

VILLAGE OF HILLBURN
Board of Trustees Meeting
Tuesday, May 24, 2022 – 7:00PM

MINUTES OF THE BOARD OF TRUSTEES MEETING held on Tuesday, May 24, 2022, in the Municipal Meeting Room, 31 Mountain Avenue, Hillburn, New York 10931, via GoToMeeting.com, commencing at 7:00PM.

PRESENT:

Joseph P. Tursi, Mayor
Bernadette Tarantino, Trustee
Terry Rice, Village Attorney (online) (left early)
Thomas Conklin, DPW Superintendent

ABSENT:

David H. McNally, Trustee (work related)
Eve Mancuso, Village Engineer

RECORDER OF MINUTES: Robin G. Miele, Clerk-Treasurer

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The Hon. Mayor Joseph P. Tursi called meeting to order. HFD Chief Irving Stryko led in the Salute to the Flag.
-The attendance of Suffern High School students was acknowledged.

Minutes of the 5/10/2022 Meeting - Approved by Village Board.

Ayes: Mayor Tursi & Trustee Tarantino
Noes: None

Street & Water Commissioners' Reports – Approved by Village Board.

Ayes: Mayor Tursi & Trustee Tarantino
Noes: None

Police Commissioner's Report –

Complaint registered via phone regarding speeding on Lake Avenue – written complaint pending. Mayor Tursi will follow up on matter with the Ramapo Police.

Village Water System .

-Veolia (formerly SUEZ Water New York) – Repair to 4th St. Valve (4/18-20/2022) – In accordance with the 5/10/2022 Village Board approval, a bill was sent to SUEZ/Veolia for services rendered by the DPW staff in association with the valve repair. (Total - 4 DPW Employees: \$2,031.38). In response, a 5/12/2022 email was received from Bill Madden of Veolia stating that “VWNY is not responsible for labor performed by Hillburn staff on the Hillburn water system”.
-Village Attorney Rice recommended this matter be referred to Village Engineer Mancuso for her review and opinion.

-RE: Purchase of Water Meters – DPW Supt. Conklin reported that he had received a verbal quote from Core & Main for 16 water meters at the cost of \$190.33 each – Total: \$3,045.28 (written quote to be obtained). A maximum expenditure of \$3,500.00 was requested. **Approved by Village Board.**

Ayes: Mayor Tursi & Trustee Tarantino
Noes: None

DPW Report - DPW Supt. Conklin

Veterans Memorial Park

-Replacement of Trees in Park – Supt. Conklin stated that SiteOne has provided a quote for a 10'-12' flowering cherry tree at the cost of \$275.25. It was determined that 4 trees be purchased (including 2 flowering cherry trees and 2 other flowering trees) at the maximum cost of \$1,100.00. **Approved by Village Board.**

Ayes: Mayor Tursi & Trustee Tarantino
Noes: None

-Pond Treatment – Attorney Rice reviewed the proposed Agreement from Princeton Hydro for 2022 Pond Treatment and submitted several comments/revisions that were forwarded to Princeton Hydro. No response has been received at this date. DPW Supt. Conklin will contact Princeton Hydro.

-Attorney Rice stated that he is willing to discuss the matter with Princeton Hydro.

2008 Ford – 4/20/2022 Accident – Supt. Conklin reported he is in contact with a representative of Selective Insurance.

Purchase of (2) Blowers – Vendor: Pomona Power Equipment - \$1,319.97. **Approved by Village Board.**

Ayes: Mayor Tursi & Trustee Tarantino
Noes: None

DPW Uniform Service – As requested at the 5/10/2022 meeting, the Village Clerk advised Supt. Conklin that the expiration date of the contract with the current provider, UniFirst, is 9/2024.

H.F.D. Report – Chief Stryko reported: Written Report Submitted

Chief Stryko thanked everyone who attended the 5/21/2022 HFD Annual Dinner honoring Chief Shane Starr.

-The water gage on the CFR has been repaired by Ruscon Truck Service & Equip. Co.

5-Quad – Repairs to Power Steering – Repair is on hold by Ruscon Truck Service & Equip. Co. – waiting for parts.

Annual Preventive Maintenance of 2009 CFR, 2005 Quad & 1986 MP – Quotes are still pending.

5/10/2020 Brush Fire – Loss of Equipment: (1) Blower Replacement – Purchased from Pomona Power Equipment – P.O. #2160: \$879.96. **Ratified by Village Board.**

Ayes: Mayor Tursi & Trustee Tarantino
Noes: None

A discussion was held between HFD Chief Stryko and the Village Board regarding the possibility of purchasing a used vehicle from the Village of Suffern for use as a back-up HFD Chief's car.

UTV – The initial service will be due next month.

10/2/2021 Mutual Aid – Mahwah Fire Dept. – Reimbursement for Foam – Notification has been received from the Township of Mahwah that they will be processing the reimbursement, in the amount of \$686.94. (Receipt pending)

SAM Capital Funding Grant Applications

-SAM Grant #24626 - Sponsored by Assemblyman Lawler's Office – Revised Funding Application: Pre-Fab Building and Back Hoe – Awaiting Grant Disbursement Agreement (GDA).

-SAM Grant #24595 – Sponsored by Senator Elijah Reichlin-Melnick's Office – 6/30/2021 Letter Request for Funding - Proposed Project Application: Veterans Memorial Park Pond Restoration – The fully executed Grant Disbursement Agreement (GDA) was received on 4/5/2022.

-A meeting at the site, with the Mayor, DPW Supt., Village Engineers Mancuso and Brooker, was held on 5/12/2022.

Tropical Storm Isaias – FEMA - Disaster DR 4567 – Awaiting further information.

Hurricane IDA – FEMA – Disaster DR 4615 – Projects: 6th Street Culvert, Suffern Road Water Main Armoring, and the Mountain Avenue Drainage Construction – Application is moving forward and conference calls with FEMA representatives continue to be held, and required information continues to be supplied.

-The amended Site Inspection Report, signed by Disaster Assistance representative Johnathan Lawrence and Mayor Tursi, was received on 5/20/2022.

-Brooker Engineering, PLLC – Claim for Engineering Service (4/1-30/2022) – Inv. #162812: \$3,268.00 **Approved by Village Board.**

Ayes: Mayor Tursi & Trustee Tarantino

Noes: None

DR-4480 COVID-19 Pandemic Hazard Mitigation Grant Program (HMGP) –

-Designated Hazard Mitigation Project: Purchase of standby power generators for each of the 4 Village owned buildings: Village Office, Terrace Avenue DPW Garage, Community Room/Firehouse Building and Youth Center. Estimated total cost: \$165,500.00. Application will be filed by the deadline date of 6/1/2022. **Approved by Village Board.**

Ayes: Mayor Tursi & Trustee Tarantino

Noes: None

NYS Archives – Local Records Management Improvement Fund (LGRMIF) Grant – Application filed 3/21/2022.

Corona Virus State and Local Fiscal Recovery Funds (SLFRF) – The Project and Expenditure Report was submitted by the due date of 4/30/2022 – Designated Project: “Veterans Memorial Park Pond Restoration”.

NYS DOT – 2022 CHIPS Program –

5/11/2022 Correspondence – RE: Hillburn's 2022-2023 apportionment under new Pave Our Potholes (POP) Program: \$5,289.67.

-RE: 4th St. Thruway Bridge Curbing – Determination if the NYS DOT will make the curbing repair is pending.

Village Engineer's Report – Engineer Mancuso reported:

Preparation of 2022 MS-4 Annual Report – Report is being compiled.

Village Attorney's Report – Village Attorney Terry Rice reported:

4/22/22 Revised Draft of Local Law for Amendment of Zoning Law and Comprehensive Plan – A workshop to review the revised draft, prepared by the Village Planner, Bonnie Fransen of Nelson Pope & Voorhis, was scheduled to be held on 6/14/2022 at 6:30PM.

-Claims from Nelson Pope Voorhis: Invoice #26279: \$525.00, and #26793: \$210.00. (Tabled by Village Board on 4/12/2022 – remained tabled)

Filming Regulations – Attorney Rice provided Introductory Local Law No 3 of 2022 to the Village Board. A Public Hearing was scheduled for June 28, 2022 at 7:15PM.

Dwaine C. Perry vs. Village of Hillburn et al – Petition Received 3/3/2022

Mr. Perry's Attorney, Susan Shapiro, filed a Reply Affirmation and Opposition to Plaintiff's Cross-Motion on 5/19/2022. Attorney Rice reported he is preparing a Reply Affirmation that will be filed tomorrow, 5/25/2022

Draft Local Law – RE: Maximum Weight of Garbage/Refuse Receptacles – Submitted 1/25/2022 – Attorney Rice to discuss the draft local law with DPW Supt. Conklin. Remained tabled for review.

2022 Tax Warrant – The 2022 Tax Warrant, that includes Unpaid Water Accounts, approved on 5/10/2022, was signed by the Village Board.

LED Lighting in Village Building – HFD Building/Community Room – Contractor: TASS of New York, Inc. DPW Supt. Conklin was requested to contact TASS of New York, Inc. to determine the project schedule.

\$125,000 BAN – Dated 1/14/2021 (DPW Vehicle, DPW Pre-Fab Garage & Misc. Office Equipment)

A Financial Report dated 5/24/2022 was supplied.

Various Capital Improvements (In accordance with 9/1/16 BAN)

A Financial Report dated 5/24/2022 was supplied.

Insurance –

NYSIF - Disability Benefits & Paid Family Leave Insurance Policy #1245 27-4 – Period Covered: 7/1/2022 to 7/1/2023.

Approved by Village Board.

Ayes: Mayor Tursi & Trustee Tarantino

Noes: None

General Code

Updating of Village Code Book - Pending adoption of amended Zoning Law and Comprehensive Plan.

2022 Assessment Roll –

Four Tax Certioraris are pending: Hillburn Park Corp., TBS Realty Mgmt, TOKNY Realty Group and ACA Holding Corp.

Village Website

Updates are still being made.

Zoning Board of Appeals – No report.**Planning Board** – Next Meeting: 6/22/2022**Building/Fire Inspector's Report**

-The Village Board acknowledged receipt of copies of correspondence from the Bldg/Fire Inspector.

Escrow – A Status of Escrow Accounts Report at 5/17/2022 was supplied.**Noved Building Mgmt**

-4/4/2019 Planning Board Application - Additional escrow to be filed by Noved Building Mgmt. for outstanding claims of Nelson Pope Voorhis - 8/6/2021 Statement (Invoice #20848 & 211542, 21994): \$490.00 – Payment remains pending).

-*Outstanding Escrow due to the Village of Hillburn from Noved for Escrow Claims Paid 4/30/2020: \$5,429.57.

Senior Citizens –

6/13/2022 Annual Picnic – Time has been scheduled for 4:00PM.

Recreation – No report.**Memorial Day Parade & Service – Monday, 5/30/2022** – The Parade will commence at the corner of Mountain Ave. & 4th St. at 9:00AM.

-Bike Decorations are available at the Village Office. Flyers have been posted.

Rockland Boulders –

Free Vouchers that can be redeemed for tickets to a game are available at the Village Office.

Public Comments –

Antonio Powell (121 Sixth St) stated that the brook needs dredging, as there is no room for the water when it storms.

-Mayor Tursi stated that he will follow up on the matter.

Carolyn Caccamo (27 Terrace Ave) requested flags be put up on the street poles along Terrace Avenue, as they are on other streets.

-Mayor Tursi stated that the flags are put up on the street poles along the Memorial Day Parade route only.

Requests for Use of Community Room

-Hillburn Community Scholarship Committee – 5/26/2022 – 6:00PM (Meeting) **Approved by Board.**

Ayes: Mayor Tursi & Trustee Tarantino

Noes: None

Complaint

An Action Form was filed by a resident regarding alleged rat infestation at a residence. Matter will be reported to the RC Health Department.

Correspondence - The Village Board acknowledged receipt of correspondence, regular and email, including:

-NYSLRS – 2022 Newsletter (emailed to all participating employees)

-Shining Lights Helping Hands Corp. – Letter of thanks to the Village Board for allowing the Community Wide Yard Sale that benefited their 2022-2023 “Back to School” initiative.

-NYCOM – Legislative Update 5/13/2022; Community Revitalization Conference in Syracuse, NY (6/8-9/2022)

-O & R – RE: Natural Gas Safety Program.

-Town of Clarkstown – Notice of Public Hearings scheduled for 5/24/2022.

Voucher Claims and Budgetary Transfers to Cover Approved Expenditures - Approved by Board.

Ayes: Mayor Tursi & Trustee Tarantino

Noes: None

Personnel**Unused Vacation at 5/31/2022**

A MOTION was made by Mayor Tursi and seconded by Trustee Tarantino authorizing the carry-over of unused vacation @ 5/31/22 to the fiscal year 2022-2023. (schedule supplied)

Ayes: Mayor Tursi & Trustee Tarantino

Noes: None

-**Personnel Manual** – Manual is to be updated to include COVID-19 protocol.

Upcoming Village Board Meeting: Regular Board Meetings: Tuesdays, 6/14/2022 and 6/28/2022 - 7:00PM

A MOTION was made by Trustee Tarantino and seconded by Mayor Tursi to adjourn the meeting at 7:50PM.

Ayes: Mayor Tursi, Trustees Tarantino & McNally

Noes: None