer Mancuso reported:

Preparation of 2022 MS-4 Annual Report – Engineer Mancuso will meet with the DPW Supt. and Village Clerk-Treasurer to gather information for the report.

Village Attorney's Report – Village Attorney Terry Rice reported:

4/22/22 Revised Draft of Local Law for Amendment of Zoning Law and Comprehensive Plan – A workshop will be held to review the revised draft, prepared by the Village Planner, Bonnie Fransen of Nelson Pope & Voorhis, prior to scheduling a public hearing and sending copies for review.

-Claims from Nelson Pope Voorhis: Invoice #26279: \$525.00, and #26793: \$210.00. (Tabled by Village Board on 4/12/2022 – remained tabled)

Dwaine C. Perry vs. Village of Hillburn et al – Petition Received 3/3/2022

Attorney Rice reported the matter has been adjourned a few times. Defendants Attorney has assigned Co-Counsel.

Filming Regulations – Attorney Rice reported that, as discussed at the 4/26/2022 meeting, he is amending the draft local to state that the fee for each application will be determined by the Village Board on an individual basis.

Draft Local Law – RE: Maximum Weight of Garbage/Refuse Receptacles – Submitted 1/25/2022 – Attorney Rice to discuss the draft local law with DPW Supt. Conklin. Remained tabled for review.

Attorney Rice left meeting (illness)

2022 Tax Warrant

A MOTION was made by Trustee McNally and seconded by Trustee Tarrantino to approve the Village of Hillburn's 2022 Tax Warrant that reflects a Tax Levy of \$1,247,629.52; and FURTHER, all Unpaid Water Accounts and Special Assessments at 5/16/2022 shall be included as a relevy on the Village of Hillburn's 2022 Tax Warrant.

Ayes: Mayor Tursi, Trustees Tarantino & McNally

Noes: None

LED Lighting in Village Building – HFD Building/Community Room

Pursuant to the review and approval of the executed Agreement, insurance documents and licenses, a check in the amount of \$13,677.50 (representing a 50% deposit) was issued to TASS of New York, Inc.

\$125,000 BAN – Dated 1/14/2021 (DPW Vehicle, DPW Pre-Fab Garage & Misc. Office Equipment)

-No change to the Financial Report dated 4/12/2022.

Various Capital Improvements (In accordance with 9/1/16 BAN)

-No change to Financial Report dated 4/12/2022.

Insurance –

NYS Workers' Comp. – 4/27/2022 Notice of Decision – Pending claim.

Personnel Manual – Manual is to be updated to include COVID-19 protocol.

General Code

Updating of Village Code Book - Pending adoption of amended Zoning Law and Comprehensive Plan.

2022 Assessment Roll –

Four Tax Certioraris are pending: Hillburn Park Corp., TBS Realty Mgmt., TOKNY Realty Group and ACA Holding Corp.

Village Website

Updates are still being made.

Zoning Board of Appeals – No report.

Planning Board – Next Meeting: 5/18/2022

Building/Fire Inspector's Report

-The Village Board acknowledged receipt of copies of correspondence from the Bldg/Fire Inspector.

Escrow – No change to Status of Escrow Accounts Report at 4/26/2022.

Noved Building Mgmt

-4/4/2019 Planning Board Application - Additional escrow to be filed by Noved Building Mgmt. for outstanding claims of Nelson Pope Voorhis - 8/6/2021 Statement (Invoice #20848 & 211542, 21994): \$490.00 – Payment remains pending).

.*Outstanding Escrow due to the Village of Hillburn from Noved for Escrow Claims Paid 4/30/2020: \$5,429.57.

Senior Citizens –

6/13/2022 Annual Picnic - Request for Funding - Entertainment by Moshe Katzburg: \$200.00 **Approved by Village Board** (2022-2023 Budget)

Ayes: Mayor Tursi, Trustees Tarantino & McNally

Noes: None

Recreation – No report.

Memorial Day Parade & Service – Monday, 5/30/2022 – The Parade will commence at the corner of Mountain Ave. & 4th St. at 9:00AM.

-Bike Decorations are available at the Village Office. Flyers have been posted.

Rockland Boulders –

-Opening Night - Thursday, 5/12/2022 – Mayor Tursi reported that Phil Tisi will be posthumously honored and name plates will be placed on his seats.

Free Ticket Vouchers for any regular season game are available at the Village Office.

Public Comments – None

Trustee McNally reminded those in attendance that the School Board Election will be held on 5/17/2022.

Items Needing Approval

-Rockland Municipal Planning Federation Annual Membership Dues 2022: \$100.00. **Approved by Board.**

Ayes: Mayor Tursi, Trustees Tarantino & McNally

Noes: None

Requests for Use of Community Room

-Hillburn Community Scholarship Committee – 5/12/2022 – 6:00PM (Meeting) **Approved by Board.**

Ayes: Mayor Tursi, Trustees Tarantino & McNally

Noes: None

Correspondence - The Village Board acknowledged receipt of correspondence, regular and email, including:

-Senator Elijah Reichlin-Melnick – Copy of congratulatory letter to Trustee McNally on his election.

Voucher Claims and Budgetary Transfers to Cover Approved Expenditures - Approved by Board.

Ayes: Mayor Tursi, Trustees Tarantino & McNally

Noes: None

Upcoming Village Board Meeting: Regular Board Meeting: Tuesday, 5/24/2022 - 7:00PM

A MOTION was made by Trustee McNally and seconded by Trustee Tarantino to adjourn the meeting at 7:50PM.

Ayes: Mayor Tursi, Trustees Tarantino & McNally

Noes: None