

VILLAGE OF HILLBURN
Board of Trustees Meeting
Tuesday, October 11, 2022 – 7:00PM

MINUTES OF THE BOARD OF TRUSTEES MEETING held on Tuesday, October 11, 2022, in the Municipal Meeting Room, 31 Mountain Avenue, Hillburn, New York 10931, commencing at 7:00PM.

PRESENT: Joseph P. Tursi, Mayor
Bernadette Tarantino, Trustee
David H. McNally, Trustee
Terry Rice, Village Attorney (online)
Eve Mancuso, Village Engineer
Thomas Conklin, DPW Superintendent

RECORDER OF MINUTES: Robin G. Miele, Clerk-Treasurer

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The Hon. Mayor Joseph P. Tursi called meeting to order. Trustee Tarantino led in the Salute to the Flag.

Minutes of the 9/27/2022 Meeting - Approved by Village Board.

Ayes: Mayor Tursi, Trustees Tarantino and McNally
Noes: None

Street & Water Commissioners' Reports – Approved by Village Board.

Ayes: Mayor Tursi, Trustees Tarantino & McNally
Noes: None

Police Commissioner's Report –

-Mayor Tursi reported on the recent notification from the Ramapo Police Dept. pertaining to gunshots fired within the Village. No injuries were reported – investigation is ongoing.

Village Water System

-Veolia – Water Bill of 10/3/2022: \$9,647.12. (Payment was approved by Village Board)

DPW Report - DPW Supt. Conklin

Community Room Chairs – Supt. Conklin reported that the HFD has advised that they are not interested in retaining the remaining 37 old chairs. Chairs to be declared surplus so that they can be properly disposed of. **Approved by Village Board.**

Ayes: Mayor Tursi, Trustees Tarantino & McNally
Noes: None

Hazardous and Electronic Waste Collection – December 10, 2022 – 8:00AM – 12:00noon. Approved by Village Board.

Ayes: Mayor Tursi, Trustees Tarantino & McNally
Noes: None

Loose-Leaf Collection – October 15 thru December 8, 2022. Approved by Village Board.

Ayes: Mayor Tursi, Trustees Tarantino & McNally
Noes: None

-2016 Ford F-550 and 2021 Ford F-550 Recall Notices – Pending.

-2016 Ford F-550 – Quote for tires will be submitted at next meeting.

Proposals for Urgent Care and HFD Physicals – Proposals are pending from Partners in Safety (presently provides Random Drug Screening for Village DPW) and CityMD Ramsey.

H.F.D. Report – Chief Irving Stryko not present

-LOSAP – A review meeting with representatives from RBC Wealth Mgmt will be scheduled.

-Proposals for Purchase or Rental of 25 2-Way Radios and Accessories – Goosetown Communications (NY State Contract) submitted by Asst. Chief Nelson Scott on 10/6/2022:

Purchase: \$78,055.85
5 Year Rental: \$98,700.00 (\$1,645.00 Monthly = \$19,740.00 Annual)

The Village Board determined that proposals from other vendors should be obtained, and research be made for grants.
Tabled by Village Board.

Status on Grant Applications:

-SAM Grant #24626 - Sponsored by Assemblyman Lawler's Office – Pre-Fab Building and Back Hoe – 10/7/2022 Notification received from DASNY that reimbursement, in the amount of \$75,500.00 (Village Grant Share – Purchase of Back Hoe) is being processed.

-SAM Grant #24595 - Sponsored by Senator Elijah Reichlin-Melnick's Office – Veterans Memorial Park Pond Restoration (reported under Village Engineer's Report)

-Tropical Storm Isaias – FEMA - DR 4567 – Cat Z – Administration - Payment expected by November 2022.

-Hurricane IDA – FEMA – DR 4615 – Proposed Projects: -RE: 6th St. Culvert and Suffern Road Water Main Armoring. Pending Final FEMA Review.

-DR-4480 COVID-19 Pandemic Hazard Mitigation Grant Pro. (HMGP) – Application filed 6/1/2022 – Additional information supplied 9/23/2022 - Project: Purchase of 4 Standby Power Generators for 4 Village owned buildings – No further report.

-NYS Archives – Local Records Management Improvement Fund (LGRMIF) Grant – NYS Archives Grants Administration has advised that final approvals are anticipated in early fall.

-Corona Virus State & Local Fiscal Recovery Funds (SLFRF) – \$100,820.01 - Project: "Veterans Memorial Park Pond Restoration" – Current expenditures at this date total \$3,902.75.

Village Engineer's Report – Engineer Mancuso reported

Bid Opening - 2022 Curb & Sidewalk Improvements – Project Funding: NYS CHIPS Program – The Notice to Bidders was published and posted.

-The following sidewalk locations were provided by the DPW Supt.: Areas of 23 and 39 Sixth Street, 42 Fifth Street, 2nd Street and Lake Avenue.

A total of three (3) bids were received. Bids were opened and read aloud in the order received:

Bidder:	A-Tech Concrete Co. 11 Taylor Road <u>Edison, NJ 08817</u>	MFD Quality Construction 173 Old Route 304 <u>New City, NY 10956</u>	Belleville Landscaping 84 N. Route 9W, Ste <u>Congers, NY 10920</u>
Total			
Base Bid:	\$91,330.00	\$42,430.00	\$44,654.00

A MOTION was made by Trustee Tarantino and seconded by Trustee McNally to award the 2022 Curb & Sidewalk Improvements project to the lowest bidder, MFD Quality Construction, subject to review and approval of the bid by the Village Attorney and Village Engineer, and

FURTHER, this project will be funded through the NYS CHIPS Program.

Ayes: Mayor Tursi, Trustees Tarantino & McNally

Noes: None

-DPW Supt. Conklin suggested the balance of the NYS CHIPS funding be utilized to install a 2" cap on the roadway at the north end of 6th St. Matter to be further discussed.

Veterans Memorial Park Restoration – Engineer Mancuso reported she had solicited bids from four contractors to provide exploratory drilling to determine the best location for a sand and gravel well:

-Allied Drilling, Inc. – Quote Submitted - Estimated Max. Cost (3 days- if needed): \$16,190.00

-Rinbrand Well Drilling Co., Inc.: Response: Not interested

-Jersey Boring & Drilling Co., Inc.: Response: Company does not install water wells

-ISA Well – No response

A MOTION was made by Trustee McNally and seconded by Trustee Tarantino to accept the proposal submitted by Allied Drilling, Inc., at the maximum cost of \$16,190.00, and

FURTHER, the proposal is to be amended to reflect Allied Drilling, Inc. as a contractor of the Village of Hillburn.

Ayes: Mayor Tursi, Trustees Tarantino & McNally

Noes: None

Village Attorney's Report – Village Attorney Terry Rice reported

Draft of Local Law for Amendment of Zoning Law & Comprehensive Plan – Attorney Rice reported the Environmental Assessment Form (EAF) was submitted by the Village Planner Bonnie Fransen.

-Attorney Rice had referred Trustee McNally to the Village Planner to discuss his inquiries. Trustee McNally stated he had spoken with Bonnie Fransen, who had sufficiently answered his questions.

A MOTION was made by Trustee McNally and seconded by Trustee Tarantino that the proposed Zoning Local Law and Environmental Assessment Form (EAF) be referred to the Hillburn Planning Board for review and submitted to the RC Department of Planning for GML Review.

Ayes: Mayor Tursi, Trustees Tarantino & McNally

Noes: None

Verizon Franchise Renewal (Current Franchise expires 5/20/24) – Attorney Rice stated that he will report on this item when further information is received and requested it be removed from the Agenda.

Dwaine C. Perry vs. Village of Hillburn et al – Petition Received 3/3/2022 – Decision & Order rendered on 9/30/2022 by RC Supreme Court Justice Thomas P. Zugibe: Village's Motion to Dismiss Granted.

Dwaine C. Perry vs. Village of Hillburn et al – Notice of Claim (Undated) Received 10/11/2022 – Copies were supplied to the Village Board, Village Attorney and Building/Fire Inspector.

-Due to the Notice of Claim implies that monetary damages may be sought, Attorney Rice recommended that it be submitted to the Village's insurance company, along with notification that the Village Board requests that the Village Attorney provide legal counsel.

Draft Local Law – RE: Maximum Weight of Garbage/Refuse Receptacles – Remains tabled.

Warrant to Rockland County of Unpaid 2022 Village Taxes

A MOTION was made by Trustee Tarantino and seconded by Trustee McNally authorizing the Village Clerk-Treasurer to prepare and submit the Warrant of Unpaid 2022 Village Taxes at 11/01/22, including penalty, to the County of Rockland.

Ayes: Mayor Tursi, Trustees Tarantino & McNally

Noes: None

Satori Energy – Elec. Contract (Current Contract exp. 12/15/22) – Mayor Tursi stated the Village will seek rates.

LED Lighting in Municipal Building/Courthouse – Required insurance has been received from TASS of New York, Inc. and approved by Village Attorney Rice.

-Mayor Tursi stated he had been contacted by TASS of New York, Inc. requesting a deposit. Attorney Rice stated that municipalities are not permitted to remit deposits.

\$125,000 BAN – Dated 1/14/2021 (DPW Vehicle, DPW Pre-Fab Garage & Misc. Office Equipment) – No change to Financial Report dated 9/13/2022.

-A discussion was held on constructing the project in phases. Engineer Mancuso stated that phases can be done, once the type and size of the building is determined.

Various Capital Improvements (In accordance with 9/1/16 BAN) – No change to Financial Report dated 9/27/2022.

Insurance –

-2008 Ford – 4/20/2022 Accident – Salvage Examination/Title Application with NYS DMV – Filed with DMV.

-2016 Ford F-550 – 6/7/2022 Accident –RE: Truck Rental from U-Haul – Claim for reimbursement of rental cost was filed with Selective Insurance.

-5-CFR Fire Truck - 7/20/2022 Accident – Truck is scheduled to be taken for repair by Valtek on 10/25/2022.

General Code – Supplement Estimate Received 9/28/2022: Between \$7,750.00 and \$8,580.00 - Includes codification of *nine (9) Local Laws (*includes Local Law #1 2020 – Zoning); ten (10) Local Laws that will be included in the Deposition List (do not require codification).

Village Website - Updates are still being made.

Zoning Board of Appeals – Appointment of a member to the ZBA is needed.

Planning Board – Next Meeting: 10/26/2022

Appointment of a new member is needed.

Building/Fire Inspector's Report

-The Village Board acknowledged receipt of copies of correspondence from the Bldg/Fire Inspector.

Escrow – A Status of Escrow Accounts Report dated 10/11/2022 was supplied.

Senior Citizens – No report.

Recreation – No report.

Fall Festival – 10/22/2022, from 2:00PM to 8:00PM – 5th Street Recreation Field –

Trustee Tarantino reported:

- DJ Services – Money McFly DJ Services – 6 Hours @ \$450.00
- Face Painting – Autumn Mann: \$120.00
- Pumpkins – Rainbow Ace – Est. \$275.00
- Corn Stalks – Home Depot (10 Purchased by DPW Supt.)

Trustee Tarantino reported that pumpkins will be purchased from Rainbow Ace – Cost: \$275.00 (estimate).

DPW Supt. reported that (10) corn stalks and hay bales have been purchased.

Approved by Village Board.

Ayes: Mayor Tursi, Trustees Tarantino & McNally

Noes: None

-Trustee Tarantino reported that in lieu of a band, she is seeking services of a D.J.

Public Comments – None

Requests for Use of Village Buildings

-Community Room – Mt. Zion A.M.E. Zion Church – 10/15/2022 – 11:00AM-3:00PM - Prayer Brunch & Tricky Tray

-Youth Center – Shining Lights Helping Hands – 12/3-10/2022 – Christmas Help for Families in Need

Approved by Village Board: Fees Waived, Insurance Required

Ayes: Mayor Tursi, Trustees Tarantino & McNally

Noes: None

Correspondence - The Village Board acknowledged receipt of correspondence, regular and email, including:

-Shining Lights Helping Hands – “Certificate of Donation” for participating in their “Back-to- School Giveaway”.

-RC Dept. of Finance – Check #0002412154 - \$120.00 – Use of Community Room – August 2022 RC Election Poll Site.

-O & R Utilities – Community Activities – O & R Sponsorship. (information provided)

Voucher Claims and Budgetary Transfers to Cover Approved Expenditures - Approved by Board.

Ayes: Mayor Tursi, Trustees Tarantino & McNally

Noes: None

Personnel Manual– Manual is to be updated to include COVID-19 protocol.

Personnel

A MOTION was made by Trustee McNally and seconded by Trustee Tarantino authorizing the following:

-Approval of Daniel Stryko to work as Part-Time DPW Laborer from 12/16/2022 to 1/6/2023 – Wage: \$13.70/hr

-Reclassification of Thomas Conklin from Motor Equipment Operator I to Motor Equipment Operator II*

-Reclassification of Nelson Scott from Laborer to Motor Equipment Operator I (Increase in Wage to be determined)

Ayes: Mayor Tursi, Trustees Tarantino & McNally

Noes: None

*(Later determined Thomas Conklin is currently an MEO II. Shane Starr to be reclassified from MEO I to MEO II)

Upcoming Village Board Meetings: 10/11/2022 and 10/25/2022 - 7:00PM

A MOTION was made by Trustee Tarantino and seconded by Trustee McNally to adjourn the meeting at 8:00PM.

Ayes: Mayor Tursi, Trustees Tarantino & McNally

Noes: None

